

Minutes of the Parish Council Meeting
held on Wednesday, 30 April, 2003 at 7.30 p.m.
in the Village Hall, Abbots Bromley, pursuant to notice having been given.

Present: Cllrs: PJ Charles, C Cook, RT Esling, LG Ferguson (Chairman - L Fe below), L Fox, KA McLoughlin, JA Needham and S Wilson.

Also present: EA Roy (Clerk)

Apologies for absence: RSV Jarman

Members of the public attending: Borough Councillors AJH Fox, AC Wimbush, Mrs O'Neill, Mrs White, Mr Hood, Mr Sweeting, Mrs Wilson

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Minute 1: Public Session

The Chairman welcomed Borough Councillors Wimbush and Fox, and other members of the public present.

The Chairman introduced Borough Councillor Wimbush, present to talk about the First Responders scheme. Cllr Wimbush began by explaining the consequences of having a heart attack and described what might happen. A paramedic might take 11-15 minutes to arrive – not soon enough to save a life even if someone present was able to perform CPR for 8 minutes. In urban areas an ambulance response time of 3 minutes is possible, in rural areas this could be 20 minutes or more. He then went onto explain how a First Responders scheme equipped with a defibrillator and able to respond within 4 minutes could make a difference. They would need basic training in airway management and initial responses to other common life-threatening incidents and the ability to collect and report appropriate medical details.

The Weaver scheme has a Shogun (although an estate car would probably be adequate) as the on-call vehicle. Some people work singly, others in pairs - depending on their preference - out of a total pool of 36 people. The Ambulance Service will help only with training (120 hours worth needed) and drugs. The local project requires about £30,000 start-up funding to provide vehicle, uniforms and the essential equipment. Their unit started about 18 months ago with an initial 32 hours of first aid followed by further protocol training from paramedics. In the last four months they have provided 24 hour cover and been called out 60 times. Annual costs probably amount to around £7,500 per year. Their experience is that ongoing funding seems easier to get than the initial funding.

In response to questions it was suggested that a minimum team of 24 is required to start the scheme up in a new area.

Borough Councillor Fox introduced some slides from the Ambulance Service to illustrate the value of a First Responder scheme in saving lives.

The Chairman invited members of the public to raise their points.

Mrs White said she was here to raise the issue of play facilities for the under 5s – representing also the needs expressed by the mothers involved in Jelly Tots and other groups. The Council should note that they were willing to get involved in whatever way was necessary to move the project forward.

Discussion ensued on the merits of adding new equipment to the Millennium Green or developing the site at the Nuttery. Minimum equipment set would probably be a slide attached to a climbing frame, swings and animal shapes to climb/ride on.

Suggested way forward is for those parents who are interested to come up with a proposal and then discuss this with the bodies who can help it come into being such as Millennium Green Trustees, Parish and Borough Councils.

A question on the future intentions for the First Responder scheme was met with a similar response set in the context of the Vital Villages project, which had already established a network between the villages.

The Chairman thanked the members of the public for their contributions. Normal business resumed at 8.26pm.

Minute 2: Approve and sign the Minutes of the previous Meeting

It was proposed (RE), seconded (CC) and agreed that the Minutes of the meeting be signed as a true record of proceedings.

Minute 3: Matters arising and matters of report

- 3.1 Recycling (Minutes 117, 124.7):** Posters advertising the arrival of the plastics bin are now on display around the village. The new bin is being well used and initial funds will be used to help Scouts by making some improvements to the Scout hut.
- 3.2 Cricket Club (Minute 126.4, 126.5):** The Cricket Club have written thanking the Council for the donation of £700 and confirming that they would like to take up the offer of a loan.
- 3.3 Millennium Green equipment (Minute 127.1):** The Clerk reported that he had discussed the annual inspection report contents with David Truslove (ESBC) who advises that the action we propose to take is appropriate. He also suggests the addition of some “no dogs allowed” signs and that we ask the equipment manufacturer to supply an identity tag showing their name and the date of installation. Clerk was asked to obtain suitable dog prohibition signs.
- 3.4 Election (Minute 130):** Eight candidates were nominated. They are therefore elected without a poll and invited to co-opt a ninth Councillor. The Clerk reported that Mark Hurst and Alan Elkington have both indicated their willingness to serve. An agenda item will be included for 14 May to give the new Council an opportunity to co-opt.

