

ABBOTS BROMLEY PARISH COUNCIL  
Minutes of the Parish Council Meeting  
Held on Monday, 24<sup>th</sup> May 2010 at 7.00 pm  
In the Village Hall, Abbots Bromley, pursuant to notice having been given

**Present:** Cllrs R Bell (Vice Chair & chair for the meeting); Mrs D P Burrows;  
P J Charles; A Elkington, Mrs L Fox; Mrs K Johns; R Mills

**In attendance:** Mrs S Meads (Clerk)

**Members of the Public Attending: 1**

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14. **Election of Chairman and Completion of Declaration of Acceptance of Office**  
*RESOLVED: that Cllr R S V Jarman be elected chairman for the ensuing year. As Cllr Jarman was not in attendance the Clerk would ask him to complete the Declaration of Office at a later date.*

15. **Election of Vice Chair & Completion of Declaration of Acceptance of Office**  
*RESOLVED: that Cllr R Bell be elected vice chairman for the ensuing year.*

16. **Apologies for absence**  
Cllrs R Jarman and Mrs C Veitch

17. **Public session**  
A member of the public expressed her concerns over plans for changes in the postal delivery service for Abbots Bromley. She believed that the many people would not receive their post until very late in the day.

**18. Authority to Act Between Meeting**

**RESOLVED:** that executive powers to act between meetings are delegated to the clerk to the council in accordance with standing order paragraph 72. This was proposed by Cllr Mrs Fox and seconded by Cllr A Elkington.

**19. Appointment of Working Group Members and Council Representatives**

**RESOLVED:** that the following appointments be made for the forthcoming year.

**WORKING GROUPS**

Recreation	Cllrs Elkington; Mrs Veitch; P Charles
Village Property	Cllrs Mills; Charles; Mrs Johns
Traffic/parking/highways	Cllrs Elkington; Mrs Fox; R Mills, Mrs Johns, P Charles
Finance	Cllrs Elkington; Mrs Fox and Mrs Burrows
Competitions	Cllr Mills

The Chairman and Vice Chairman are ex officio members of the above working groups

**OTHER APPOINTMENTS**

Newsletter	Cllr Jarman and Cllr Mrs Johns (Editors); Cllr Elkington (Distribution)
Richard Clarke School	Mrs D Burrows
RISES	Cllr Mrs Fox
Village Hall	Cllr Mrs Johns
Almhouses	Cllr Jarman
Finance Officer	Cllr Mrs Burrows
United Charities	Cllrs Charles; Elkington
Crime and Social Issues	Cllrs Charles; Mrs Johns
Planning	All councillors
Fairtrade	Cllr Charles

**20. Declarations of Interests**

There were no declarations of interest.

**21. Minutes of Previous Meetings**

**RESOLVED:** that the minutes of meeting held 28<sup>th</sup> April 2010 be signed as a true and correct record after two amendments were made, minute ref 8 ii "Cllr P Charles reported that work.." and minute ref 9 "license" to "licence".

**22. Matters of Report****i. Insurance**

The Clerk reported that she had not had time to do a full review of insurance providers for the coming year, however, she had asked the current insurance company to reconsider their costs. The insurance company had agreed to reduce the quotation by £300 for the coming year. The Clerk advised the council that she would undertake a full review next year.

**ii. Parish Surgery**

Some residents had mentioned the issue of parking by Cash Stores

**RESOLVED:** that an email would be sent to the Highways Department to enquire about the possibility of having a lay-by outside the shop

iii. **Vacancy for Local Authority Governor**

**RESOLVED:** none of the Parish Councillors were interested in applying for the position on this occasion.

iv. **Parish Assembly Follow-Up**

**RESOLVED:** that the Clerk should write to Oldfields School regarding comments about the children's road safety at the bus stops in the mornings.

v. **Postal Delivery Service**

It was reported that as from 14<sup>th</sup> June the postal delivery service would change to one delivery person instead of the two that currently serve the village.

**RESOLVED:** that the council would monitor the situation and if the level of service dropped then a letter should be sent to Royal Mail expressing the council's concerns.

**23. Planning Applications**

i. **Applications**

**668 - P/2010/00545/EW: Church View Farm, Goose Lane, Abbots Bromley, Staffordshire, WS15 3DF:** Erection of a 1.2m high front boundary fence and gate and 1.8m high fence and gate to north elevation  
Received: 05/05/10 Due: 26/05/10  
No Objections

**669 - P/2010/00470/EW: Kingposts, Radmore Lane, Abbots Bromley, Staffordshire, WS15 3AT:** Erection of a pair of semi-detached dwellings  
Received: 07/05/10 Due: 28/05/10  
The council felt that this was unnecessary development in a green belt area.

