



**Abbots Bromley Parish Neighbourhood
Development Plan**

Abbots Bromley Parish Neighbourhood Development Plan Working Group (ABPNDPWG)

Minutes of the meeting held on Thursday 1st March 2018 - Church House

Present: (BW) Bryn Walters* (Group Chair), (GH) Greg Hall** (PM) Peter Male, (AB) Anna Bebbington (RR) Ros Robb* (PR) Phil Ryan* (SA) Stuart Appleby

* Parish Councillors.

** East Staffordshire Borough Councillor

Visiting: Adela Appleby – Abbots Bromley Parish Council

1. Apologies for absence

(SP) Stephen Perrins

2. Declarations of Interest

None

3. Review and agree minutes of the last meeting (11th January 2018)

PM had sent as small edition to the minutes which were received via e-mail. The group agreed that subject to this addition the minutes are an accurate record of the meeting. The minutes are now to be added to the NDP website.

4. Matters Arising and Correspondence.

Matters Arising was added as a standing agenda item as requested and agreed at the previous meeting on 11th January. No items were raised.

BW updated the group that an e-mail has been received from Tom Wheeldon regarding the effectiveness of the "20 is plenty" sign and other traffic management/highway matters. Mr

Wheeldon's e-mail was predominately directed to the Parish Council who have also discussed and noted the correspondence but Mr Wheeldon requested that the NDP Group be informed.

ACTION: No further action for the NDP group. The correspondence has been fully discussed and recorded by the Parish Council.

5. Discussion and Decision – Filling of Group Vacancies & ToR

BW confirmed that Keith Baker (KB) and Rob Humphries (RH) have expressed a view to join the group. Both candidates had previously send a short statement (as forwarded to group members via e-mail prior to the meeting) outlining their skills which the group agreed was helpful to understand what each candidate could contribute.

A ballot of members was held and the group agreed to accept both to the group with immediate effect.

ACTION: BW to contact KB and RH to confirm that their applications have been successful. BW to also provide both with the means to access the draft plan documents and other work of the group, to include the ToR.

6. Update on the draft plan process

At the last meeting it was agreed that the draft plan needed some structure in order to allow the group to edit and iterate effectively. AB and RR confirmed that their work on heritage and design was yet to be added to the draft. Questions were raised regarding how the final draft for consultation would be laid out, BW confirmed that given that there is NDP funding in the pot this would be well spent on employing professional services to set the document out. The PC has previously agreed to this approach. The group agreed that this would be a sensible use of resource.

On the draft policies for our strategic housing sites PM raised the issue of whether there should be a "Plan B" if those sites don't come forward. GH (and others) made the point that the site assessment had been made and that the purpose of the plan is to put forward our preferred approach based on that detailed research. The group agreed.

BW read through the draft policies and text and group members made comment on each as this progressed. It was agreed to make alterations to some of the policies to ensure that the

desired outcome is fully reflected and it is not as far as possible open to interpretation or unintended consequences.

The group agreed collectively to work on the draft to ensure changes were made and this is to be completed before the next meeting.

ACTION: PM to complete work on traffic and parking policies

AB and RR to add to the draft policies regarding heritage and design

PR to liaise with ABSA regarding draft policy on sports/recreation

BW to begin to scope editing/formatting companies who could provide that service before the statutory consultation stage

7. Date and time of next meeting

The next meeting will be:

Thursday 15th March 2018 – 19:00, Church House (upstairs room)

ACTION: PR to action room booking