Minute 4: Planning

4.1 Applications

251 - HO/03559/003: 3 High Street: Erection of detached double garage
Received: 28/03/03 Replied: 09/04/03 Response: The Parish Council has no objections to this application.

252 - HO/04068/017: Oaklands Farm, Pinfold Lane, Bromley Hayes: Erection of an outbuilding and detached garage block with living accommodation above
Received: 04/04/03 Replied: 15/04/03 Response: The Parish Council raises no objections to this application in principle, on the understanding that the proposed living accommodation does not comprise a separate dwelling.

253 - TN/03564/006: Richard Clarke First School: Removal of one Goat Willow tree
Received: 04/04/03 Replied: 14/04/03 Response: The Parish Council raises no objection to this application.

254 - LB/13229/042: Crofts House, Market Place: Erection of a single storey extension to link existing garage to house
Received: 04/04/03 Replied: 15/04/03 Response: The Parish Council raises no objections to this application.

255 - HO/13229/041: Crofts House, Market Place: Erection of a single storey extension to link existing garage to house
Received: 04/04/03 Replied: 15/04/03 Response: The Parish Council raises no objections to this application.

256 - LB/16330/006: 8 High Street: Replacement of one existing window and two sets of existing doors, retiling of part of roof and internal alterations including installation of a new staircase and rebuilding of chimney breast
Received: 10/04/03 Replied: 29/04/03 Response: The Parish Council raises no objections to this application.

257 - CU/07224/025: Heatley Hall Farm: Change of use of agricultural building for use as solid fuel storage area and loading area
Received: 16/04/03 Replied: 01/05/03 Response: The Parish Council have reservations about the impact on nearby residents of the noise, dust and traffic movements that would be associated with this change of use and are also concerned that it could create a precedent for other light industrial units in the vicinity to the detriment of the whole area.

258 - CU/15613/004: Field House Farm: Change of use and alteration of two vacant agricultural buildings to create two holiday accommodation units, conversion of part of existing agricultural building to provide associated stabling and installation of two septic tanks.
Received: 26/04/03 Replied: 01/05/03 Response: The Parish Council raises no objections to this application.

259 - HO/22013/016: Thyme House, Town End Farm, Lichfield Road: Erection of part single storey, part two storey rear extension
Received: 28/04/03 Replied: 15/05/03 Response: The Parish Council could see no difference in the revised drawings.

4.2 Decisions

The following applications have been AGREED:

229 - PC/01967/049: School of St Mary and St Anne, Radmore Lane:

Application for the formation of an equestrian centre and associated facilities without complying with previous condition to limit to school use. Temporary application for use for 12 months for commercial purposes.

240 - PA/08499/017: Land adjacent to the Village Hall Bagot Street:

Provision of enclosed purpose built multi sports facility, fencing and four 8M high floodlighting columns

244 - PA/18950/008: Springbank Farm, Radmore Lane: Change of use from agricultural land to domestic garden and construction of menage

The following application has been REFUSED.

243 - HO/22013/015: Thyme House, Town End Farm, Lichfield Road:

Erection of part single storey, part two storey rear extension

No applications have been DEFERRED.

