



Abbots Bromley Parish Neighbourhood Development Plan

Abbots Bromley Parish Neighbourhood Development Plan Working Group (ABPNDPWG)

Minutes of the meeting held on Thursday 12th January 2017 – Church House

Present: **(BW)** Bryn Walters* (Group Chair), **(TW)** Tom Wheeldon, **(RR)** Ros Robb*, **(SA)** Stuart Appleby (present for part of the meeting), **(PM)** Peter Male, **(GH)** Greg Hall**

* Parish Councillors.

** East Staffordshire Borough Councillor

1. Apologies for absence

(NH) Neal Haywood, **(SP)** Stephen Perrins, **(AB)** Anna Bebbington, **(PR)** Phil Ryan *

2. Declarations of Interest

None

3. Review and agree minutes of the last meeting (15th December 2016)

Amendments were received prior to the meeting from GH and PM and were duly noted. No further comments made. The group agreed that the minutes are accurate. The agreed minutes will now be added to the NDP website.

4. Site assessment process – results & discussion

BW introduced the results of the site assessment. During the Christmas break NDP group members have completed the site assessment task. It appears that there has been a level of confusion in terms of interpretation. BW confirmed that he had assessed the sites 1-7 as identified on the plan but had not assessed the SHLAA sites. To confirm, all sites on the map are to be assessed, including SHLAA.

TW raised concern with the interpretation of some of the categories, in particular the one regarding brownfield land use. It was agreed to alter the wording within the criteria to better reflect degree of brownfield use.

PM raised concern that the assumption if a site scores zero it is automatically out of further consideration on all categories is too arbitrary and that a weighting should be applied in

order that only the most important categories scoring zero would trigger site removal. This will prevent a less important category from knocking out a site that otherwise may be suitable.

The group therefore agreed that *certain* categories within the twelve would be considered as red lines in terms of consideration and if scoring zero in those particular categories would be removed from any further consideration. The categories chosen for zero weighting are:

- *Extent to which it improves/protects the character of the village*
- *The extent to which it would respect the scale and pattern of existing development*
- *Whether it is possible to provide safe and effective pedestrian links to the village centre/local services*
- *Whether it is possible to provide safe vehicular access/egress*
- *The impact of the additional traffic on the safety and free flow of traffic on the nearest public highway*
- *Whether it would give rise to an increased flood risk*

At the NDP event in December these categories were identified as the most important by members of the community. The results of this process will be checked (PR has the results and was not at the meeting)

ACTION: PR to check that the above categories correspond with those identified as most important at the December event

The group agreed that the site assessment criteria would need to be re-drafted to reflect the changes discussed. It was also agreed that a short commentary on each of the categories should be provided in order to give a clear indication to the reader.

ACTION: BW to redraft site assessment criteria

Notwithstanding the above, the group reviewed the site assessment process and results. SA introduced the spreadsheets that he completed. SA did confirm that the initial version e-mailed had one or two errors that have now been corrected. Site 3 came out as the most preferred and the group agreed that assuming that this is still the case once the clarification to the site assessment process is completed it would be taken forward.

ACTION FOR ALL: Once BW has sent around the tweaked assessment form all members need to cross check their results and where necessary fully complete the task. Completed forms are to be e-mailed to SA (stuardappleby@hotmail.co.uk) Deadline (for submission to SA) is Weds 18th Jan 2017. SA will then re-do the spreadsheet and send around prior to the next meeting.

5. Update on meeting with AB School (held on 21st December 2016)

BW and GH updated the group on the meeting that they attended with AB School in December.

The group agreed that given the site assessment process as outlined they would wish to begin working with the school and their planning consultants on the finer details of the site development. This would need to include significant community gain and delivery of the local housing need as identified by the HNA consultation in order to be acceptable.

BW confirmed that the school have proposed a meeting between themselves, the NDP group and their planning consultants in February to discuss further. The group agreed to this. It was also agreed that prior to that meeting the NDP group will need to agree what our demands are, i.e. what do we wish to see delivered and what (if any) issues are red lines in terms of our support. This will need to include housing number and type and the detail around how land for community benefit is to be secured.

ACTION: Before the next meeting BW will forward a list of issues that can be discussed/added to at the next meeting

BW will now also approach the school to confirm our site assessment choice and to liaise on the meeting arrangements.

Given the meeting with the school will likely be in a matter of weeks the group agreed that two meetings should be set in the diary in order that we can choose the date that best suits group members. Given the importance of the issues at hand the group agreed that as far as possible NDP members should endeavour to be available.

6. Date and time of next meeting

The next meeting will be:

Thursday 19th January 2017 or Thursday 26th January 2017 – Church House 19:00 – Upstairs room

ACTION: ALL group members to respond by e-mail to BW by Mon 16th Jan with their preferred date. The date chosen will be taken by majority. BW to then liaise with TW regarding room booking.