

**Minutes of the Parish Council Meeting**  
**held on Wednesday, 25 January 2006 at 7.30 pm**  
in the Village Hall, Abbots Bromley, pursuant to notice having been given

**Present:** Cllrs: PJ Charles (Chairman), C Cook, DT Eatough, AE Elkington, RT Esling, L Fox, RSV Jarman, KA McLoughlin, J Needham

**Also present:** EA Roy (Clerk)

**Apologies:** There were none.

**Members of the public attending:**

Mr S Coxon, Mr M King, Mrs L Haywood, Borough Councillor A Fox

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**Minute 88: Public Session**

The Chairman welcomed the members of the public present and invited them to address the meeting.

Mr S Coxon gave a presentation on the Under 5s Project and explained the nature of the support that the team would like from the Parish Council. The Clerk provided a brief update on the access path, explaining that arrangements to fund the outstanding work from the developer's bond were being put in place.

Borough Councillor Fox reminded members of the proposals to re-organise the Primary Care and Ambulance Service Trusts, and encouraged them to attend the meeting to be held the following Monday evening.

Normal business was resumed at 19:55pm.

**Minute 89: Minutes of previous meeting**

***RESOLVED that the minutes of the previous meetings on 30 November 2005 and 11 January 2006 be accepted.***

**Minute 90: Declarations of interest**

There were none.

## Minute 91: Matters arising and matters of report

- 91.1 Circulated documents:** No issues.
- 91.2 Neighbourhood Wardens:** The Chairman reported on his attendance at a meeting in Burton before Christmas, where he learnt that the wardens were going to have to operate in pairs and would have very limited powers. It did not seem that the scheme would provide the type of service we would need, as they currently have no enforcement powers.
- 91.3 Parish Councils' Forum:** The Clerk introduced a summary report from his attendance at the forum in December. There had been a good response to our enquiry for other parishes keen to see 20mph limits.
- 91.4 Parish Council Surgery:** Cllr Eatough reported that the issue of parking along the back of the village green had been raised. There were concerns about access for emergency/utility vehicles as well as for residents. Also Mr Towell had highlighted a clash of booking for the village hall for the Parish Assembly. The Clerk will investigate the availability of Church House and discuss the issue with the Village Hall committee. A local resident also complained about the placing of containers and vehicles for the work on the Goat.
- 91.5 Ambulance Service:** The Clerk reported that the current consultation about changes in the Ambulance Service was open until March. He introduced a draft letter for the Council to consider outlining reasons why the proposed merger of ambulance services was opposed.  
**RESOLVED: That after the meeting on Monday, the draft letter be completed and sent to at least the two local MPs and copied to local papers with any other addressees identified.**
- 91.6 Fire Officer Service:** The Clerk reported that the District Fire Officer Mr Roberts had been invited to attend the meeting but, after discussion, it had been agreed that his objectives could be achieved with information supplied by the Clerk.

## Minute 92: Planning

### 92.1 Applications

**441 - CU/00937/032: Cottage Unit 1, Radmore Lane:** Conversion of farm building to form a dwelling (revised scheme)

Received: 13/01/06 Due: 30/01/06 Response: No objection.

**442 - HO/00613/008: Lancsuss House, Bagot Street:** Erection of replacement front porch and roof alterations to existing single storey rear extension

Received: 23/01/06 Due: 08/02/06 Response: No objection.

**443 - LB/00613/009: Lancsuss House, Bagot Street:** Demolition and replacement of existing front porch and alterations to include the removal of asbestos roof and construction of replacement pitched roof on existing single storey extension

Received: 23/01/06 Due: 08/02/06 Response: No objection.

**444 - HO/00613/010: Norbury House, Bagot Street:** Erection of replacement front porch, single storey rear extension and construction of 2m high boundary wall

Received: 23/01/06 Due: 08/02/06 Response: No objection.

**445 - LB/00613/011: Norbury House, Bagot Street:** Demolition of front porch, store building, conservatory and boundary wall, erection of replacement front porch, single storey rear extension and 2m high boundary wall and internal alterations  
Received: 23/01/06 Due: 08/02/06 Response: No objection.

