



Abbots Bromley Parish Neighbourhood Development Plan

Abbots Bromley Parish Neighbourhood Development Plan Working Group (ABPNDPWG)

Minutes of the meeting held on Thursday 26th January 2017 – Church House

Present: **(BW)** Bryn Walters* (Group Chair), **(TW)** Tom Wheeldon, **(RR)** Ros Robb*, **(SA)** Stuart Appleby (present for part of the meeting), **(PM)** Peter Male, **(NH)** Neal Haywood, **(SP)** Stephen Perrins, **(AB)** Anna Bebbington, **(GH)** Greg Hall**

* Parish Councillors.

** East Staffordshire Borough Councillor

1. Apologies for absence

(PR) Phil Ryan *

2. Declarations of Interest

None

3. Review and agree minutes of the last meeting (12th January 2017)

The group agreed that the minutes are accurate. The agreed minutes will now be added to the NDP website.

4. Site assessment process – results & discussion

The group agreed that the site assessment process had been completed in full. SA presented the results to the group. It was agreed that as the highest scoring sites in the process, sites 3 and 8 would be progressed.

The group agreed that the Parish Council will be fully briefed of the decision at the 22nd February Parish Council meeting. The school is to be informed of this timeline in order that they are aware that once the Parish Council is consulted the process will be in the public domain.

The group agreed that following the meeting with the school and the update to the February Parish Council meeting it would be necessary to run an information session with the community to fully appraise residents of the process and seek support. This needs to be

taken forward at the earliest opportunity and before the formal draft plan consultation stage. Group members are asked to consider the most effective way that this might be carried out and bring ideas to the next meeting. This will be added to the next agenda.

ACTION: BW to contact AB school to arrange an early meeting to discuss the results of the process

ACTION: BW to write up a record of the site assessment process & results

5. Discussion and agreement of AB School site list

The group agreed that the list of issues to agree with the school is a sensible approach. It was agreed that certain issues are none negotiable, i.e “red lines” and other aspects are part of a negotiation package. The difference between the two needs to be clearly identified. Members of the group made changes to some of the wording and some extra issues were added to the list

ACTION: BW to re-draft the list and circulate to the group for final agreement

RR and GH raised the point that the number of houses required as part of this process would need to be worked out prior to the meeting with the school consultants. This would involve looking at the number of planning permissions received in the Parish since Local Plan adoption, available information on affordable housing need and affordable housing targets in the Local Plan. BW confirmed that the information on number of permissions has already been given by ESBC.

ACTION: BW to work with GH to look at this issue. It will then be reported to the next group meeting.

6. Draft plan structure discussion and agreement

The group agreed that now the site assessment process is complete work should begin on pulling together the draft policies for the NDP to help move toward the first consultation stage. It was agreed that the plan should be looked at in sections or chunks with each of the group members contributing to thinking about and drafting policies for their particular element. The following responsibilities were agreed:

Local plan and NPPF policies: BW

Traffic and parking: TW & PM

Wider Parish policies: SP

Design and building character: AB & RR

Conservation issues: RR

ACTION: All group members to provide an update on this process for the next meeting

7. Date and time of next meeting

The next meeting will be:

Thursday 9th February 2017 – Church House 19:00 – Upstairs room

ACTION: TW to confirm room booking.