

# Abbots Bromley Parish Council

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The Hayloft  
Marsh Farm, Uttoxeter Rd,  
Abbots Bromley  
Staffordshire  
WS15 3EJ

## To all Parish Councillors

You are hereby summoned to attend a meeting of the Abbots Bromley Parish Council to be held on Wednesday 28<sup>th</sup> June 2017 at **7.00 pm** in the Memorial Room at the Village Hall, Abbots Bromley when the following business will be transacted.

Mrs Sarah Meads

20<sup>th</sup> June 2017

## Agenda

**1. Apologies for absence**

*To receive and, if appropriate, accept apologies for absence.*

**2. Public session**

**3. Declarations of Interests**

- *Declarations relating to this meeting*

**4. Minutes of Previous Meetings**

- Meeting held on 31<sup>st</sup> May 2017

**Enclosed**

**5. Matters of report**

- War Memorial
- Horn Dance Leaflet
- Goat's Head
- Village Bench

**6. Planning**

- **Applications**

*To agree responses to recently received planning applications:*

- **Decisions**

*To receive details of planning decisions as included on the enclosed planning summary.*

- **Other Planning Matters**

- Neighbourhood Plan Update

**7. Financial Matters**

- **Report on payments made since last meeting**

*To approve the list of payments made since the last meeting*

- **Payments to be made**

*To receive and if considered appropriate, approve the list of payments to be made*

- **Receipts**

- **Monthly Finance Report**

**8. Group reports**

*Unless otherwise stated, to receive a report from the relevant Working Group or Officer.*

- **Recreation**
- **Village Property**
- **Traffic, Parking, Highways – pot holes**
- **Competitions**
- **Newsletter**
- **Village Hall**
- **ABSA**

**9. Correspondence, bulletins and reports**

**10. HS2**

**11. Horn Dance**

**12. Agenda items for next meeting**

**13. Date, time and place of future meetings**

July Parish Council Meeting	7.00pm	Wed, 26 <sup>th</sup> July 2017	Village Hall
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ABBOTS BROMLEY PARISH COUNCIL  
 Minutes of the Parish Council AGM Meeting  
 Held on Wednesday 31<sup>st</sup> May 2017 at 7.00 pm  
 At the Village Hall, Abbots Bromley, pursuant to notice having been given

**Present:** Cllrs P Charles (Chair); Mrs A Appleby; B Walters; J Houlihan; R Jarman, Mrs M Moore; Mrs R Robb; P Ryan;

**In attendance:** Mrs S Meads (Clerk),

**Members of the Public Attending:** 0

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**63. Apologies for absence**

Cllr Mrs A Wakefield

**64. Public Session**

None

**65. AGM Matters**

**a. Election of Chairman**

**RESOLVED:** that Cllr P Charles becomes the new Chairman. Proposed by Cllr P Ryan, seconded by Cllr B Walters. All members agreed.

**b. Election of Vice Chairman**

**RESOLVED:** that Cllr B Walters continue in the role of Vice Chairman. Proposed by Cllr Mrs M Moore, seconded by Cllr R Jarman. All members agreed.

**c. Authority to Act Between Meetings.**

**RESOLVED:** that the council may delegate executive powers to act between meetings to the Clerk, following consultation with the Chair and Vice Chair. Proposed by Cllr Mrs M Moore, seconded by Cllr P Ryan.

**66. Working Groups**

The following working groups were agreed

The chairman and vice chairman are entitled to serve ex officio, on all groups

<b>Working Group</b>	<b>Member(s)</b>
Competitions	The Clerk, Adela Appleby
Finance/Grants	Cllrs P Ryan, A Wakefield, M Moore
Newsletter	Cllr R Jarman The Clerk(Editor) Cllr P Charles (Distribution)
Planning	All Councillors
Recreation	Cllrs P Ryan, R Robb, J Houlihan, M Moore
Traffic & Parking	Cllrs R Jarman, Mrs Robb, A Appleby
Village Property	Cllrs A Wakefield, R Robb, J Houlihan
Neighbourhood Planning Group	Cllrs B Walters, P Ryan, R Robb

**Representatives**

Almhouses	Cllr Jarman
Finance Officer	Cllr Mrs A Wakefield
Schools	Cllr B Walters
United Charities	Cllrs Charles and P Ryan
Village Hall	Cllr P Ryan
ABSA	Cllr P Ryan

**67. Declarations of Interests**

None

**68. Minutes of Previous Meetings**

**RESOLVED:** that the minutes of meetings held on 26<sup>th</sup> April be approved with 2 amendments.

**69. Matters of Report****i. Parish Assembly**

It was agreed that the Parish Assembly went well, although attendance was not very high. Good comments and feedback was received for the Neighbourhood Plan.

**ii. Parish Surgery**

Two people attended. Mrs C Ray complained about the speed of traffic through the village and parking on the pavement and she said that the light on the Wheel House is on all of the time. Mrs A Blower said that the stile by John Beeches is rocky. Cllr Mrs Moore said that she would report back to Anthea that the stile isn't rocking any more. Cllr Mrs A Wakefield to attend the next Parish Surgery on 22<sup>nd</sup> July.

