

MINUTES FROM NDP MEETING – 7pm CHURCH HOUSE 6th SEPTEMBER 2018

Attendance: Mike Hobbs **MH**; Greg Hall **GH**; Peter Male **PM**; Keith Baker **KB**; Julie Wheeldon **JW**; Rob Humphries **RH**; Georgina Kelly **GK**

Apologies: Chris Whorwood

Volunteer Sec: Tom Wheeldon **TW**

Other attendees: NIL

An Agenda for the meeting had previously been circulated to all committee members.

The Chairman called the meeting to order.

1. Apologies

As indicated above.

2. Review/Approve Draft minutes from 23rd August 2018

Following a short discussion on a few minor changes to the Draft minutes, the committee agreed on the changes and the minutes were accepted as a full and accurate reflection of the discussions.

The 23rd August 2018 minutes will be forwarded to Eric Roy for upload to the NDP website.

ACTION: TW

In order achieve a shorter turn round of Draft minutes to Approved status, for upload to the NDP website and subsequent early public viewing, the following was agreed:

- Draft minutes will be sent out for comment and all responses to be provided within 48hrs.
- All comments will be incorporated and the Draft minutes will be resent to the committee for approval. All committee members are to return their Approval to the Secretary within 48hrs.
- The Approved minutes will then be forwarded for upload to the NDP website.

3. Review ACTION Grid

The **ACTION** Grid was reviewed for any outstanding **ACTIONS** and updated accordingly.

ALL group members should ensure that they are fully aware of the ongoing status of documentation, and the items requiring ACTION, in order that the final decision may be efficiently achieved at formal committee meetings.

The following items were discussed:

MH briefed the committee that he had not been able to arrange a meeting with Adela Appleby, in order to resolve certain points that were raised at the previous meeting (see approved minutes for 23rd August 2018).

4. Review Parish Council email received 31st August 2018

MH gave a brief on the Email received from the PC.

The committee are keen to meet with the Independent Consultant and the PC in order to move the process forward.

ACTION: **MH** to write to the PC informing them that the proposed date for meeting with the Independent Consultant (19th September 2018) is acceptable to the NPG Committee. All Committee members will attend subject to availability.

MH to request that a full copy of the Independent Consultants report is made available for consideration by the NPG Committee prior to the programmed meeting with the Consultant on the 19th September 2018.

The PC is to advise on the time of the meeting.

The committee expressed their disappointment that the draft ToR's had not been received in time for the meeting.

ACTION: **MH** to write to the PC to obtain visibility of the Draft ToR's by Monday 10th September (in order that they are available for discussion at the next NPG committee meeting - 13th September 2018).

Visibility and an understanding of the Draft ToR's will assist the committee during the programmed meeting with the Independent Consultant on the 19th September 2018.

MH will also request that the Draft ToR's are included as an Agenda item at the next PC meeting on the 26th September 2018.

5. AOB

JW Do we know if the PC has written to Abbots Bromley School as earlier indicated in PC correspondence?

ACTION: **MH** to Email the PC for confirmation.

GH ESBC has published the latest 5year Land Supply statement. There is 6years worth of land supply to support the 5year criteria. (For further detail on this see the ESBC website).

GH The latest Planning Application for development of a property at the rear of Argyll House (High Street) has been refused by ESBC.

General discussion followed about Planning Applications in light of the 5year land supply update.

GH confirmed that any applicant applying for planning permission outside the settlement boundary would be advised that such an application would be refused (due to the position with the 5yr land supply). Applications for permission within the settlement boundary would be considered on a case by case basis with regard to the usual criteria.

JW stated that this would include input from Historic England who is required to advise on ANY development within the conservation area. They can consider the wider impact on the conservation area, not just the aesthetics of the build design etc.

KB Stated his concern regarding the protracted time that it is taking to bring the NPG together, in order for them to conduct formal work in producing a robust Neighbourhood Development Plan for the Abbots Bromley Parish. Until it is in place the community cannot influence the type and scale of development.

6. Agenda, date and time of next meeting

These minutes will inform the items for the next Agenda.

ACTION: MH to produce Agenda and distribute for comment at least 48hrs before the next meeting.

All **ACTION** points to be processed. If there are any problems in completing **ACTION's** get in touch with the committee for assistance ASAP.

Next meeting: Thursday 13th September 2018 – 7pm – Church House

ACTION: TW to book the room

If Draft ToR's are not received from PC the meeting will be reprogrammed