

Abbots Bromley Parish Council

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The Hayloft
Marsh Farm, Uttoxeter Rd,
Abbots Bromley
Staffordshire
WS15 3EJ

To all Parish Councillors

You are hereby summoned to attend a meeting of the Abbots Bromley Parish Council to be held on Wednesday 27th September 2017 at **7.00 pm** in the Memorial Room at the Village Hall, Abbots Bromley when the following business will be transacted.

Mrs Sarah Meads

15th September 2017

Agenda

1. Apologies for absence

To receive and, if appropriate, accept apologies for absence.

2. Public session

3. Declarations of Interests

- *Declarations relating to this meeting*

4. Minutes of Previous Meetings

- Meeting held on 26th July 2017

Enclosed

5. Matters of report

- War Memorial/Remembrance Parade
- Horn Dance
- Goat's Head
- Parish Surgery

6. Planning

- **Applications**

To agree responses to recently received planning applications:

- **Decisions**

To receive details of planning decisions as included on the enclosed planning summary.

- **Other Planning Matters**

- Neighbourhood Plan Update

7. Financial Matters

- **Report on payments made since last meeting**

To approve the list of payments made since the last meeting

- **Payments to be made**

To receive and if considered appropriate, approve the list of payments to be made

- **Receipts**

- **Monthly Finance Report**

- **External Audit Report**

8. Group reports

Unless otherwise stated, to receive a report from the relevant Working Group or Officer.

- **Recreation**
- **Village Property**, Christmas Tree Lights, Village toilets.
- **Traffic, Parking, Highways**
- **Competitions**
- **Newsletter**
- **Village Hall**
- **ABSA**

9. Correspondence, bulletins and reports

10. HS2

11. Agenda items for next meeting

12. Date, time and place of future meetings

| | | | |
|--------------------------------|--------|------------------------------------|--------------|
| October Parish Council Meeting | 7.00pm | Wed, 25 th October 2017 | Village Hall |
|--------------------------------|--------|------------------------------------|--------------|

ABBOTS BROMLEY PARISH COUNCIL
Minutes of the Parish Council Meeting
Held on Wednesday, 26th July 2017 at 7.00 pm
At the Village Hall, Abbots Bromley, pursuant to notice having been given

Present: Cllrs P Charles (Chair); Mrs A Appleby; B Walters; J Houlihan; R Jarman, Mrs M Moore; Mrs R Robb; Mrs A Wakefield

In attendance: Mrs S Meads (Clerk)

Members of the Public Attending: 2

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91. **Apologies for absence**
Cllrs P Ryan

92. **Public Session**

Mr M Godfrey, representing the local branch of Royal British Legion, attended the meeting to raise an issue regarding the remembrance parade in November. The local branch had received a directive from the National Royal British Legion that the insurance needs to be taken out by the local organisers of the parade. Mr Godfrey asked if it would be possible to work with the Parish Council to provide insurance. Councillors discussed this at length and it was stressed that the Parish Council are not the organisers of this event so at present the Parish Council's insurance will not cover this.

RESOLVED: to find out what others in the area are doing. Cllr Jarman to investigate with local sources and the Clerk to request advice from SPCA. To be discussed at the next meeting.

PCSO Hadfield asked if it is possible to get some signs to expect delays for the Horn Dance and to also use social media to make people aware of the delays. Every year the police receive abuse regarding the delays so any help would be appreciated.

93. **Declarations of Interests**
None

94. **Minutes of Previous Meetings**

RESOLVED: that the minutes of meetings held on 28th June 2017 be approved.

95. Matters of Report**i. War Memorial**

The Clerk reported that she was still awaiting feedback from Highways regarding Highways boundary and replacement of the lighting.

ii. Horn Dance Leaflet

The Clerk confirmed that the Horn Dance leaflet was still on schedule for delivery in time for Horn Dance day.

iii. Goat's Head

Cllr Walters provided an update on the Goat's Head toilets. They would need to be checked out to ensure that they are still in working order. The Clerk to check out costs for cleaners and also check with ESBC what the requirements are for access for less able persons.

iv. Bench on Village Green

Cllr P Charles agreed to do an interim repair on the bench.

v. Parish Surgery

Nobody attended the Parish Surgery. Next Surgery to take place on 23rd September, Cllr Bryn Walters to attend. The future of the surgeries was discussed and whether to continue with them next year due to poor attendance. Matter to be discussed again at future meetings and feedback from residents requested via the next newsletter.

96. Planning**Applications**

1087 - P/2017/00782: Coleshill Lodge, Lichfield Road, Abbots Bromley, Staffordshire, WS15 3DN Demolish garage and all single storey elements to facilitate the erection of two storey front and rear extensions, single storey front and rear extensions, single storey side extensions and creation of a balcony

Received: 11/07/17 Reply due: 02/08/17 The design of the property is not in-keeping with the local area and contrary to the principles of the NPPF.

1088 - P/2017/00808: Barkley House, Pinfold Lane, Bromley Hurst, Abbots Bromley, WS15 3AF Demolition of detached garage to facilitate the erection of single storey front, two storey side and two storey and single storey rear extensions

Received: 14/07/17 Reply due: 04/08/17 Not in-keeping with the original building or rural character of the area.