4.3 Correspondence and other planning matters

- 4.3.1 BC Fox reported that permission had been granted for one house on the Bungalow but with conditions relating to landscaping of the whole site. Suggested that PC may wish to write to ESBC and suggest that the tree preservation orders be dropped to allow other development options. Caravan site has been turned down and may be re-submitted for another location.
- 4.3.2 A letter has been received from Mr A Deeks (on behalf of the Cricket Club) suggesting that the benefit from any section 106 agreement on the Ivy House development should be put towards acquisition of a village playing field. Another letter from Mrs O'Neill (on behalf of Jelly Tots) suggests that it be used for a play area for the under 5s.
- 4.3.3 The Clerk reported that Redrow Homes have decided to withdraw their submission and re-submit a revised proposal.
- 4.3.4 Cllr Esling reported that the notice placed on a lamppost concerning the Thyme House application had not been laminated. Consequently it had disintegrated in the rain within hours. Clerk asked to contact ESBC Planning to discuss.

Minute 5: Financial Matters

5.1 End of Year Financial Statements for 2002/3

The end of year financial statement for 2002/3 was introduced by the Clerk. ***It was proposed (LF), seconded (KM) and agreed that the statement be approved.***

5.2 Report on payments made since the last Meeting:

The following payments had been made with the approval of the Chairman and Vice Chairman:

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>	<i>Powers</i>
01/490	E A Roy	819.61	Salary/expenses Jan-Mar	LG(FP)A 1963, s.5 & LGA 1972, s.112(2)
TOTAL payments made		819.61		

5.3 Bills to pay

The Clerk introduced the following for payment:

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>	<i>Powers</i>
02/491	MEB Contracting	187.27	Floodlighting maintenance	PCA 1957, s.3
03/492	SPCA	306.00	Annual subscription	LGA 1972, s.143
05/494	Paul Sweetman	730.90	Village Agent salary/expenses	[Vital Village]
06/495	Public Works Loan Board	1661.27	Repayment of Village Hall loan	LGA 1972, Sch 13
08/497	Village Hall	100.00	Grant for badminton equipment	LG(MP)A 1976, s.19
10/499	G C McCulloch	226.00	Grass cutting	OSA 1906, s.10
	TOTAL payments	<u>3211.44</u>		

It was proposed (PC), seconded (CC) and agreed that the above payments be made.

5.4 Section 137 payments

The Clerk introduced the following for payment:

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>	<i>Powers</i>
04/493	St Giles Hospice	10.00	Re: K Cadman certificate	LGA 1972, s.137
07/496	Community Council	18.00	Annual membership	LGA 1972, s.137
09/498	Staffs Wildlife Trust	30.00	Subscription for 2003/4	LGA 1972, s.137
11/500	Studio Craft	30.00	BKV poster competition prizes	LGA 1972, s.137
	TOTAL payments	<u>88.00</u>		

It was proposed (KM), seconded (PC) and agreed that the Council, in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should make the above payments which are, in the opinion of the Council, in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.

5.5 Other financial matters

5.5.1 The Clerk introduced a draft loan agreement incorporating the points raised at the previous meeting, which he reported was considered acceptable to the Cricket Club. Two copies of the loan agreement were signed on behalf of the Council by the Chairman and Vice Chairman.

5.5.2 ***It was proposed (PC), seconded (RE) and agreed that the loan of £5000 be advanced to the Cricket Club using £4000 from the Recreation Fund and £1000 from the deposit account subject to them signing the agreement.***

Minute 6: Group Reports**6.1 Recreation**

6.1.1 The delay on access to the Schoolhouse Lane play area was discussed. It was noted that this was directly attributable to inaction by Sherlock Homes. The Clerk was authorised to invoice Sherlock Homes for the cost of cutting grass throughout the previous season.

6.1.2 Cllr Charles reported that the spring on the Millennium Green gate needs replacing and an additional post fitted that prevents the gate from being pushed back too far. Cllr Charles to suggest solution that can be put to the Trustees of the Millennium Green trustees for their approval.

6.2 Village Property

Nothing to report.

