

MINUTES FROM NDP MEETING – 7pm CHURCH HOUSE 22nd January 2019

Attendance: Mike Hobbs **MH**; Julie Wheeldon **JW**; Georgina Kelly **GK**; Peter Male **PM**; Keith Baker **KB**;

Volunteer Sec: Tom Wheeldon **TW**

Apologies: Rob Humphries **RH**; Greg Hall **GH**;

Other attendees: Nil

The Chairman **MH** called the meeting to order and presented the Agenda.

1. Apologies

As indicated above.

2. Draft Minutes NDP meeting 11th January 2019

The Draft minutes and all inclusions were accepted as Approved. The Approved minutes will be forwarded to Eric Roy for uploading to the NDP website.

3. Action Grid

The ACTION Grid was reviewed and the following ACTIONS were discussed.

- a) **A46** The NDPG need to understand the stance of the PC in relation to their responsibilities for upkeep and maintenance of prospective future Community Gain land / facilities.

ACTION: **TW** to contact PC in order to advise that the subject of prospective future Community Gain land / facilities will be brought up during the NDPG briefing to the PC on Wednesday 30th January 2019.

- b) **A74/A55** proposals discussed for refreshing the current NDP website.

ACTION: **GK** to make contact with Eric Roy to discuss the proposals for refreshing the current NDP website.

- c) **A93/88** Viability of using the previous NDP Gmail Account.

(The topic will be moved to become a NDPG meeting Agenda item).

ACTION: **RH** to present Gmail Account update to the NDPG as a meeting Agenda item.

- d) **A95** Progress required on topics presented by **KB** for future discussion.

4. Communication with the public

A recent suggestion on public engagement provided by an interested member of the public was welcomed and discussed by the NDPG. The following comments are provided:

- a) It is the intention of the NDPG to undertake wider consultation/engagement once further guidance information has been obtained.

This will be achieved through additional feedback from the public and other outside agencies, and will determine the path to take for future external Consultant support, and production of a fully representative and robust Draft Abbots Bromley Parish NDP.

In order to support this process, the NDPG would like as many interested members of the parish as possible to engage with the work of the NDPG. This could be in the form of joining the committee, or acting as neighbourhood ambassadors in support of the numerous otherwise time consuming activities.

- b) In order to maximise the time available for NDP related work, the existing monthly meetings with the public will be refined to start with a first hour discussion period on a nominated NDP related topic.

Following this the NDPG will carry on with the main business of the evening, and the public will be invited to remain and witness the proceedings if they wish to.

ACTION: ALL Identify discussion topics and identify methods/locations for giving advance awareness to the public by 31st January 2019.

Suggested topics: Traffic & Parking; Tourism; Future proofing housing design; Aspiration for the parish in 50 years time; Environmental issues; AB Parish contribution to conservation resources.

ACTION: GK Create leaflet.

ACTION: MH Provide leaflet holders for distribution to identified locations (eg Cash Stores; Public Houses; Butchers; Royal Ruchi; On the Green Cafe; Cobwebs; Doctors surgery; Village Notice boards). Notices to be placed on Social media platforms; Parish Magazine; Bromley Bulletin.

5. Briefing to Parish Council

The following represents the NDPG's view for briefing the PC meeting on Wednesday 30th January 2019.

- a) Update on financial support application (the process for completion of the form etc).
- b) Update on selection of an Independent Consultant to support the NDPG.
- c) Update on proposed NDP website improvement.
- d) Update on cross referencing of previous HNA data to the 'Toolkit' + proposals for obtaining more/current data.
- e) Update on programmed monthly public discussions (agenda theme prior to meeting).

The group also have a question for the PC which will also be discussed at the meeting:

Q) What is the PC's stance on a potential increase to community land/facilities that come under the jurisdiction of the PC for upkeep and maintenance?

ACTION: TW Forward briefing topics and question to the PC iaw previous agreement with the PC (see 29th November 2018 Minutes).

6. Agenda, date and time of next meeting

These minutes will inform the items for the next Agenda.

ACTION: MH to produce Agenda and distribute for comment at least 48hrs before the next meeting.

All **ACTION** points to be processed. If there are any problems in completing **ACTION's** get in touch with the committee for assistance ASAP.

Next meeting: 31st January 2019 – 7pm – Church House

ACTION: TW to book the room.