

Minutes of the Parish Council Meeting
held on Wednesday, 16 January 2008 at 7.30 pm
in the Village Hall, Abbots Bromley, pursuant to notice having been given

Present: Cllrs: PJ Charles, S Coxon, Cllr DT Eatough (Chair), AE Elkington, L Fox, RSV Jarman, C Veitch

Also present: EA Roy (Clerk)

Apologies: Apologies were received and accepted from Cllr BJ Waring and also received from Borough Councillor A Fox.

Members of the public attending:
None.

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Minute 86: Public Session

There being no members of the public present, there was no public session.

Minute 87: Matters arising and matters of report

87.1 Appointment of new Clerk: The Chairman reported that, following interviews, Mrs Sue Buxton has been appointed as Clerk with effect from 1 February 2008.

87.2 Circulated documents: No questions arising.

87.3 Resignation of Councillor: The Clerk reported that Cllr Esling had resigned at the beginning of the month explaining that work commitments were preventing him from meeting obligations to the Council. A statutory notice had been posted so that any electors wishing to request an election could do so. The period of notice expires on 29 January, at which point the Council has sixty days to appoint a new member by co-option.

87.4 Knotweed at Cedar Cottage: The Clerk reported that following his letter to the owner, he had received a response from solicitors acting as Executors for his estate. They had given permission for the Council to appoint a contractor to deal with the weed.

87.5 Future meeting dates: The Clerk reported that the next Parish Councils' Forum in Burton would take place on Monday 11 February and the East Staffordshire Parish Councils' Association Annual Liaison meeting on Thursday 21 February.

Minute 88: Declarations of interest

The Chairman declared an interest in the item raised by the Cricket Club relating to the budget.

Minute 89: Planning

89.1 Applications

538 - PA/12768/013: Land adjacent 39 Paget Rise: Erection of detached dwelling
Received: 10/12/07 Replied: 08/01/08 Response: The Parish Council raises no objection to this application.

539 - HO/01789/014: Sycamore House, Radmore Lane: Erection of a part two storey, part first floor side extension and rear orangery
Received: 20/12/07 Replied: 14/01/08 Response: The Parish Council raises no objection to this application.

540 - HO/26896/002: Dunstall High, Swan Lane: Erection of single storey side extension and detached garage
Received: 20/12/07 Replied: 14/01/08 Response: The Parish Council raises no objection to this application.

541 - HO/04235/015: Marsh Farm, Uttoxeter Road: Retention of detached garage
Received: 04/01/08 Replied: 17/01/08 Response: The Parish Council raises no objection to this application.

RESOLVED: That the Clerk communicate these responses to the local planning authority.

89.2 Decisions

The following applications have been **AGREED**

529 - PA/07499/005: Parish Churchyard, St Nicholas Church: Construction of hard surface to existing footpath

530 - TN/09385/013: Millennium Green, Bagot Street: Removal of one Sycamore tree and one Silver Birch tree

531 - TN/26338/002: Rose Cottage, Market Place: Removal of Yew tree

532 - HO/20488/013: Portfields, Port Lane: Erection of two 2-storey extensions to the side and rear elevations and a single storey side extension to form a swimming pool, triple garage, gymnasium and lounge area, formation of a basement area consisting of a snooker room, steam/sauna room, changing facilities and store rooms and the erection of a boundary wall and access gates

533 - HO/31694/001: 24 Paget Rise: Erection of single storey front extension and two storey side extension and single storey rear extension

535 - TN/09385/014: Millennium Green, Bagot Street: Crown raising of one Silver Birch, one Alder and one Cherry tree, removal of six Field Maple and eight spindle saplings and reduction of one Hazel tree

536 - HO/17522/006: Sunrise, Bromley Wood: Erection of a single storey rear extension

The following applications have been **REFUSED**

528 - PA/02885/024: Land rear of Ivy House: Erection of nine detached dwellings, conversion of the first floor of the existing dress shop including a rear extension to form a single dwelling, garages and alteration to existing vehicular access

The following applications have been **REVISED** – None

The following applications have been **WITHDRAWN** – None

89.3 Correspondence and other planning matters

The Clerk reported that the application for a second wind monitoring mast in Bagot's Park was due to be discussed by the Planning Committee on Monday 21 January. The recommendation of the Planning Officer to the committee will be to "permit".