6.3 Traffic, Parking, Highways

- 6.3.1 Cllr Charles reported on a site meeting he attended with Blithfield at the Newton turn. Following a previous meeting last year, several improvements have been made but an agreement to install rumble strips has not been fulfilled by the contractor. This is being pursued and there are also other ideas of how the junction could be improved.
- 6.3.2 Cllr Needham reported that she had received a complaint about parking along Uttoxeter Road with particular reference to the difficulties caused to school buses. Agreed that this needed to be reported to the police and not the Parish Council.
- 6.3.3 Cllr McLoughlin raised the issue of Narrow Lane hedge again and reported that SCC had told them it was devolved to the Parish Council. It has always been assumed that this hedge is the responsibility of the adjacent properties and we need to know who in SCC has judged otherwise. If they now require the Parish Council to cut these hedges then funding would have to be increased accordingly.
- 6.3.4 Cllr Wilson asked if SCC would like to establish a pavement in front of the new development in Goose Lane? Clerk to write to Richard Rayson on this subject.
- 6.3.5 The Clerk reported an email had been received from Ron Sayers re footpath 38 and delays in obtaining access to complete work on a stile. It was decided not to intervene at the present time.

6.4 Competitions

- 6.4.1 An opportunity had been offered to put the village forward to represent Staffordshire in the National Village of the Year Award. It was decided that this offer would not be taken up.
- 6.4.2 Graham McCulloch has sprayed the traffic calming with weed killer and would clear the debris. Next scheduled run for main street sweeping is 12th May. (It was previously done 2nd week in February and is scheduled for four times a year.)

6.5 Rural Housing

Nothing to report.

6.6 Newsletter

- 6.6.1 Cllr McLoughlin said that the Village Show committee have a newsletter that they would like delivered and ask if we could help. Their first event is 28 May and it seems unlikely that we could meet that timescale. Suggested items include: First Responders, BKV poster competition winners, Jubilee Cup, under 5s play area, Vital Villages etc. Earliest date would probably be first week in June and we should respond accordingly.

6.7 School Governor's Report

Nothing to report.

6.8 Village Plan

- 6.8.1 Cllr Esling reported that the questionnaires are now being collected.

Minute 7: Judging of Poster Competition

- 7.1 The prize winners were:
- Aislyn Hall
 - Jack Walsh
 - Abigail ?

Minute 8: Data Protection Act

- 8.1 The Clerk introduced a brief paper from the Society of Local Council Clerks (SLCC) that highlighted the requirement imposed by the Data Protection Act for Parish Councils holding information (on for example planning applications) to register their use of data at an annual cost of £35.
- 8.2 ***It was proposed (CC, seconded (RE) and agreed that the Clerk register the Councils' use of data as required by the Act.***

Minute 9: Race Relations (Amendment) Act 2000

- 9.1 The Clerk introduced the summary report of the assessment carried out with the Chairman, Vice Chairman in December that indicated no specific action was required at present.
- 9.2 ***It was proposed (RE), seconded (CC) and agreed that the Council put on record that it acknowledges the general duty placed upon it by the Race Relations (Amendment) Act 2000. The Council will continue within its' functions and policies to have due regard to the need to eliminate discrimination, promote equality of opportunity and promote racial equality.***

Minute 10: Correspondence, bulletins and reports

- 10.1 A letter from "Jelly Tots" raises the lack of a suitable play area for under 5s along the lines raised during the public session.
- 10.2 Details have been provided by Ken Birch of training sessions on code of conduct and planning process for 11/18 June in Burton/Utttoxeter respectively.
- 10.3 We are invited by West Midlands Planning Aid to attend a training event on the planning process on 7th May.
- 10.4 We are invited to attend a CPRE seminar on "Influence Your Local Plan" – Saturday 5 July.
- 10.5 A letter of thanks has been received from J Parkes (ESBC) for the assistance the Council provided with a questionnaire on Access Points from the Council Link team.

Minute 11: Items for agenda of next meeting

Annual meeting of Council to include: Acceptance of office, Election of Chairman/Vice Chairman, Membership of Working Groups
Co-option of ninth Councillor

Minute 12: Date, time and place of next Meeting

It was agreed that the next meeting should be held at 7.30pm on Wednesday 14 May 2003 in the upstairs room of Church House.

The Meeting concluded at 10.20 pm.

Chairman Date:

Proposed: Seconded: