



**Abbots Bromley Parish Neighbourhood
Development Plan**

Abbots Bromley Parish Neighbourhood Development Plan Working Group (ABPNDPWG)

Minutes of the meeting held on Friday 8th December 2017 - Church House

Present: (BW) Bryn Walters* (Group Chair), (TW) Tom Wheeldon (present for part of the meeting)
(GH) Greg Hall** (PM) Peter Male, (AB) Anna Bebbington (RR) Ros Robb* (PR) Phil Ryan*

* Parish Councillors.

** East Staffordshire Borough Councillor

1. Apologies for absence

(NH) Neal Haywood, (SP) Stephen Perrins, (SA) Stuart Appleby

2. Declarations of Interest

None

3. Review and agree minutes of the last meeting (5th October 2017)

The group discussed the draft minutes. On page 2 it was agreed to change the text to reflect that it was a majority decision of the NDP group to draft and send letter to AB school.

Subject to this amendment the minutes were agreed as an accurate record of the meeting.

The agreed minutes will now be added to the website.

TW passed a letter to BW offering his resignation from the group. This was accepted and TW left the meeting.

4. Land Registry Search

BW discussed an item that was raised with the Parish Council at their November meeting.

This involves the pressing need to identify additional car parking space within the village

centre. Clearly this is difficult given the available space but it is an issue that has been raised

during previous rounds of consultation. A land registry search has been carried out on an area off Schoolhouse Lane to look at viability. This is with the PC who are considering the next step of making contact with the landowners.

5. Update on the draft plan process

The group discussed the draft plan. There still appears to be an issue with some group members and their ability to access the draft on Dropbox effectively. This now appears to be causing considerable delay as little progress appears to have been made to the draft since the last discussion.

The group agreed to meet in "On the Green" with a laptop whereby AB will run through a short tutorial for those struggling. This will take place on Thurs 21st Dec, 10am.

It was agreed that section headings for the draft would help members understand what is required. BW outlined that he has already added some suggested text to the draft, but that this needs "fleshing out"

RR raised the issue as to whether a consultant could be bought in. BW outlined that the problem as discovered previously is the amount of up front tender work required in order to access a grant to employ a consultant. It does not seem to be a "quick fix" GH mentioned that it should be possible to draft using elements of other completed NDP's. He also suggested that we could seek a meeting with Naomi Perry at ESBC to help.

6. Agree discussion items – Meeting with AB School (14th Dec)

BW set out that it is important that we are clear on those matters that we wish to raise with the school prior to the meeting on 14th Dec. The group agreed and emphasised the importance of seeking clarification on those issues that we have previously raised but for which we have not as yet received a clear answer or direction.

ACTION: BW to draft a list of items and send it around group members for comment

7. Correspondence

BW confirmed that no new correspondence has been received

8. Date and time of next meeting

The next meeting will be:

Thursday 11th January – 19:00, Church House (upstairs room)

ACTION: PR to action room booking

(N.B. “Drop in” session on Dropbox will be at the “On the Green” Café, Thurs 21st Dec – 10am.)