



**Abbots Bromley Parish Neighbourhood
Development Plan**

Abbots Bromley Parish Neighbourhood Development Plan Working Group (ABPNDPWG)

Minutes of the meeting held on Thursday 4th May 2017 – Church House

Present: (BW) Bryn Walters* (Chair), **(TW)** Tom Wheeldon, **(AB)** Anna Bebbington, **(PR)** Phil Ryan*, **(PM)** Peter Male, **(GH)** Greg Hall**,

* Parish Councillors.

** East Staffordshire Borough Councillor

1. Apologies for absence

(NH) Neal Haywood, **(SP)** Stephen Perrins, **(RR)** Ros Robb,* **(SA)** Stuart Appleby,

2. Declarations of Interest

No new declarations of interest.

3. Review and agree minutes of the last meeting (30th March 2017)

The group agreed that the minutes are accurate. The agreed minutes will now be added to the NDP website.

4. Site 1 – Keith Fenwick WYG & Bellway Homes

No representative from the above was available for the meeting due to illness. A letter was forwarded to the group however for discussion. The group agreed that a reply would be sent and that if the developer wished to arrange to come and speak with the NDP group then that could be scheduled.

ACTION: BW to write letter of response.

In terms of local developers, TW raised the point that the site on Uttoxeter Road, is due to come forward shortly. This site is already an allocation in the local plan and so from that perspective is outside the NDP remit. TW and PM made the point that we may wish to have an input on scale, design etc – GH confirmed that this would be easier and carry more weight if we re-double our efforts with our plan and get some draft policies in place. The group however agreed that it would make sense to invite the site owner (Nick Phillips) to a future NDP meeting so that he can update the group.

ACTION: TW to liaise with the site owner and make the necessary arrangements.

5. Review & agree background papers (as forwarded by e-mail on 12th April 2017)

BW urged the group to review and agree the draft background evidence papers. The papers fully document our work to date on important areas such as the site assessment methodology, and the site selection process. Finalising them as a group and then making them available to the community via the website is of paramount importance as this is required before further progress can be made. So far only comments from PM and TW have been received.

In terms of the draft documents PR made the point that he has struggled to open some of the files as sent by e-mail. Other members of the group also identified this as an issue. AB suggested setting up an NDP dropbox account so that large files can be placed there for review. The group agreed to this approach.

ACTIONS:

- **AB to set up a Dropbox account and advise the group of usage.**
- **AB to put the photos and outstanding evidence for the reports in the dropbox**
- **BW to finish off documents and then add them to the dropbox for group members to access**

PM made the point that the group haven't reached a view on the housing number required and that an extra consultation asking the community could be beneficial. BW made the point that a local need had been established through the housing needs survey. Whilst this did not identify a set number it is unlikely that this would be achievable via a consultation as the likely range of responses would be inconclusive. There is also the issue of the return rate we've experienced on previous consultations, a point made by TW. Through the survey and then the site assessment the group agreed some time ago to work on draft schemes and

then consult with the community on them. This puts the emphasis on how schemes can work rather than being wedded to an arbitrary figure. The community will get the ultimate say via first the draft consultation and eventually the plan referendum. The group agreed to this approach.

PR raised the issue of Trent & Dove (T&D). RR has been leading on this aspect but was not available for the meeting. T&D had raised questions over the evidence the group have gathered on housing need but failed to offer up any alternative evidence themselves on local social housing need. GH made the point that the community at no point has expressed a view on the need for housing association accommodation. Affordable housing and housing that is more accessible to those in the community can be delivered in a variety of ways. T&D merely represent one provider. The group is in conversation with the Almshouses with regard to providing rented accommodation which would be available on a subsidised basis. The group agreed that this would be a preferred approach and agreed to continue to explore options with the Almshouse Trustees. TW confirmed that the letter previously drafted by BW to Mithra Tonking (Almshouses) has not yet been sent as he believes some of the wording needs changing to reflect fully where we are with the NDP process. BW agreed to look at the draft letter again

ACTION: BW to re-draft letter.

PM asked about correspondence that we have received via e-mail and whether all of the group can have sight of electronic messages received and replied to. BW confirmed that any electronic correspondence from the community is received and sent via the dedicated AB NDP e-mail address which all group members have access to. Log in details were shared with the group at the time it was set up.

BW proposed that the background documents be finished and available on the website by the date of the Parish Assembly (24th May) so that the community can be updated as to their availability. The group agreed that this should be the deadline for this to be completed.

ACTION: All group members to work to the Parish Assembly deadline for the papers.

Interventions made by any group member after that date will not be considered.

6. Review and agree plan vision and objectives

BW raised the point that he has previously e-mailed around some draft vision and objectives (V&O) for the draft plan and has only received comments from PM. The group need to agree

to the V&O before we can flesh out the draft plan policies as they will flow from the objectives that we set. PM made the additional point that the V&O should explicitly state that Abbots Bromley is a village and we wish to remain that way. The group agreed.

ACTION: BW to re-send the V&O to the group for comment. Deadline for comments will be the date of the next meeting.

7. Update on meetings held:

- **Parish Council (26th April 2017)**

BW confirmed that the PC had been updated as to the work of the group and remain fully supportive of the current approach.

- **Meeting with AB surgery (12th April 2017)**

BW, GH and TW met with representatives of AB surgery. The surgery have confirmed that they are keen to work with us to explore the opportunity of relocation to the equestrian centre site, should that ultimately be deliverable. As a next step they have asked if the group will contact the local clinical commissioning group to involve them in the decision making. They have proposed a further meeting with the group in June to discuss progress.

ACTION: BW to contact the clinical commissioning group. Contact details previously provided by ESBC.

- **Meeting with Cllr Phillip Atkins & County Highways (10th April 2017)**

The group were updated that BW and GH met with the above to discuss the principal of the Radmore Lane junction as it relates to the equestrian centre/Anglesey. Highways confirmed that the footpath issue in particular near to the Coach and Horses needs to be resolved before any scheme can be considered in more detail. The group agreed that such “in principal” issues are clearly showstoppers and that this needs to be communicated to AB School in the clearest possible terms.

Highways also confirmed that they would be happy to allow their urban designer to work with the group on drawing up some public realm change sketches that could then be used to engage and consult with the community. They are keen to look at the potential re-modelling

of Crown Bank to make it a more inviting shared space. This fits with the work that SA has already been doing to survey this area (SA not available at the meeting to provide an update).

8. Date and time of next meeting

The next meeting will be:

Thursday 8th June 2017 – Church House 19:00 – Upstairs room

TW to arrange booking and confirm with the group.

N.B. The Parish Assembly is before the next NDP meeting (24th May). There will be an NDP update to the community at the Assembly and the group agreed to provide some visual displays. Please be available to attend and help out with this if possible.

ACTION: AB to arrange displays for the Parish Assembly. Liaise with SA where needed to help with transportation.