

Abbots Bromley Parish Council

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The Hayloft
Marsh Farm, Uttoxeter Rd,
Abbots Bromley
Staffordshire
WS15 3EJ

To all Parish Councillors

You are hereby summoned to attend a meeting of the Abbots Bromley Parish Council to be held on Wednesday 26th July 2017 at **7.00 pm** in the Memorial Room at the Village Hall, Abbots Bromley when the following business will be transacted.

Mrs Sarah Meads

10th July 2017

Agenda

1. Apologies for absence

To receive and, if appropriate, accept apologies for absence.

2. Public session

3. Declarations of Interests

- *Declarations relating to this meeting*

4. Minutes of Previous Meetings

- Meeting held on 28th June 2017

Enclosed

5. Matters of report

- War Memorial
- Horn Dance Leaflet
- Goat's Head
- Village Bench
- Parish Surgery

6. Planning

- **Applications**

To agree responses to recently received planning applications:

- **Decisions**

To receive details of planning decisions as included on the enclosed planning summary.

- **Other Planning Matters**

- Neighbourhood Plan Update

7. Financial Matters

- **Report on payments made since last meeting**

To approve the list of payments made since the last meeting

- **Payments to be made**

To receive and if considered appropriate, approve the list of payments to be made

- **Receipts**

- **Monthly Finance Report**

- **Internal Audit Report**

8. Group reports

Unless otherwise stated, to receive a report from the relevant Working Group or Officer.

- **Recreation**
- **Village Property**
- **Traffic, Parking, Highways**, drains, street signs
- **Competitions**
- **Newsletter**
- **Village Hall**
- **ABSA**

9. Correspondence, bulletins and reports

10. HS2

11. Horn Dance

12. Remembrance Parade

13. Agenda items for next meeting

14. Date, time and place of future meetings

September Parish Council Meeting 7.00pm Wed, 27th Sept 2017 Village Hall

ABBOTS BROMLEY PARISH COUNCIL
 Minutes of the Parish Council AGM Meeting
 Held on Wednesday, 28th June 2017 at 7.00 pm
 At the Village Hall, Abbots Bromley, pursuant to notice having been given

Present: Cllrs P Charles (Chair); Mrs A Appleby; B Walters; J Houlihan; R Jarman, Mrs M Moore; Mrs A Wakefield

In attendance: Mrs S Meads (Clerk), Borough Cllr G Hall (joined meeting)

Members of the Public Attending: 4

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78. Apologies for absence
 Cllrs Mrs R Robb and P Ryan

79. Public Session
 Cllr P Charles introduced two visitors from Tutbury Parish Council who had come along to see how the meeting ran. Another resident said that he had nothing to say but had come along as a fairly new resident to the area to get back in to circulation.

80. Declarations of Interests
 None

81. Minutes of Previous Meetings
***RESOLVED:** that the minutes of meetings held on 31st May 2017 be approved with no amendments.*

82. Matters of Report

i. War Memorial

The Clerk provided an update on progress so far with the repairs to the War Memorial. She confirmed that contact had been made with Highways Department and she was awaiting a meeting so that removal of lights could be discussed. This needed to be done before contractors could be briefed on groundwork to be carried out. Meeting to take place after 14th July as contact from Highways is on annual leave.

ii. Horn Dance Leaflet

The Clerk confirmed that the Horn Dance leaflet is progressing and all images should be completed by mid-July with layout by the end of July. Printing will take place early August so that it is ready in time for Horn Dance.

iii. **Goat's Head**

Cllr Walters said that contact had been made by the new tenants of the Goat's Head and they would be willing to re-open the toilets located at the Goat for village use and would install new gates so that the entrance to the pub beer garden could be kept closed with access still available to the toilets throughout the day. Cllr Walters said that there had been many requests from residents for village toilets and that this would be a positive step. The matter was discussed and all members agreed that Cllr Walters should follow this up with the tenants. Consideration needs to be given for on-going maintenance and cleaning as there would most likely be a cost to the Parish Council.

iv. **Bench on Village Green**

The Clerk reported that the spare part for the bench on The Green had been received, however, as the style of the bench had now changed the part did not fit. The Clerk said that her husband would try to cut the part to shape and fit it when time allowed.

83. Planning

Applications

1078 - P/2017/00633: Holly Hocks Barn, Seedcroft Lane, Abbots Bromley, Staffordshire, WS15 3DS Prior approval for the conversion of an agricultural building to form a dwelling

Received: 02/06/17 Reply due: 23/06/17 No Objections

1079 - P/2017/00588: Yeatsall Cottage, Uttoxeter Road, Abbots Bromley, Staffordshire, WS15 3BR Erection of fencing and alterations to existing access

Received: 07/06/17 Reply due: 28/06/17 The Parish Council objects to the removal of hedge and also the style/height of the fence as it is not in keeping with the countryside location and the character of the area - unless it is a condition of any approval that the fence be re-located further back from the road and a new hedgerow, of indigenous species, be planted between the fence and main road.