**670 - P/2010/00544/EW: Church View Farm, Goose Lane, Abbots Bromley WS15 3DF:** Erection of a 1.2m high front boundary fence and gate and 1.8 m high fence and gate to north elevation  
Received: 10/05/10 Due: 31/05/10  
No Objections

**671 - P/2010/00518/EW: Bagots Bromley Farm, Newton Hurst Lane, Heatley, Abbots Bromley, WS15 3EL:** Conversion of barns to form 5 dwellings and garages  
Received: 11/05/10 Due: 01/06/10

No Objections

**RESOLVED:** that the Clerk would feedback the council's responses to the Planning Department.

ii. **Decisions**

**Agreed**

**654 - P/2010/00229/EW: 21 Goose Lane, Abbots Bromley, Staffordshire, WS13 3DE:**  
Application for a certificate of lawfulness for the erection of a rear conservatory

**655 - P/2010/00183/EW: Woodland Barn, Lichfield Road, Abbots Bromley, WS15 3DN:** Erection of a detached dwelling.

**24.. Financial Matters**

**i. Payments to be made**

*RESOLVED: that the following payments be approved*

**A Record of payments made after discussion with Chairman or Vice Chairman**

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>	<i>Powers</i>
121/1135	J D Magic	100.00	Magician for MG Opening	
<b>TOTAL payments made</b>		<b>£100.00</b>		

**B Record of payments for which authorisation will be sought at meeting**

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>	<i>Powers</i>
122/1136	Absolute Marketing	130.20	Printing of MG invites	
123/1137	Mark Harrod	74.26	Bibs for 5-aside football (MG Fund)	
124/1138	Rose Maidstone	25.00	Delivery of MG invites (MG fund)	
125/1139	Sarah Meads	373.21	Salary and taxable expenses	LGA 1972s 112 (2)
126/1140	Sarah Meads	£20.90	Non taxable expenses	LG (FP) A 1963s 5
127/1141	Aon Limited	1597.65	Annual Insurance premium	
<b>TOTAL</b>		<b><u>2221.22</u></b>		

**C Record of payments received**

<i>Date</i>	<i>From</i>	<i>Amount</i>	<i>Details</i>
8/5/10	SEF	2202.00	Final payment for MG to cover Playdale invoice
		<u>2202.00</u>	

ii. **Finance Report to 30<sup>th</sup> April 2010**

*RESOLVED: that the contents of the finance report to 30th April 2010 be noted and signed by the chairman.*

iii. **2009/2010 End of Year Finance Report**

The Clerk presented the end of year Finance Report

**iv. Annual Audit for Year End March 2010**

The Clerk presented the Annual Audit return for year end March 2010. The return was approved by the council.

**25. Group Reports**

**i. Recreation**

**Football Pitches**

Cllr Mrs Johns reported that there were some concerns that the Village Hall committee had agreed to let the Guides use the football pitch for a camping weekend and this may damage the ground and also not be within planning permission guidelines. Mrs Johns to express concerns at the next Village Hall meeting.

**Youth Club:** Cllr Mrs Johns reported on the success of the club with 35 youngsters attending on the previous Tuesday.

**ii. Village Property**

Cllr R Mills mentioned that he still had the plaques to be fixed to Parish Council property.

**RESOLVED:** *that the Clerk would forward the full inventory so that work could start on positioning the plaques.*

**iii. Traffic, Parking & Highways**

Cllr Charles reported that he had now had a meeting with the Highways Department regarding Seedcroft Lane.

Some residents had expressed concerns over parking outside Church House. The council agreed that this was not a major issue and did not require white lines on the road, however, a letter to Mrs Grundy could be considered to ask if people could avoid parking on the corner.

The Clerk reported that she had received an email from the Girl's school to ask if we had any objections to the two entrances to the school being changed around so that car now entered the school by Cash Stores and used the exit by the pedestrian crossing.

**RESOLVED:** *that the Clerk should report back to the school that the Parish Council would be happy for this change to take place as it would reduce traffic congestion by Cash Stores.*

**iv. Richard Clarke First School**

Nothing to report

**v. Competitions**

Cllr R Mills requested that winning posters be returned to him so that they could be sent off for judging.

**RESOLVED:** *Cllr Mrs Burrows to locate posters and hand back to Cllr R Mills.*

**vi. Newsletter**

The re-routing of distribution of the newsletter was discussed. Cllr A Elkington noted changes to be made.

**vii. RISES**

Cllr Mrs Fox reported that The RISES Committee had agreed to donate the latest payment towards the memorial gate for Mr Grundy.

**viii. Village Hall**

Cllr Mrs Johns reported that the Village Hall committee were willing to place a no-parking sign on the basketball court so that it could be kept free for youngsters to use. Parking would still be allowed on the court when major functions were taking place at the Village Hall.

**ix. Millennium Green**

Nothing to report

**26. Correspondence, bulletins and reports**

The Clerk reported that the internal auditors report had been received and the auditor had reported that he was happy with the systems that he had found. The report was made available should anyone want to read it.

**27. Agenda items for next meeting**

**RESOLVED:** *that the following items should be attended to the next agenda:-*

*The Horn Dance – leaflets, risk assessment, stall bookings  
Parish Surgery  
Parking at the Cash Stores  
Postal Delivery Services*

**28. Date, time and place of future meetings**

June Parish Council Meeting – 7.00pm – Wednesday 30<sup>th</sup> June 2010 – Village Hall

There being no other business the chairman declared the meeting closed at 9.08pm

Signed \_\_\_\_\_

Date 30<sup>th</sup> June 2010