



Abbots Bromley Parish Neighbourhood Development Plan

Abbots Bromley Parish Neighbourhood Development Plan Working Group (ABPNDPWG)

Minutes of the meeting held on Thursday 23rd March 2017 – Church House

Present: **(BW)** Bryn Walters* (Chair) **(TW)** Tom Wheeldon, **(AB)** Anna Bebbington, **(GH)** Greg Hall** **(PM)** Peter Male, **(SA)** Stuart Appleby, **(PR)** Phil Ryan*

* Parish Councillors.

** East Staffordshire Borough Councillor

1. Apologies for absence

(NH) Neal Haywood, **(RR)** Ros Robb, * **(SP)** Stephen Perrins.

2. Declarations of Interest

Given the formal nature of the work now commencing between the group and Abbots Bromley School, TW raised an interest that his daughter attends the school and his wife is employed by them. BW also confirmed that his daughter is a pupil at the school.

3. Review and agree minutes of the last meeting (9th March 2017)

BW raised the outstanding action from that meeting, the assessment of Crown Bank as agreed by SA. SA said that he would arrange to do the work. GH and others expressed a view that they would quite like to see the assessment process. SA to liaise with the group as to when he intends to go out and complete.

The group agreed that the minutes are accurate. The agreed minutes will now be added to the NDP website.

4. Feedback from consultation event (15th March 2017)

TW introduced the feedback and brought along a summary of the consultation responses. A number of feedback forms were filled out on the night with an additional number e-mailed to the NDP e-mail address. BW printed those off and gave them to TW who is storing all of the hard copy responses.

The group felt that the evening was successful with a good number of attendees (approx. 80). GH gave the attendee list to BW who will add it to the statement of community involvement report for the plan database.

PR expressed his apologies for not being able to attend. He mentioned that he has spoken to people since the event and in particular on the traffic and parking aspect there was an expectation that the group would be presenting more answers and conclusions rather than questions. BW also raised that people have expressed concern as to the tone and delivery of the session. PM expressed frustration that the presentation was cut short.

On the housing presentation there was a feeling that the session was dominated by discussion of site 3 (Anglesey and Equestrian Centre) and that this left insufficient time for discussion of other matters. The group agreed that where questions were raised on other matters these will be covered through a report style record of the evening.

TW confirmed that he has been approached by the owner of site 1 (Ashbrook Lane) who would like to come and meet with and speak to the group. The group agreed that a dialogue would be welcome.

ACTION: TW to make arrangements with the site owner to invite to the next meeting

BW confirmed that representatives of the Almshouses have asked whether we would consider Almshouse provision as part of the site 3 scheme as they have an identified need. The group confirmed that this is something we would wish to pursue. The group agreed that the existing equestrian centre building could provide for this need and allow the school to retain an important part of the existing site. It was agreed that a representative of the Almshouses would be invited to the next meeting and where the offer of the equestrian centre building would be made. If there is agreement this will then be discussed with AB School.

ACTION: TW to make arrangements with Almshouse representatives to invite to the next meeting.

BW asked the group how we should now proceed with AB School. The group agreed that we should set up a meeting ASAP and that there was a need to go back to them with the community feedback and the NDP issues previously raised. GH expressed the view that we need to go back to the school and start from first principles. The group agreed. Some feedback from the 15th seemed to suggest that our involvement with the school is somehow a “done deal” but this is absolutely not the case. We will reiterate to them the nature of our working arrangement and fully reflect the views expressed by the community.

ACTION: BW to contact the school to arrange a meeting ASAP.

ACTION: TW to draft a report of the evening which will document the questions asked and the answers the group has at this time on the points. Once agreed this document will be added to the website.

5. Draft Plan

BW outlined that we need to now (with some urgency) begin to think about starting to draft the plan. RR and AB have done some work on design policies and PM has looked at the traffic and parking approach of other plans. The responsibilities for this was outlined in the minutes of the meeting from 26th Jan and so far only slow progress has been made.

BW raised the e-mail that he sent to the group on 24-02-17. This asked for assistance with the site assessment report, specifically for a volunteer to provide some background information and photographs of the sites that we have assessed. Other than this the report is more or less complete.

RR replied on 26-02-17 to confirm that she has photographs on a memory stick that can be shared but she was not present at the meeting to ask. As the sole responder to the original request it was assumed that RR as well as providing the photographs would also be providing the text as requested, although this is not clear.

BW expressed some frustration that the weight of NDP work is too often skewed and that there is a pressing requirement for all to pitch in if we are to continue making progress. Had the background reports on site assessment and site selection been available before the

event on the 15th these would have helped to answer a number of the questions that the community have since raised with us, in effect our inability to complete these tasks in time has led to more work in terms of having to answer the issues raised in the report on the 15th.

Specifically in terms of the draft plan BW expressed a view that we will need a plan drafting lead or convenor that is able to pull the relevant bits together. It was suggested that RR could provide this lead, however this will need to be confirmed at the next meeting that RR is able to attend.

6. Update on meeting with South Staffordshire Water (21st March 2017)

BW confirmed that he and TW attended the meeting with SSW at the Blithfield Estate office. Attending from SSW - Lynn McHale, Paula Mitchell and Becky Owens who hold various national and local roles within the organisation.

SSW expressed the view that they would like to stay engaged with the group and are always looking at ways in which they can communicate more effectively with the Parish. An update was provided as to the future of specific parts of Stansley Wood. This area sits outside of Abbots Bromley Parish.

7. Date and time of next meeting

The date and time of the next meeting is:

Thursday 30th March 2017 – Church House, 19:00.

N.B. Main agenda items will be meetings with representatives of the Almshouse and Site 1 as discussed so the arrangements (see actions) will be determined by their availability.