**RESOLVED: That the Clerk communicate these responses to the local planning authority.**

## 92.2 Decisions

The following applications have been **AGREED** subject to stated conditions

**435 - HO/07917/003: 32 Swan Lane:** Erection of a two storey side extension and front porch

**437 - PA/11825/016: Forge Farm:** Erection of a detached farm workers dwelling

No applications have been **REFUSED**

No applications have been **REVISED**

The following applications have been **WITHDRAWN**

**438 - HO/18945/014: Bromley House, Uttoxeter Road:** Erection of a two storey rear extension

## 92.3 Correspondence and other planning matters

92.3.1 Notification had been received of a proposal by Vodafone to add another dish to the mast already situated at Cawarden Springs Farm.

## Minute 93: Financial Matters

### 93.1 Financial report

The Clerk introduced the financial report for January 2006.

**RESOLVED: That the statement be approved and the Chairman sign the report.**

### 93.2 Report on payments made since the last meeting

The Clerk reported that no payments had been made since the last meeting.

### 93.4 Bills to pay

The Clerk introduced the following for payment:

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>	<i>Powers</i>
68/735	Soc. Local Council Clerks	84.00	Annual membership	LGA 1972 s.111
70/737	K McLoughlin	5.58	Paper for newsletter	LGA 1972 s.142
71/738	Abbots Bromley PCC	117.50	Footpath works	HA 1980 s.43
	<b>TOTAL payments</b>	<b>207.08</b>		

**RESOLVED: That these payments be made.**

### 93.5 Section 137 payments

The Clerk introduced the following requests and proposed payments under section 137:

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>
69/736	Community Council	15.00	BKV competition entrance fee and publicity
	TOTAL payments made	<u>15.00</u>	

**RESOLVED: That the Council, in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should make the above payment which is, in the opinion of the Council, in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.**

### 93.6 Other financial matters

93.6.1 Under 5s Project: Based on the presentation made in the public session and the draft proposal from the Under 5s Project Team, it was agreed that conditional approval to the proposed partnership be given.

**RESOLVED: That the Parish Council accept the partnership proposal with the following clarifications: Design and procurement authority remains with the team and that, in the event of any overspend, the Project Team remain responsible for any funding shortfall.**

93.6.2 AB PCC expenditure: The PCC have submitted details of additional expenditure on the churchyard this year in repairing paths and tree lopping which have benefited all those who use the footpaths through the space. They have asked if the Council would consider additional financial support?

**RESOLVED: That an additional contribution of £117.50 be provided to cover the cost of work on the footpath, with the observation that this is benefit to the community.**

93.6.3 Appointment of auditor: Mr Bryan Sullivan has indicated his willingness to act as independent internal auditor for the financial period ending March 2006.

**RESOLVED: That Mr Sullivan be appointed as internal auditor for the financial period ending March 2006.**

93.6.4 Christmas lights: Mr M Lewis has advised that the "Golf Championship" fund would be willing to contribute £100 towards the cost of improved Christmas lights.

**RESOLVED: That the Clerk write accepting the offer.**

93.6.5 BKV Prize: The Clerk reported on his enquiries into suitable trees for the green with a variety of recommendations offered. He reported observations on the risk inherent in planting larger sizes that might fail to establish if we had a dry summer and in the potential spread related to the space available on the green. Agreed that an ad hoc working group of Councillors Charles, Needham, and Elkington will consider options and that Mr McCulloch be asked to make some specific recommendations on variety and size. Noted that Cllr Eatough had a spare tree that he was willing to donate if it could be transplanted successfully.

## Minute 94: Group Reports

### 94.1 Recreation

The Clerk reported that Mr Truslove had left ESBC. We are still awaiting a site visit by Universal Play to make changes to the multi-play.

#### **94.2 Village Property**

Nothing to report.

#### **94.3 Traffic, Parking, Highways**

The Clerk reported that proposed works on Lichfield Road would not take place until the new municipal year, would only involve surface dressing and so are expected to have less impact than work in Uttoxeter Road last year. Highways expect to notify residents. Overhanging branches in Schoolhouse Lane have been reported for action.

The Clerk reported that Graham McCulloch has been asked to clean gullies and Narrow Lane.

Cllr Cook reported that Inspector Mason had been in touch over the signing of the Community Speedwatch.

