

ABBOTS BROMLEY PARISH COUNCIL  
 Minutes of the Annual General Parish Council Meeting  
 Held on Wednesday 23<sup>rd</sup> May 2012 at 7.00 pm  
 At Church House, Abbots Bromley, pursuant to notice having been given

**Present:** Cllr R Bell (Chair), Mrs D Burrows; P Charles; C Cook;  
 Mrs K Johns, Mrs M Moore, E Roy

**In attendance:** Mrs S Meads (Clerk), Borough Cllr G Hall

**Members of the Public Attending:** 1

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**60. Apologies for absence**

Were received from Cllr R Jarman and Cllr R Mills

**61. Public session**

Cllr G Hall said that he had come along to the meeting to help clarify the situation with the mini bus.

**62. Election of Chairman**

Cllr Charles nominated Cllr R Bell, seconded by Cllr Mrs K Johns. All members voted in favour. Cllr Bell signed the declaration of acceptance and took the chair.

**63. Election of Vice Chairman**

Cllr K Johns nominated Cllr R Mills, seconded by Cllr Mrs M Moore. All members voted in favour. As Cllr Mills was absent from the meeting Cllr P Charles confirmed that he was willing to stand. The Clerk confirmed that Cllr Mills could sign the declaration of acceptance before business commenced at the next meeting.

#### 64. Authority to Act Between Meetings

The clerk highlighted that at present the Chairman and Vice Chairman had executive powers to act between meetings.

**RESOLVED:** *Cllr E Roy proposed that it continued. All members agreed.*

#### 65. Working Groups

Working groups were discussed and the following proposed

The chairman and vice chairman are entitled to serve ex officio, on all groups

<b>Working Group</b>	<b>Member(s)</b>
Competitions	Cllr Mills
Finance	Cllrs Mrs Burrows; Mrs M Moore; E Roy
Newsletter	Cllr R Bell (Editor) Cllr Mrs Johns (Editor) Cllr P Charles (Distribution)
Planning	All Councillors
Recreation	Cllrs Charles, Mrs Burrows and Mrs Johns
Traffic & Parking	Cllrs Jarman, Mrs Johns, and Cook
Village Property	Cllrs Jarman, Mrs Johns, and Cook
Mini Bus	Cllr Jarman, Cllr Charles, Mrs S Meads

The above subject to agreement by Cllrs Jarman and Mills on their return from holiday

#### **Representatives**

Almhouses	Cllr Jarman
Crime & Social Issues	Cllrs Charles and Mrs Johns
Fairtrade	Cllr Charles
Finance Officer	Cllr Mrs Burrows
Richard Clarke First School	Cllr Mrs Burrows
Grants	Cllrs Mrs Burrows and Mrs Johns
School Governor	None
United Charities	Cllrs Charles and Cook
Village Hall	Cllr Mrs Johns

#### 66. Declarations of Interest

There were no declarations of interest.

## 67. Minutes of Previous Meetings

**RESOLVED:** that the minutes of meeting held on 25<sup>th</sup> April 2012 be approved with the following amendments::

*Minute Ref 48 – insert words “party for all”*

*Minute Ref 51i. – correct spelling of previous*

*Minute Ref 52 para 3 – correct spelling of ‘alterations’*

*Minute Ref 52 para 5 – remove ‘s’ from strees*

## 68. Matters of Report

### i. Mini Bus

Cllr G Hall confirmed that he was happy with the processes that the Parish Council had taken were correct. Mr A Knipe updated the council on the issue of disabled access. Cllr Mrs Moore asked if the documents had yet been through the legal process. The clerk confirmed that this would happen after this meeting.

Cllr Ray said that he was very happy with the paperwork and recommended that we accepted it.

**RESOLVED:** that the documents be accepted. Proposed Cllr Mrs Moore, seconded by Cllr C Cook. The clerk confirmed that she would send them to NALC for legal checking.

The clerk asked if the council would be happy for both herself and Cllr Roy to attend a meeting with the Scouts to go through the document.

### ii. Parish Assembly

It was agreed that the Parish Assembly went well.

### iii. Parish Surgery

A resident asked if there had been any progress with the post box in the middle of the village. The clerk reported that there had been no further action.

**RESOLVED:** that the clerk should chase up the Post Office to see if any progress could be made either on a box in the middle of the village or a larger one on Ashbrook Lane.

A volunteer was requested for the next surgery on 21<sup>st</sup> July. Cllr Roy volunteered.

## 69. Planning

### Applications

**782 - P/2012/00489/EW: Poplar Farm, Poplar Farm Road, Bromley Hurst, Abbots Bromley, WS15 3AY:** Erection of an agricultural building for the storage of hay, straw, crop harvest and agricultural machinery.  
Received: 27/04/12 Replied: 21/05/12 Response: No Objections

**783 - P/2012/00558/JPM: Coach & Horses, High Street, Abbots Bromley,**

**Staffordshire, WS15 3BN:** Internal alternations to the ground floor of existing public house to include removing sections of wall to kitchen and dining area, block up existing openings, insertion of double swing doors and partition of kitchen.