The Clerk reported that the timetable for adoption of the conservation area appraisal has been put back to March 2008. The document in question was commissioned by the ESBC Conservation Officer, Mr Edwards, shortly before he left. ESBC are now considering re-employing the consultants who did the original work, to take the document through a consultation process that would involve the Parish Council. The Clerk has suggested that they might consider coming to make a short presentation to the Council and has provided the meeting dates for the start of 2008.

The Clerk reported that government has asked all planning authorities to standardise their planning application form and processing – although some local variations are allowed. Consultation documents on this change are now being circulated for comment. He pointed that any response from the Council will require that circulation is completed by the meeting on 30 January so that the proposed feedback can be discussed and agreed at that meeting.

Minute 90: Financial Matters

90.1 Financial report

The Clerk introduced the financial statement for December, and gave a brief report on recent transactions including repayment of VAT and expenditure on new litter bins mainly funded by RISES.

RESOLVED: The statement be approved and the Chairman sign the report.

90.2 Report on payments made since the last meeting

The Clerk reported the following payments been made since the last meeting:

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>	<i>Powers</i>
49/867	ESBC	1586.25	Three new litter bins	LA 1983 s.5
50/868	St Nicholas PCC	37.50	Hire of Church House	LGA 1972 s.111
51/869	Graham McCulloch	150.00	Devolved maintenance	LGA 1972 s.101
52/870	Mike Burns	35.00	Connecting Christmas lights	LGA 1972 s.144
53/871	A B Village Hall	16.00	Room hire for interviews	LGA 1972 s.112
54a/872	Eric Roy	450.43	Clerk's salary/expenses (Nov)	LG(FP)A 1963 s.5 & LGA 1972 s.112(2)
54b/872	Eric Roy	49.28	Purchase of paint for MG	PHA 1961 s.52
	TOTAL payments	2324.46		

90.3 Bills to pay

The Clerk introduced the following for payment:

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>	<i>Powers</i>
55/873	HM Revenue and Customs	194.27	Tax/NI Oct-Dec 07	LG(FP)A 1963 s.5
	TOTAL payments	194.27		

RESOLVED: That this payment be made.

90.4 Section 137 payments

The Clerk reported no new requests had been received.

90.5 Other financial matters

90.5.1 **Internal Audit:** The Clerk reported that Mr Bryan Sullivan had visited to conduct the first part of the Internal Audit, and his report should be available for review at the next meeting.

90.5.2 **Village Design Statement distribution:** The Clerk asked if the Council would be willing to fund posting twelve copies of the Village Design Statement to those companies and individuals who had been most active in submitting applications for clients in the last two years? Agreed this would be a good idea and that some means of getting get copies to new residents should be found.

90.5.3 **Knotweed at Cedar Cottage:** Mr McCulloch had provided a quotation of £90 for three the visits he thought would be necessary to deal with the problem. The Clerk was asked to instruct Mr McCulloch to carry out the necessary work.

90.6 2008/2009 budget and precept request

The Clerk introduced the draft budget and accompanying notes from the meeting of the Finance Working Group and summarised a letter from the Cricket Club drawing attention to potential security projects for which they might request Council support in 2008/9.

Cllr Coxon gave an update on plans for discussions with Mrs Turvey and local young people with a view to identifying any viable projects that might serve their needs.

RESOLVED: That the proposed budget for 2008/2009 be accepted on the basis of a precept request to ESBC of £20100.

Minute 91: Items for agenda of next meetings

- Possible visit from LPU inspector (February meeting)
- To introduce the new Clerk
- To consider nominations for the Jubilee Cup
- To discuss the format for the Parish Assembly
- To formally adopt the revised Standing Orders
- To consider a proposal to extend RISES to include sustainability issues

Minute 92: Date, time and place of next meetings

It was agreed that the next meeting should be held at 7.30pm in the Memorial Room at the Village Hall on Wednesday 30 January 2008

The Meeting concluded at 20:10pm.

Chairman

Date: