

MINUTES FROM NDP MEETING – 7pm CHURCH HOUSE 13th SEPTEMBER 2018

Attendance: Mike Hobbs **MH**; Peter Male **PM**; Keith Baker **KB**; Julie Wheeldon **JW**; Rob Humphries **RH**; Georgina Kelly **GK**

Apologies: Chris Whorwood; Greg Hall; Volunteer Sec: Tom Wheeldon **TW**

Other attendees: NIL

Due to the short notice, an Agenda for the meeting had not been circulated.

The Chairman called the meeting to order.

1. Apologies

As indicated above.

2. Review/Approve Draft minutes from 6th September 2018

In accordance with the framework for production and approval of minutes agreed at the meeting on 6th September, the minutes had been approved via email and will be sent for uploading to the website.

The 6th September 2018 minutes will be forwarded to Eric Roy for upload to the NDP website.

ACTION: TW

3. Review ACTION Grid

The **ACTION** Grid was reviewed for any outstanding **ACTIONS** and updated accordingly.

ALL group members should ensure that they are fully aware of the ongoing status of documentation, and the items requiring **ACTION**, in order that the final decision may be efficiently achieved at formal committee meetings.

The following items were discussed:

MH briefed the committee that he had received an email dated 13th September from Sarah Meads with a draft of the ToR's attached.

4. Review Parish Council email received 13th September 2018

The committee discussed and agreed a response to the points raised within the body of the email.

ACTION: MH to write to the PC:-

1. Informing them that the proposed date for meeting with the Independent Consultant (19th September 2018) at 7 pm at the Village Hall is acceptable to the NPG Committee. All Committee members will attend subject to availability.
2. To reiterate the request that a full copy of the Independent Consultants report is made available for consideration by the NPG Committee prior to the programmed meeting with the Consultant on the 19th September 2018.

3. To suggest that as we are the delegated body of the PC and haven't yet been ratified, the group did not feel that they were in a position to seek further volunteers for the group. That it should be for the PC to seek additional volunteers. It was also mentioned that Tom Wheeldon has already provided the PC with a list of people who are from a wide demographic and who have indicated their willingness to assist at various stages.

The committee discussed the Draft ToR's that had been received with the email.

It was felt that in the interest of expediency it would be preferable to have a round table discussion with members of the PC about the draft ToR's.

In preparation for this meeting, the individuals will forward their observations to **MH** and **JW** will annotate the draft with observations in red.

ACTION: **MH** to additionally add in his communication that:-

4. The group would like to arrange a meeting with the PC to discuss the Draft ToR's on Thursday 20th September at 7 pm in Church House.
5. AOB

General discussion followed about Planning Applications following on from discussions on 6th September.

There was a general concern expressed that planning applications for housing development of a significant scale may well be submitted whilst the group is waiting to be ratified and receive the 'green light' to engage with the community on the production of a Neighbourhood Development Plan.

The group discussed the implication/potential success of such an application at this time.

It was noted that traffic monitoring cameras had been installed at the junction of Radmore Lane and that road monitoring strips placed across the lane. There was conjecture about whether this was associated with the School and potential development of the land off Radmore Lane.

6. Agenda, date and time of next meeting

These minutes will inform the items for the next Agenda.

ACTION: **MH** to produce Agenda and distribute for comment at least 48hrs before the next meeting.

All **ACTION** points to be processed. If there are any problems in completing **ACTION's** get in touch with the committee for assistance ASAP.

Next meeting: Thursday 20th September 2018 – 7pm – Church House

ACTION: **TW** to book the room