**iii. War Memorial**

Cllr Jarman handed over a donation from Abbots Bromley Bingo & Welfare from money raised in a raffle. The Clerk said that she had contacted the Highways Department about work required on the lights so that groundwork can be undertaken. She said she was still awaiting feedback.

## 70. Planning

### Applications

**1072 - P/2017/00485: Goats Head, Market Place, Abbots Bromley, WS15 3BP** Listed building application to retain emergency works to the southern gable which included construction of an internal blockwork skin to restrain the existing structure, insertion of steel beam under chimney corbel, trimming of window opening and relocation of bench seating at ground floor and kitchen units at first floor

Received: 11/05/17      Reply due: 01/06/17      No Objections

**1073 - P/2017/00489: Coleshill Lodge, Lichfield Road, Abbots Bromley, WS15 3DN** Erection of fencing, new entrance gates and wall

Received: 18/05/17      Reply due: 08/06/17      Strongly object to the fence on the grounds that it is not in keeping with the area, will spoil the rural aspect and also lead to loss of habitat for wildlife.

**1074 - P/2017/00540: Froggys Farm, Ashbrook Lane, Abbots Bromley, WS15 3FA** Retention of extension to existing agricultural building

Received: 17/05/17      Reply due: 07/06/17      No Objections

**1075 - P/2017/00610: Heatley Bank Farm, Woodside Cottages Lane, Heatley, Abbots Bromley, WS15 3EN** Erection of an agricultural building for cattle

Received: 24/05/17      Reply due: 14/06/17      No Objections

**1076 - P/2017/00599: Froggys Farm, Ashbrook Lane, Abbots Bromley, WS15 3FA** Erection of an extension to existing dairy buildings

Received: 24/05/17      Reply due: 14/06/17      No Objections

**1077 - P/2017/00621: Goats Head, Market Place, Abbots Bromley, WS15 3BP** Listed Building application for the repair of the external timber framework to the south gable

Received: 26/05/17      Reply due: 16/06/17      No Objections but the Parish Council would like to see the painting of the whole building when the work is carried out.

In addition to the above Councillors requested that the fence on the Rugeley road be raised with ESBC. The planters outside Wheel House were also discussed but not considered an issue.

### Decisions

Agreed

**1065 - P/2017/00319: 2 Bagots Bromley Cottages, Newton Hurst Lane, Heatley, Abbots Bromley, WS15 3EL** Demolition of existing rear lean to extension to facilitate the erection of single storey side and part two storey and single storey rear extensions.

**1068 - P/2017/00432: St Benets House, High Street, Abbots Bromley, WS15 3BW** Removal of two Yew trees T8 and T9

**1070 - P/2017/00373: Flat B, Yeatsall Farm, Yeatsall Lane, Abbots Bromley, WS15 3DY**

Installation of an external staircase to first floor flat, including insertion of a door and alterations to the roof.

**Refused****1064 - P/2017/00328: The Annex, Radmore Wood Farm, Radmore Wood Lane, Abbots Bromley, WS15 3AS** Conversion and alterations to existing annex to form to dwelling house**iii. Neighbourhood Plan Update**

Cllr Walters provided an update. He said that at the Parish Assembly there were some very good comments and feedback received.

**71. Financial Matters****i Record of payments made after discussion with Chairman or Vice Chairman**

None

**ii Record of payments for which authorisation will be sought at meeting**

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>
119/1679	Mrs S Meads	403.86	Salary and taxable expenses expenses
120/1680	Mrs S Meads	38.20	Non Taxable expenses
121/1681	Staffordshire County Pension Fund	137.91	May Employee and Employer contribution
122/1682	G McCulloch	512.00	Grounds Maintenance
123/1683	Infor Commissioner	35.00	Data Protection
124/1684	Reprotec Connect For	11.39	Photocopier costs
125/1685	Riverside Printers	186.00	Printing of BKV banners

**iii Record of payments received**

<i>Date</i>	<i>From</i>	<i>Amount</i>	<i>Details</i>
10/4/17	ESBC	11,127.50	ESBC precept and grant

**iv. Finance Report to 30<sup>th</sup> April 2017**

The Clerk said that the report is not yet available as accounts have been with the auditor.

**v. Annual Return:-****a. Annual Governance Statement**

The Councillors read through the Annual Governance Statement and approved the responses. The Chair signed the Statement.

**b. Account Statements**

The Clerk presented the accounts statement for 2016/17. Councillors approved the statement and the chair signed.

**72. Group Reports****i. Recreation**

It was reported that there were bird droppings around the play equipment at The Nuttery and also the Nuttery alley needed to be cleared.

**RESOLVED:** that the Clerk would ask Mr McCulloch if he could clear this.

The Clerk reported that a quotation had been received from Mr J Bradbury for the painting of the Nuttery. Total cost for this was £788. This cost was considerably lower than other quotations received.

**RESOLVED:** that the Clerk should ask Mr Bradbury to carry out the work. This to be scheduled outside of the school holidays. The Clerk should also contact Lappsett to carry out repairs to the wetpour.

**ii. Village Property**

The Clerk reported that the spare part for the bench had been received.

**iii. Traffic, Parking & Highways**

Pot holes were reported on Old Lichfield Road, some of these are up to 6 inches deep. Still some pot holes on Ashbrook Lane.

**RESOLVED:** that the Clerk should report these to Highways.

**.iv. Competitions**

Cllr Mrs Appleby said that the weekly tidy-ups had received a disappointing turn out. She said that people would be asked to tidy up their own area. It was agreed to carry on doing the Wednesday tidy up. It was reported that the Church Yard is still a mess and now needs to be put in writing to the ABPCC as the Parish Council is no longer willing to pay the grant if the quality of the work is not improved. Cllr Appleby said that entries had been received for the front step and front garden competitions.

It was agreed that the bus stop by the Top Shop now looks great, thanks given to Mr Jeff Bradbury and Mark Hurst Senior.

**v. Newsletter**

Next issue scheduled for June/July. Articles to include Chair's report, Speed Watch, Dog Fouling, First Responders, Smart App

**vi. Village Hall**

The Clerk reported that an email had been received from Rev B Payne, this had been circulated before the meeting. The email was discussed. The Clerk confirmed that she had responded to Rev Payne about the mowing of the field. Cllr Wakefield confirmed that the agreement for usage of the field had not yet been signed by the owners of the field but this was expected very soon. Cllr P Ryan reported that Sue Phillipson had now stepped down as treasurer. Paul Maidstone has now taken over as treasurer.

**vii. ABSA**

Cllr P Ryan said that a newsletter would be going out soon to update on progress. Now a push for Phase 2 funding.

**73. Correspondence, bulletins and reports**

Covered earlier in the meeting.

**74. HS2**

**RESOLVED:** to keep on the agenda

**75. Horn Dance**

Cllr Walters confirmed that the Neighbourhood Plan Group would like a stall.

**76. Agenda Items for the next meeting**

**RESOLVED:** that the following items be added to the next agenda:-

*Neighbourhood Plan, HS2, Horn Dance Leaflet, War Memorial, Parish Surgery, Best Kept Village*

**78. Date, time and place of future meetings**

June Parish Council Meeting, 28<sup>th</sup> June 2017, – Village Hall

There being no other business the chair declared the meeting closed.

Signed \_\_\_\_\_ Date 28<sup>th</sup> June 2017

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# ABBOTS BROMLEY PARISH COUNCIL

## Monthly Planning Report June 2017

### Applications

**1078 - P/2017/00633: Holly Hocks Barn, Seedcroft Lane, Abbots Bromley, Staffordshire, WS15 3DS** Prior approval for the conversion of an agricultural building to form a dwelling

Received: 02/06/17      Reply due: 23/06/17

**1079 - P/2017/00588: Yeatsall Cottage, Uttoxeter Road, Abbots Bromley, Staffordshire, WS15 3BR** Erection of fencing and alterations to existing access

Received: 07/06/17      Reply due: 28/06/17

**1080 - P/2017/00596: Peelers House, Uttoxeter Road, Abbots Bromley, Staffordshire, WS15 3EQ** Erection of a part two storey part single storey side extension, two storey rear extension and terracing of rear garden

Received: 07/06/17      Reply due: 28/06/17

**1081 - P/2017/00694: St Helens, Uttoxeter Road, Abbots Bromley, WS15 3EG** Felling of 1 horse chestnut tree

Received: 13/06/17      Reply due: 04/07/17

**1082 - P/2017/00717: The Boskins, Pinfold Lane, Bromley Hurst, Abbots Bromley, WS15 3AF** Erection of a single storey rear extension

Received: 19/06/17      Reply due: 10/07/17

**1083 - P/2017/00358: Sunny Brae, Bagot Street, Abbots Bromley, Staffordshire, WS15 3EQ** Listed Building application for the erection of a single storey rear extension (revised scheme)

Received: 16/06/17      Reply due: 07/07/17

**1084 - P/2017/00094: Sunny Brae, Bagot Street, Abbots Bromley, WS15 3EQ** Erection of a single storey rear extension (revised scheme)

Received: 16/06/17      Reply due: 07/07/17

**1085 - P/2017/00697: Willow Brook Farm, Pinfold Lane, Bromley Hurst, Abbots Bromley, Staffordshire** Prior approval for the conversion of an agricultural building to form a dwelling.

Received: 15/06/17      Reply due: 06/07/17

Decisions

Agreed

**1071 - P/2017/00411: High Trees Dairy, Hobb Lane, Marchington Woodlands, Staffordshire, ST14 8RQ** Erection of a detached oak framed garage and cart bays with office above

**1074 - P/2017/00540: Froggys Farm, Ashbrook Lane, Abbots Bromley, WS15 3FA** Retention of extension to existing agricultural building

Revised

**1073 - P/2017/00489: Coleshill Lodge, Lichfield Road, Abbots Bromley, WS15 3DN** Erection of fencing, new entrance gates and wall

Withdrawn

**1025 - P/2016/00947: Land to the rear of, Bromley House Uttoxeter Road, Abbots Bromley, Staffordshire, WS15 3EG** Erection of a detached dwelling and detached garage with home office above