

Minutes of the Parish Council Meeting  
held on Wednesday, 1 December 2004 at 7.30 p.m.  
in the Village Hall, Abbots Bromley, pursuant to notice having been given.

Present: Cllrs: PJ Charles (Chairman), C Cook, AE Elkington, RT Esling, L Fox,  
KA McLoughlin, JA Needham

Also present: EA Roy (Clerk)

Apologies for absence: Apologies were received and accepted from Cllrs RSV Jarman and DT Eatough and also from Borough Councillor Fox.

Members of the public attending: Neal Haywood

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### **Minute 72: Public Session**

The Chairman welcomed Mr Haywood and enquired if he wished to address the meeting. Since he did not, no public session was held.

### **Minute 73: Approve and sign the Minutes of the previous Meeting**

Subject to amendment of "Mr Jefferies" to "Mr Jeffery" in five places, ***it was proposed (KM), seconded (AE) and agreed that the Minutes of the previous meeting be signed as a true record of proceedings.***

### **Minute 74: Declarations of interest**

Cllr Elkington declared a personal interest in the planning applications relating to Kerrara and Cala Bona in Ashbrook Lane.

### **Minute 75: Matters arising and matters of report**

**75.1 Quality Council Seminar:** The Chairman and Vice Chairman had attended an SPCA evening seminar on the subject of Quality Councils and provided a brief report. The benefits of Quality Status are still rather vague with potential devolution from principal authorities indicated as one possibility.

### **Minute 76: Planning**

#### **76.1 Applications**

**364 - PA/02885/019: Land at Ivy House, High Street: REVISED PLANS:**  
Erection of 20 residential units, garaging and alterations to existing vehicular access (including demolition of shop)

Received: 01/11/04 Replied: 11/11/04 Response: The revised plan was received without any accompanying narrative and the Council has been left to make its own assumptions about the purpose of the changes. Indeed even the changes themselves were difficult to identify from the plan supplied. While the Council welcomes the apparent intention to improve the availability of parking and reduce the extent of overlooking of Marcia Rice Court, it regards these changes as token in nature and the comments made on the original plans still stand.

**365 - PA/02885/020: Land at Ivy House, High Street: REVISED PLANS:**

Erection of 20 residential units, garaging and alterations to existing vehicular access (including demolition of shop)

Received: 01/11/04 Replied: 11/11/04 Response: As above

**366 - HO/23104/004: Kerrera, Ashbrook Lane:** Erection of a part first floor part two storey side extension, single storey rear extension, front porch, retaining wall and balustrade and a detached double garage

Received: 03/11/04 Replied: 11/11/04 Response: The Parish Council believes that the style of the proposed changes to the building will improve the appearance and be more in keeping with the area. A number of Councillors expressed concern about the size of the proposed extension, in the context of the plot occupied. Should this application be approved, then the Council would like to see a condition attached to the approval that required planting to screen the garage elevation from Ashbrook Lane.

**367 - TN/04841/022: Middleton House, Bagot Street:** Felling on one Lawson Cypress

Received: 05/11/04 Replied: 22/11/04 Response: The Parish Council raises no objection to this application.

**368 - HO/14807/020: The Croft, Uttoxeter Road:** Erection of a detached single storey building to form gymnasium/study room, store and WC

Received: 09/11/04 Replied: 22/11/04 Response: The Parish Council raises no objection to this application.

**369 - CU/11528/031: Office Unit, Yeatsall Farm:** Conversion of vacant office unit into dwelling

Received: 09/11/04 Replied: 22/11/04 Response: The Parish Council raises no objection to this application.

**370 - HO/00937/029: Kingposts, Radmore Lane:** Erection of a rear porch and a detached double garage

Received: 12/11/04 Replied: 22/11/04 Response: The Parish Council raises no objection to this application.

**371 - PA/00937/030: Land South of Kingposts, Radmore Lane:** Erection of a detached stable block

Received: 15/11/04 Replied: 22/11/04 Response: The Parish Council raises no objection to this application.