Received: 08/05/12 Due: 29/05/12 Response : No Objections

### **Decisions**

#### **Agreed**

**770 - P/2012/00229/SS: Norman Villa, High Street, Abbots Bromley,**

**Staffordshire, WS15 3BN:** Internal and external alterations including the erection of single storey side and rear extensions, a first floor rear extension and 1.8 metre high entrance gates, installation of a satellite dish on the rear elevation and demolition of existing single storey rear extension outbuildings and canopy

**771 - P/2012/00228/SS: Norman Villa, High Street, Abbots Bromley,**

**Staffordshire, WS15 3BN:** Erection of single storey side and rear extensions, a first floor rear extension and 1.8 metre high entrance gates, and installation of a satellite dish on the rear elevation.

**773 - P/2012/00328/EW: 6A Friary Avenue, Abbots Bromley, Staffordshire WS15 3ED:** Erection of a single storey side extension to garage.

**774 - P/2012/00313/EW: 1 Market Place, Abbots Bromley, Staffordshire, WS15 3BS:** Change of use of ground floor shop (Class A1) and first floor lounge to a Tearoom (Class A3)

**775 - P/2012/00349/EW: Diamond Cottage, High Street, Abbots Bromley,**

**Staffordshire, WS15 3BL:** Felling of 1 ash tree

**778 - P2012/00453/EW: 2 Hillside, Abbots Bromley, Staffordshire, WS15 3DP:**

Erection of a first floor rear extension (non-material amendment - alternations to materials and roof type)

## **70. Financial Matters**

### **B Record of payments for which authorisation will be sought at meeting**

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>	<i>Powers</i>
87/1299	Mrs S Meads	385.88	Salary & taxable expenses	LGA 1972 s. 112(2)
88/1300	Mrs S Meads	59.47	Non taxable expenses	
89/1301	Reprotec	28.93	Photocopier costs	
90/1302	Mr G McCulloch	324.00	Grasscutting	
91/1303	Mr T Veitch	59.00	Repair to football dugout	
92/1304	St Giles Hospice	20.00	Donation for Jubilee Cup Certificates	
93/1305	Richard Clarke First School	100.00	Donation to Jubilee Event	
94/1306	Mr Andy Knipe	200.00	Donation towards the Village Street Party	
95/1307	Pre-school Play Group	100.00	Jubilee Donation for coins	
96/1308	Mr S Wilson	100.00	Jubilee Donation for Downhill Races	
97/1309	R Mills	65.30	BKV Expenses and Prizes	
		<b>1442.58</b>		

**C Record of payments received**

<i>Date</i>	<i>From</i>	<i>Amount</i>	<i>Details</i>
12/4/12	HMRC	413.82	VAT refund
27/4/12	Village Hall	39.00	Refund
30/4/12	ESBC	10,575.00	Precept
09/05/12	Mr Chris Bell	25.00	Horn Dance Stall money

11,052.82

**RESOLVED** : that the above payments be approved.

**iii. Finance Report to 30<sup>th</sup> April 2012**

The clerk presented the finance report to 30<sup>th</sup> April 2012

**RESOLVED**: that the financial report be approved

**71. Group Reports**

**i. Recreation**

Cllr Mrs Johns reported that the Youth Club is still well attended.

**ii. Village Property**

The Clerk reported that Cllr Mills had handed over all the badges for village property to her but she was not aware of what needed to be done with them.

**iii Traffic, Parking & Highways**

It was reported that there is quite a lot of loose material in the gullies including broken glass. Councillors also asked if any progress had been made on the yellow lines.

**RESOLVED**: that the clerk would contact Highways and ask for a road sweeper to visit the village. The clerk also agreed to chase Highways regarding the yellow lines.

**iv. Richard Clarke First School**

Nothing to report

**v. Competitions**

Cllr Charles confirmed that the next judging for BKV would most likely take place between the beginning and 20<sup>th</sup> June.

**vi. Newsletter**

**RESOLVED**: that the following articles would be included in the newsletter:-

*Chairman's Report*

*Article from Mr Hough*

*Picture of Jubilee Party*

*Winner of Jubilee Cup*

*Survey on affordable homes*

**viii. Village Hall**

Nothing to report

**72. Correspondence, bulletins and reports**

A letter from the Post Office was read out which confirmed that a replacement post office had still not been found but the search was on-going.

**73. Agenda Items for the Next Meeting**

- Code of Conduct
- Standing Orders
- Financial Regulations
- Risk Assessment

- Horn Dance

**74. Date, time and place of future meetings**

June Parish Council Meeting, 7.00pm Wed 27<sup>th</sup> June 2012 – Village Hall

There being no other business the chairman declared the meeting closed at 8.36pm

Signed \_\_\_\_\_ Date 27<sup>th</sup> June 2012