

ABBOTS BROMLEY PARISH COUNCIL  
 Minutes of the Parish Council Meeting  
 Held on Wednesday 27<sup>th</sup> June 2012 at 7.00 pm  
 At the Village Hall, Abbots Bromley, pursuant to notice having been given

**Present:** Cllr R Bell (Chair), Mrs D Burrows; P Charles; C Cook; R Jarman; R Mills  
 Mrs M Moore, E Roy

**In attendance:** Mrs S Meads (Clerk),

**Members of the Public Attending:**

**Contents:-**

75. Apologies for absence	1
76. Public session	1
77. Declarations of interests	1
78. Minutes of previous meeting	1
79. Matters of report	1
80. Planning	2
81. Financial matters	3
82. Group reports	4
83. Correspondence, bulletins & reports	4
84. Standing Order & Financial Regulations	4
85. Code of Conduct	4
86. Risk Assessment	4
87. Horn Dance	5
88. Agenda items for next meeting	5
89. Date, time and place of future meetings	5

**75. Apologies for absence**

Were received from Cllr Mrs K Johns

**76. Public session**

None

**77. Declarations of Interest**

There were no declarations of interest.

**78. Minutes of Previous Meetings**

***RESOLVED:** that the minutes of meeting held on 23<sup>rd</sup> May 2012 be approved with two amendments.*

**79. Matters of Report**

**i. Mini Bus**

The mini was discussed. Cllr R Jarman suggested that it be re-minuted that the bus should be donated to the Scout & Guide group.

**RESOLVED:** to donate the bus to the Scout & Guide group subject to advice from HMRC. Proposed Cllr Mrs M Moore, seconded Cllr R Mills. All members voted in favour.

Cllr E Roy suggested a review of the process taken by the Parish Council be carried out later in the year

ii. **Field Behind the Village Hall**

The purchase of the field was discussed. Cllr Charles said that a meeting had been arranged for 4<sup>th</sup> July to which public had been invited to gauge public opinion.

Cllr R Jarman suggested that we keep to the original proposal that the Parish Council would donate towards the purchase of the field but would not be the ones purchasing the field.

Cllr E Roy suggested that the Parish Council write a letter of support to the fundraising group to say that the Parish Council supports the proposal to acquire the land for recreational purposes and that a budget of £5,000 had been set aside for this.

**RESOLVED:** that the clerk will prepare a letter.

## 80. Planning

### Applications

**785 - P/2012/00634: Land at Moors Farm, Radmore Lane, Abbots Bromley, Staffs, WS15 3AN:** Erection of an agricultural building for the housing of livestock and storage.  
Received: 07/06/12 Due: 28/06/12 Response : No Objections

**786 - P/2012/00644: Butterton House, Lichfield Road, Abbots Bromley, Staffordshire, WS15 3DL:** Erection of a single storey rear extension and installation of 2 new roof lights to existing kitchen.  
Received: 01/06/12 Due: 22/06/12 Response : No Objections

**787 - P/2012/00703: 53 Seedcroft Lane, Abbots Bromley, Staffordshire, WS15 3DS:** Installation of an air source heat pump  
Received: 08/06/12 Due: 29/06/12 Response : The Parish Council objects to the application on the basis that very little information is available to justify the location of the pump such a visible place or the level of noise generated.

**788 - P/2012/00641/EW: 1 Church Lane, Abbots Bromley, Staffordshire, WS15 3DD:** Erection of a single storey rear extension and replacement pitched roof front dormer window  
Received: 29/05/12 Due: 19/06/12 Response : No Objections

**789 - P/2012/00765: Millstone Cottage, School House Lane, Abbots Bromley, Staffordshire, WS15 3BT:** Felling of one Cherry Tree  
Received: 20/06/12 Due: 04/07/12 Response : No Objections

**790 - P/2012/00701: Barn Farm, Abbots Bromley Road, Bromley Wood, Abbots Bromley, Staffordshire, WS15 3BB:** Erection of a single storey rear and side extension to form granny annexe

Received: 27/06/12 Due: 18/07/12 Response: Unable to comment due to lack of information available at the time of the meeting.