**372 - HO/15905/014: The Cottage, Uttoxeter Road:** Erection of a single storey rear extension (Amended plans)

Received: 29/11/04 Replied: 02/12/04 Response: The Parish Council raises no objection to this application.

**373 - LB/15905/015: The Cottage, Uttoxeter Road:** Erection of a single storey rear extension (Amended plans)  
Received: 29/11/04 Replied: 02/12/04 Response: The Parish Council raises no objection to this application.

**374 - PA/15976/005: Cala Bona, Ashbrook Lane:** Demolition of existing bungalow and erection of detached dwelling and garage  
(*Cllr Elkington left the room and did not participate in the discussion of this application*)  
Received: 29/11/04 Replied: 02/12/04 Response: The Parish Council has no objection to this application.

## 76.2 Decisions

The following applications have been AGREED subject to stated conditions

**355 - LB/28867/004: 6 High Street:** Erection of a single storey rear extension, internal alterations and the installation of roof lights in the rear elevation

**356 - HO/28867/003: 6 High Street:** Erection of a single storey rear extension

**357 - HO/16481/007: 14 Paget Rise:** Erection of part first floor part two storey side extension, detached double garage with playroom above and the erection of a 2M high boundary wall

**358 - LB/05604/007: Chesterton House, Bagot Street:** Installation of 6 Velux rooflights and internal alterations to the ceiling

**359 - HO/06057/007: Church View, Hall Hill Lane:** Erection of single storey front extension

**360 - HO/29282/001: 23 Goose Lane:** Construction of pitched roof over existing flat roof garage and erection of a rear conservatory

No applications have been REFUSED:

No applications have been WITHDRAWN.

## 76.3 Correspondence and other planning matters

76.3.1 The Clerk reported that notification had been received of a public hearing about the erection of stables at High Elms to be held in the Council Chamber at the Town Hall, Burton upon Trent on Tuesday 18<sup>th</sup> January 2005 from 10:00am. The Parish Council may be represented and, at the discretion of the Inspector, give its views.  
(*Note: Subsequent to this letter, the papers for a recent Planning Committee meeting give the location as the Weaver Room.*)

76.3.2 ESBC have received an application for development of a wind farm at Bagots Park but which is delayed pending receipt of missing information. The Clerk was asked to write to Peter Short seeking confirmation that an extended consultation period would be allowed. Agreed that on receipt of the application we would:

- Publicise the fact that the application has been made
- Provide a surgery in Church House for people to view the application and documents (an all day Saturday event was considered most useful)
- If considered appropriate, organise a public meeting in the village hall that allows the cases for and against to be presented, and questions asked

- 76.3.3 The Clerk reported that the revised arrangements for dealing with planning application consultations appeared to be working successfully.
- 76.3.4 The Clerk drew attention to proposals being put to a meeting of East Staffordshire Borough Council on 6<sup>th</sup> December which would make some changes to the way that planning applications were dealt with. A document outlining these would be circulated.

## Minute 77: Financial Matters

### 77.1 Financial report for November

In introducing the financial report, the Clerk drew attention to the fact that a charge of £12.50 had been levied due to an insufficient balance on the current account and that we had still not been invoiced for electricity despite several reminders to npower. ***It was proposed (CC), seconded (LF) and agreed that the statement be approved.***

### 77.3 Report on payments made since the last Meeting:

The Clerk introduced the following list of payments made since the last meeting after discussion with the Chairman and Vice Chairman.

Vch/Chq	Payee	Amount	Details	Powers
46/632	W B Sullivan	80.00	Independent internal audit	ACA 1988 s.7
47/633	Abbots Bromley PCC	17.00	Newsletter printing	LGA 1972 s.142
	<b>TOTAL payments</b>	<b>97.00</b>		

### 77.4 Bills to pay

The Clerk introduced the following for payment:

Vch/Chq	Payee	Amount	Details	Powers
48/634	G McCulloch	75.00	Clearance of debris	[Devolved maint'nce]
49/635	E A Roy	9.28	Newsletter paper	LGA 1972 s.142
		11.69	Stationery – paper/pins	LGA 1972 s.111
50/636	AB Village Hall	43.50	Room hire Sep – Dec	LGA 1972 s.150
52/636	AB Village Hall	14.50	Vital Villages meeting	[Vital Villages]
53/637	AB PCC	350.00	Churchyard maintenance	LGA 1972 s.214
54/639	Penny Ward	139.37	Village agent salary/expenses	[Vital Villages]
55/640	AB PCC	100.00	Clock maintenance	PCA 1957 s.2
	<b>TOTAL payments</b>	<b>743.34</b>		

***It was proposed (AE), seconded (LF) and agreed that the above payments be made.***

### 77.5 Section 137 payments

***It was proposed (RE), seconded (AE) and agreed that the Council, in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should make the following payment which is, in the opinion of the Council, in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.***

Vch/Chq	Payee	Amount	Details
51/638	CPRE	25.00	Annual subscription
	<b>TOTAL payments</b>	<b>25.00</b>	

## **77.6 Other financial matters**

- 77.6.1 **Budget preparation:** The Clerk introduced a proposed timetable for the preparation of the 2005/6 budget. Some potential projects for inclusion in the project list for the year were:
- Vital Village project seed funding (£2,000)
  - Contribution to Vital Village agent salary - as requested by Lynne Smith
  - Improvements to conservation area (Budget or RISES?)
  - Traffic calming (such as the gateway entrances - £3000)
  - Village welcome pack (£?).
- 77.6.2 **Parish Council surgeries:** The Chairman reported that two people attended the last surgery and recommended that they continue on a bi-monthly basis in odd numbered months. This was accepted as the basis for budget planning.
- 77.6.3 **Wind Farm noise assessment:** The Clerk introduced a letter from Marchington PC requesting support for a noise assessment and outlined some of the issues that would relate to making such a payment. Agreed that we would wish to support in principle, but would make no decision until an application was made and a firm proposal for joint funding of the study was available. The Council may also consider alternative approaches addressing issues more relevant to this parish such as the impact on visual amenity. Clerk asked to inform Marchington PC.
- 77.6.4 **Bulb/bedding grant:** The Clerk reminded members that the ESBC grant for bulbs/bedding was conditional upon submission of invoices by the end of January.

## **Minute 78: Group Reports**

### **78.1 Recreation**

The Clerk reported that plans for the transfer of the Millennium Green had not been abandoned, but that these would have no budget impact in the next financial year.

The Clerk reported that following a number of telephone calls over several weeks, a new section 106 agreement had now been drafted by the ESBC solicitor and sent to the solicitor acting for Sherlock Homes. As up to ten parties are required to give their assent to this agreement, an early finalisation should not be expected.

The Clerk reported that we were again invited by ESBC to participate in a bulk-purchase scheme for the annual playground inspection. This year it would be with an alternative supplier. Clerk to write confirming that we would like to be part of their scheme.

The Chairman reported that at the surgery a complaint was received from the Seaton-Smiths about the extent to which users of the Nuttery would overlook their garden. This comment would be passed on to the Project Playground team by the Chairman.

### **78.2 Village Property**

The Clerk introduced the report from a recent inspection of property by himself and Cllr Elkington. He confirmed that a notice advising the demolition of the Hoar Cross bus shelter had been posted and that there were no planning issues with its removal.

The Clerk to write to the Millennium Green and Village Hall to pass on the suggestions made in the report and indicate that requests for assistance with funding might be looked upon favourably.

**78.3 Traffic, Parking, Highways**

Cllr Cook reported that the Community Speed Watch team were still awaiting their coats, but there had been some publicity on Radio Derby and BBC Midlands News.

Cllr Fox reported work had been carried out at the Hoar Cross to deal with flooding.

The Clerk reported that the additional lights were now installed in Goose Lane but are awaiting connection to the electrical supply.

**78.4 Competitions**

Cllr Elkington would be progressing the acquisition of bulbs as discussed earlier.

**78.5 Newsletter**

Cllr McLoughlin reported that some of the newsletters have only just been delivered – and this is disappointing. Perhaps we should agree a target for delivery and then individuals can say if they are unable to achieve the required timescale?

**78.6 School Governor's Report**

There was no report.

**78.7 Village Plan**

Cllr Esling reported that the steering group had met the previous evening. A first meeting of the Abbots Bromley action groups had already been held and is to be followed by a further meeting in January. A number of the groups are now starting to form. Agreed that we should invite Penny Ward – the new Village Agent - to the February meeting. The Clerk was asked to write to her.

**78.8 RISES**

Cllr Fox reported that a cheque for £223.42 had been received and the RISES committee have suggested that the money be donated to Project Playground. At the surgery the Seaton-Smiths commented on the unsightly appearance of the skips and that on occasions they are being emptied at nights. It was suggested that they could use the telephone numbers on the skips to complain about some specific instances.

**78.9 Community First Responders**

Cllr Esling reported that some issues with training have been aired and passed on to the Ambulance Service. A Trust is being formed that can gain charitable status. A long-term working relationship with the Ambulance Service will supersede the existing training arrangements. Current plan is working towards completion of the training phase in mid-February.

**78.10 Village Hall**

Cllr Cook reported that clarification on the new licensing was still awaited.

**Minute 79: Quality Parish status**

79.1 Cllr Elkington asked if there were any benefits from Quality Status that might accrue for Best Kept Village. It was thought none directly.

79.2 Cllr Esling suggested that we should identify the actions required to achieve Quality Status and set some timescales for completing these. Cllrs Charles, Esling and Elkington offered to do this in time for the February meeting.

**Minute 80: New village leaflet**

- 80.1 The Clerk reminded members that stocks of the current village leaflet were almost exhausted. The leaflet was produced in 2001 at a cost of £1980 - towards which ESBC had contributed £500. Lynne Smith had confirmed that a similar contribution of £500 would be available from WASP if the Council wished to proceed with an updated edition. The Clerk introduced a proposed set of changes to the leaflet text and map incorporating suggestions made by the Chairman.
- 80.2 Cllr Needham reported that many leaflets sent to libraries and tourist offices get dumped through lack of storage space and we should therefore be careful to distribute in quantities that can be stored and used easily.
- 80.3 The Clerk was asked to get a quotation from Malcolm Barnes for a revision of the leaflet based on the suggested changes and with a proposal for an alternate colour combination to distinguish from the previous edition. Costs for print runs of 5,000, 10,000 and 20,000 should be obtained. At the same time, quotations for additional maps for the footpath notice board and web site could be obtained.

**Minute 81: Correspondence, bulletins and reports**

- 81.1 We have been advised that the term of office of Mr D Jackson as an LEA Governor at RCFS ends on 15 January 2005 and are invited to make a nomination. No response required.
- 81.2 We have been copied on a letter from Blithfield Parish Council requesting that the ESBC Parish Councils' Forum include an item on the agenda for the dangerous junction at Newton Hurst Lane. Noted.
- 81.3 Marchington Parish Council have written inviting involvement from Abbots Bromley (and other local councils) in the commissioning of a noise assessment. (Dealt with under Finance)
- 81.4 Office of the Deputy Prime Minister has written to advise that the provisions for local determination of Code of Conduct issues are now in place. Noted.
- 81.5 We are advised that Roger Leverett has been appointed as Park Ranger (Uttoxeter and Rural Areas) by ESBC and will be assisting David Truslove. Noted.

**Minute 82: Items for agenda of next meetings**

- Preparation of 2005/6 budget
- Horn Dance

**Minute 83: Date, time and place of next Meetings**

It was agreed that the next meetings should be held at 7.30pm on Wednesdays –  
▪ 12 January 2005 to consider only planning applications and the budget  
▪ 26 January 2005 for normal business

Both meetings to be held in the Memorial Room at the Village Hall.

The Meeting concluded at 22:06pm.

Chairman ..... Date: .....  
Proposed: ..... Seconded: .....