1080 - P/2017/00596: Peelers House, Uttoxeter Road, Abbots Bromley, Staffordshire, WS15 3EQ Erection of a part two storey part single storey side extension, two storey rear extension and terracing of rear garden

Received: 07/06/17 Reply due: 28/06/17 No Objections

1081 - P/2017/00694: St Helens, Uttoxeter Road, Abbots Bromley, WS15 3EG Felling of 1 horse chestnut tree

Received: 13/06/17 Reply due: 04/07/17 There seems to be little justification for the removal of the tree. However, if the LPA are satisfied that the removal of the tree is justified, no objection subject to the planting of a replacement tree of similar species/eventual size

1082 - P/2017/00717: The Boskins, Pinfold Lane, Bromley Hurst, Abbots Bromley, WS15 3AF Erection of a single storey rear extension

Received: 19/06/17 Reply due: 10/07/17 No Objections

1083 - P/2017/00358: Sunny Brae, Bagot Street, Abbots Bromley, Staffordshire, WS15 3EQ Listed Building application for the erection of a single storey rear extension (revised scheme)

Received: 16/06/17 Reply due: 07/07/17 No Objections

1084 - P/2017/00094: Sunny Brae, Bagot Street, Abbots Bromley, WS15 3EQ Erection of a single storey rear extension (revised scheme)

Received: 16/06/17 Reply due: 07/07/17 No Objections

1085 - P/2017/00697: Willow Brook Farm, Pinfold Lane, Bromley Hurst, Abbots Bromley, Staffordshire Prior approval for the conversion of an agricultural building to form a dwelling

Received: 15/06/17 Reply due: 06/07/17 No Objections

1086 - P/2017/00721: 20 Paget Rise, Abbots Bromley, Staffordshire, WS15 3EF Erection of a part two storey and first floor side extension, single storey rear extension and front canopy

Received: 22/06/17 Reply due: 13/07/17 No Objections

Decisions

Agreed

1071 - P/2017/00411: High Trees Dairy, Hobb Lane, Marchington Woodlands, Staffordshire, ST14 8RQ Erection of a detached oak framed garage and cart bays with office above

1074 - P/2017/00540: Froggys Farm, Ashbrook Lane, Abbots Bromley, WS15 3FA Retention of extension to existing agricultural building

1072 - P/2017/00485: Goats Head, Market Place, Abbots Bromley, WS15 3BP Listed building application to retain emergency works to the southern gable which included construction of an internal blockwork skin to restrain the existing structure, insertion of steel beam under chimney corbel, trimming of window opening and relocation of bench seating at ground floor and kitchen units at first floor

Revised

1073 - P/2017/00489: Coleshill Lodge, Lichfield Road, Abbots Bromley, WS15 3DN Erection of fencing, new entrance gates and wall

Withdrawn

1025 - P/2016/00947: Land to the rear of, Bromley House Uttoxeter Road, Abbots Bromley, Staffordshire, WS15 3EG Erection of a detached dwelling and detached garage with home office above

Refused

1058 - P/2016/01824: Falcot, High Street, Abbots Bromley, WS15 3BL Listed building application for the installation of replacement windows on the front elevation.

ii. Neighbourhood Plan Update

Cllr Walters provided an update. He said that the Group had written to Abbots Bromley School about the potential to develop the site and had reiterated that the school needed to work with Highways Department and their consultants to address and provide solutions to concerns raised by the community regarding pedestrian and vehicle access to the proposed site. Cllr Walters said that the next milestone for the Neighbourhood Plan would be the draft plan which would be available at the end of the summer. This would then go to consultation.

84. Financial Matters**A Record of payments made after discussion with Chairman or Vice Chairman****B Record of payments for which authorisation will be sought at meeting**

| <i>Vch/Chq</i> | <i>Payee</i> | <i>Amount</i> | <i>Details</i> |
|----------------|-----------------------------------|---------------|---|
| 126/1686 | Mrs Sarah Meads | 403.86 | Salary and taxable expenses expenses |
| 127/1687 | Mrs Sarah Meads | 11.80 | Non Taxable expenses |
| 128/1688 | SCC Pensions | 137.91 | June Employee and Employer contribution |
| 129/1689 | Mr G McCulloch | 512.00 | Grounds Maintenance |
| 130/1690 | Mrs A Appleby | 20.16 | Expenses for BKV |
| 131/1691 | Abbots Bromley Sports Association | 25.00 | Donation for Jubilee Cup Certificate |
| 132/1692 | Toplis Associates Ltd | 117.60 | Internal Audit |

C Record of payments received

| <i>Date</i> | <i>From</i> | <i>Amount</i> | <i>Details</i> |
|----------------------|--------------------------------|---------------|----------------------------------|
| 22 nd May | Abbots Bromley Bingo & Welfare | 150.00 | Donation to war memorial repairs |

RESOLVED : that the above payment be made.

D Finance Report to 31st May 2017

The Clerk presented the financial report up to the end of May 2017

85. Group Reports**i. Recreation**

Cllr John Houlihan reported that he, along with the help of the neighbours, Steve Coxon and Don Barker had managed to power wash off all of the bird droppings. He also reported that at his recent inspection he had found graffiti on all of the play equipment. Cllr Houlihan asked if thanks could be sent to both Steve and Don for their help with washing down the playground. The Clerk said that she had removed some of the graffiti with nail varnish remover and then Steve Coxon and Cllr Walters had both carried out further cleaning and it had now all been removed.

It was agreed that it may not be a major problem in the future and hopefully is a one-off. The Clerk asked if it was worth putting a sign on the gateway to remind people that the playground is for young children and these should be accompanied by an adult.

The Clerk also reported she had been in touch with Cllr Hall and he had confirmed that he would be able to provide a grant of £500 towards repairs and painting of the playground.

RESOLVED: *that the Clerk should apply for the grant from Cllr Hall and also contact Mr Bradbury to carry out painting work after the school holidays.*

Cllr Jarman and Cllr Houlihan reported that they had attended a meeting with consultants that are working with ESBC regarding recreation and open spaces. They felt that it may be more beneficial for them to meet with ABSA.

RESOLVED: *that the consultant's details be passed on to ABSA*

ii. Village Property

Cllr Mrs Appleby reported that the bin by the Ruchi was damaged. Councillors also mentioned that several of the bins in the village don't seem to have been emptied recently and were overflowing.

RESOLVED: *that the Clerk would contact ESBC regarding this.*

iii. Traffic, Parking & Highways

Councillors raised concerns over the traffic congestion and illegal parking of vehicles blocking the pavements by Abbots Bromley School. The Clerk reported that she had emailed the Bursar at the school but he had not come back with a meeting date. She had also emailed the managing director of ASD Developments but he had not responded and she had sent images of illegal parking to the PCSO and had not received a response either. Cllr Jarman said that he still felt that the school should help resolve the issue as they had profited from the sale of the properties for development.

RESOLVED: *that the Clerk would ask the PCSO to visit the area when they are also visiting the Crown car park to check on parking during school drop off.*

Councillors also reported that there are still several pot holes that haven't been filled including ones on Ashbrook Lane/Lichfield Road junction, around the corner on Ashbrook Lane/road to Hoar Cross, Old Lichfield Road

RESOLVED: *that the Clerk should report these again to Highways.*

Staffordshire Ironman was raised. Event went off without too many problems. It was noted that road closure signs weren't clear on the day and weren't removed quickly once the event was over so some people still thought the road was closed. It was thought that there may be some issues with plastic bottles left in the ditch on B5013 but it would be hard to tell until the grass and hedge had been cut.

.iv. Competitions

Cllr Mrs Appleby reported that we should be getting a third visit from judges in July. She is going to visit the clubs that have helped out and thank them as well as provide certificates for the children. Next year she would also like to encourage pubs to become more involved in the competition. Book vouchers to be purchased for winners of the poster competition and presented by Cllr Appleby.

Cllr Appleby reported that the Church Yard is still a mess, despite the fact that concerns have been raised about this.

RESOLVED: *that a representative from the Parish Council should attend a meeting of the ABPCC to stress that the Council is not happy with the quality of the mowing and that the grant given by the Council may be reduced or removed.*

v. Newsletter

Newsletter now printed and being distributed.

vi. **Village Hall**
Nothing to report

vii. **ABSA**
Nothing to report.

86. Correspondence, bulletins and reports

- Letter received from Mrs Richards regarding the state of the sign on Mires Brook Lane and also the smelling drains by her house.
RESOLVED: *that the Clerk would report again the sign to ESBC along with the sign at the end of Radmore Lane. She would also report the drains to Highways.*
- Email from Mr Craddock to Cllr Jarman. Contents of email noted but not a Parish Council issue as Mr Craddock's concerns are regarding Abbots Bromley School and not the Parish Council.
- Email from Rev R Payne regarding minutes not available on line for either the Parish Council or Neighbourhood Planning Group. The Clerk and Cllr Walters had provided clarification to Rev Payne as to when the minutes would be available and that all were up-to-date on the village website.
- Letter from the internal auditor addressed to the Chairman, passed for the Chair for reading.

87. HS2
RESOLVED: *to keep on the agenda*

88. Horn Dance
The Clerk confirmed that the stalls were almost full but people could still bring their own stall. The Clerk should book G McCulloch to help with assembly of the stalls.

89. Agenda Items for the next meeting
RESOLVED: *that the following items be added to the next agenda:- HS2, Horn Dance Leaflet, Parish Surgery, Goat's Head*

90. Date, time and place of future meetings
July Parish Council Meeting, 26th July 2017, – Village Hall

There being no other business the chair declared the meeting closed.

Signed _____ Date 26th July 2017