1089 - P/2017/00600: Abbots Bromley Cricket Club, Lichfield Road, Abbots Bromley Siting of two portacabins to provide temporary changing facilities

Received: 13/07/17 Reply due: 03/08/17 No objection but ESBC to restrict to two years.

1090 - P/2017/00762: Blythfields Farm, Poplar Farm Road, Bromley Hurst, Abbots Bromley, Staffordshire, WS15 3AY Listed building application for the installation of 5 No. conservation roof lights, roof insulation and internal plastering of roof planes necessitating

the temporary removal of tiles and re-instatement on completion of the works along with brickwork repointing works (including remedial/mitigation works)

Received: 21/07/17 Reply due: 11/08/17 No Objections

Decisions

Agreed

1066 - P/2017/00290: Fishers Pit Farm, Ashbrook Lane, Bromley Wood, Abbots Bromley, WS15 3AL Conversion and alterations to existing redundant agricultural building to form a dwelling.

1075 - P/2017/00610: Heatley Bank Farm, Woodside Cottages Lane, Heatley, Abbots Bromley, WS15 3EN Erection of an agricultural building for cattle

1076 - P/2017/00599: Froggys Farm, Ashbrook Lane, Abbots Bromley, WS15 3FA Erection of an extension to existing dairy buildings

Refused

1078 - P/2017/00633: Holly Hocks Barn, Seedcroft Lane, Abbots Bromley, Staffordshire, WS15 3DS

Prior approval for the conversion of an agricultural building to form a dwelling

ii. Neighbourhood Plan Update

Cllr B Walters updated members on progress. He said that Rev Bob Payne had commended on the timetable being slightly out of date. Cllr Walters agreed that the timetable needed to be updated and adjusted according. He also reported that a meeting was to be held with Abbots Bromley School on 31st July to progress on outstanding issues.

97. Financial Matters

B Record of payments for which authorisation will be sought at meeting

| <i>Vch/Chq</i> | <i>Payee</i> | <i>Amount</i> | <i>Details</i> |
|----------------|-----------------------|---------------|---|
| 133/1693 | Mrs Sarah Meads | 403.06 | Salary and taxable expenses |
| 134/1694 | Mrs Sarah Meads | 11.80 | Non Taxable expenses |
| 135/1695 | SCC Pensions | 137.91 | July Employee and Employer contribution |
| 136/1696 | Wicksteed Leisure Ltd | 108.00 | Playground Inspection |
| 137/1697 | Smith of Derby | 258.00 | Church Clock Service |
| 138/1698 | Riverside Printers | 112.00 | June Bulletin |
| 139/1699 | Mrs Sarah Meads | 403.06 | Salary and taxable expenses |
| 140/1700 | Mrs Sarah Meads | 11.80 | Non taxable expenses |
| 141/1701 | SCC Pensions | 137.91 | August Employee and Employer Contribution |
| 142/1702 | HMRC | 301.80 | PAYE |
| 143/170 | S Perkins | 21.00 | War Memorial Planting |

RESOLVED : that the above payment be made.

C Finance Report to 30th June 2017

The Clerk presented the financial report up to the end of June 2017

98. Group Reports

i. Recreation

The Clerk reported that Kingston Parish Council are looking to run a training course on playground inspections if they can get enough other PCs to come forward and join in the course to help reduce costs.

RESOLVED: that a budget of £80 be set to cover attendance at the training course if it goes ahead. Cllr Houlihan to attend if dates convenient.

ii. Village Property

The Clerk reported that Mr Simon Wilson had been in touch with the Parish Council regarding the use of the Mini Bus and has raised the question as to whether the bus usage could be widened to incorporate groups outside of the village as usage by village groups is not high enough to cover the cost of running the bus.

RESOLVED: the Council did not have an issue with this as the bus was no longer the responsibility of the Parish Council, however, they did thank Mr Wilson for asking the question.

Issue raised regarding emptying of litter bins as they seem to be getting full and not being emptied frequently enough.

RESOLVED: the Clerk to report this to ESBC, possibly to replace the bin by the Top Shop bus stop shelter with a larger bin.

iii. Traffic, Parking & Highways

Issues raised included street signs on Radmore Lane, Miresbrook Lane and the pavement by Mr K Norman's house.

RESOLVED: the Clerk to follow up these issues with Highways.

.iv. Competitions

Cllr Mrs A Appleby updated on progress with BKV. She said that judging had now finished and vouchers had been presented to the children for the poster competition.

v. Newsletter

RESOLVED: that the next newsletter should be published in November and to include articles on HS2, the Parish Surgery and request for help clearing the Church Yard.

vi. Village Hall

Nothing to report

vii. ABSA

Nothing to report.

99. Correspondence, bulletins and reports

No additional correspondence.

100. HS2

RESOLVED: to keep on the agenda

101. Horn Dance

RESOLVED: The Clerk to book G McCulloch to help with assembly of the stalls. Signs to be put up mid to late August.

102. Remembrance Parade

Discussed earlier in the meeting.

103. Agenda Items for the next meeting

RESOLVED: that the following items be added to the next agenda:-
HS2, Horn Dance, Parish Surgery, Goat's Head Toilet, Remembrance Parade, War Memorial.

104. Date, time and place of future meetings

September Parish Council Meeting, 27th September 2017, – Village Hall

There being no other business the chair declared the meeting closed.

Signed _____ Date 27th September 2017

DRAFT