The Clerk reported that several other Parish Councils in Staffordshire were also dismayed by the County Highways attitude to 20mph speed limits and were interested in some form of joint action to promote a review of the policy.

**RESOLVED: That this matter be brought up at the East Staffordshire Annual Liaison Meeting in February to find out what steps need to be taken to get the Highways policy reviewed.**

Cllr Elkington reported that he had received further complaints about pavement parking. Cllr Cook said he would report this to Inspector Mason and ask for his help. Cllr Elkington had also had a complaint about an overhanging hedge that he would pass onto Clarence.

#### **94.4 Competitions**

Cllr Elkington reported on preparations for the 2006 BKV competition and an item that would be in the newsletter.

#### **94.5 Newsletter**

Cllr McLoughlin reported that the newsletter was almost ready for printing and would be done as soon as the Parish Magazine was complete.

#### **94.6 School Governor's Report**

Cllr Eatough reported that a child protection training session had been held, and proved an interesting experience. The next full meeting of governors is at the start of February.

#### **94.7 Village Plan**

Nothing to report.

#### **94.8 RISES**

Cllr McLoughlin reported that she had received comments about the ground conditions around the recycling bins.

#### **94.9 Village Hall**

Cllr Cook reported that December had been a good month, and the year overall was better than the previous twelve months. The movement of the line dancing to another venue has resulted in a loss of revenue. Cllr Eatough reported that two of the lights on the corner by the Scout hut were not working.

## Minute 95: Correspondence, bulletins and reports

- 95.1 A letter from Staffordshire County Council advises that Highways staff have been re-organised and that those serving our area are now based at the Lichfield Highways Depot.
- 95.2 Sustainable Staffordshire have written reminding the Council that the AGM takes place in March and advises that membership will continue unless cancellation is requested.
- 95.3 Mrs Mithra Tonking has written in response to the item in the Parish News about the proposed tree on the village green making some suggestions regarding choice of tree.
- 95.4 Mr Brandon-White has written expressing disappointment at the way the Council handled the matter of his external light.
- 95.6 The Community Council have written inviting entries for their 2006 Diary of Village Festivals.
- 95.7 East Staffordshire Borough Council has supplied a schedule of street light apparatus renewal. This indicates work on a new scheme in the High Street. Attempts to find out what this entails have so far been fruitless.
- 95.8 Horninglow and Eton Parish Council has written expressing its desire to see 20mph limits in parts of their parish and asking about our progress with the County Council.
- 95.9 Mayfield Parish Parish Council has written expressing its desire to see 20mph limits in parts of their parish and suggesting making use of the Annual East Staffordshire Liaison meeting to raise the matter.
- 95.10 SPCA East Staffordshire has invited us to the annual liaison meeting with the County Council at 7.30pm on Tuesday 21st February in Denstone Village Hall. We are asked to advise expected numbers. Chair and Clerk will attend.
- 95.11 Staffordshire Police has sent us a DVD containing a briefing on "Building Safer Communities". Cllr Elkington offered to review and report back.
- 95.12 ESBC has written advising that the bulk waste collections will not be provided in 2006.
- 95.13 SPCA has written reminding us of a vacancy for East Staffordshire on their executive committee and inviting nominations and providing details of future training events.
- 95.14 Sustainable Staffordshire has written inviting attendance at their AGM on Thursday 23 March from 1000 at Wolseley Bridge. The Chairman will be attending.
- 95.14 Tutbury Parish Council has written to invite participation in the Tutbury Music Festival

## Minute 96: Code of Practice for Handling Complaints

- 96.1 Cllr Esling introduced a revised draft of the proposed Code of Practice and outlined the changes made and the reasons behind them.
- RESOLVED: That this code of practice be adopted, subject to replacement of "behaviour" with "actions". Adoption is on a trial basis for 12 months at which time there will be a review.***

**Minute 97: Items for agenda of next meeting**

- Nominations for the Jubilee Cup and plan for Annual Assembly
- Review of Standing Orders and Financial Regulations

**Minute 98: Date, time and place of next meetings**

It was agreed that the next meeting should be held at 7.30pm on Wednesday 22 February 2006 in the Memorial Room at the Village Hall.

The Meeting concluded at 22:18 pm.

Chairman .....

Date: .....