#### Agreed

**777 - P/2012/00406/SS: 5 Alfred Lyons Close, Abbots Bromley, Staffordshire, WS15 3EY:** Erection of a single storey front extension

**779 - P/2012/00387/SS: Spring Cottage, Bagot Street, Abbots Bromley, Staffordshire, WS15 3DA:** Erection of a rear conservatory

**780 - P/2012/00391/SS: Crofts College, Market Place, Abbots Bromley, Staffordshire:** Re-pollarding of 2 lime trees to a position of 1 metre above the original pollarding work

**781 - P/2012/00482/EW: Agricultural Building North of Ashbrook Lane, Abbots Bromley, Staffordshire:** Erection of an extension to an existing agricultural building for livestock

**782 - P/2012/00489/EW: Poplar Farm, Poplar Farm Road, Bromley Hurst, Abbots Bromley, WS15 3AY:** Erection of an agricultural building for the storage of hay, straw, crop harvest and agricultural machinery.

#### 81. Financial Matters

##### **B Record of payments for which authorisation will be sought at meeting**

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>	<i>Powers</i>
98/1311	Mrs S Meads	385.88	Salary & taxable expenses	LGA 1972 s. 112(2)
99/1312	Mrs S Meads	11.80	Non taxable expenses	
100/1313	Reprotec	18.11	Photocopier costs	
101/1314	Mr G McCulloch	324.00	Grasscutting	Open Spaces Act 1906 ss9 & 10
102/1315	Mr O Crooks	120.00	Mowing of football pitch	Open Spaces Act 1906 ss9 & 10
103/1316	Premier 1 (UK) Ltd	1062.00	Planters	
104/1317	Information Commissioner	35.00	Data Protection	
105/1318	TC Harrison	10,875	2 <sup>nd</sup> payment for Mini Bus	s19 of LGA Act 1976
106/1319	S G Perkin	21.49	Plants for War Memorial	
		<b>12853.28</b>		

##### **C Record of payments received**

<i>Date</i>	<i>From</i>	<i>Amount</i>	<i>Details</i>
16/ 6/12	Mrs Sault	25.00	Booking of Horn Dance Stall
		<b>25.00</b>	

**RESOLVED** : that the above payments be approved.

**iii. Finance Report to 31<sup>st</sup> May 2012**

The clerk presented the finance report to 31<sup>st</sup> May 2012

**RESOLVED:** that the financial report be approved

**82. Group Reports**

**i. Recreation**

The Clerk reported that Tom Thumb nursery would be using the Nuttery for their sports days.

**ii. Village Property**

The Clerk reported that she now had the property badges in store.

**iii Traffic, Parking & Highways**

The Clerk reported that she had contacted Highways to ascertain progress on the yellow lines. Highways had confirmed that no further progress has been made due to other work taking priority.

**iv. Richard Clarke First School**

Nothing to report

**v. Competitions**

Second judging had taken place. Third round judging would take place in July if the village had been successful in getting through.

**vi. Newsletter**

**RESOLVED:** that 800 copies of the newsletter would be needed. A survey on affordable homes would be included on a separate piece of paper.

**viii. Village Hall**

Nothing to report

**83. Correspondence, bulletins and reports**

The Clerk reported that she had received a letter from a representative of Punch Taverns to ask if it would be possible to gain access via the strip of land by the Village Hall drive.

**RESOLVED:** that the Clerk should write back to say that it would highly unlikely that access would be granted, however, they should also write to the Chair of the Village Hall Committee as well.

**84. Standing Order & Financial Regulations**

**RESOLVED:** that the Financial Regulations be accepted with no amendments, proposed by Cllr E Roy, seconded by Cllr R Bell. All members voted in favour.

Standing Orders would be added to the next agenda until the Parish Council are in a better position to adopt the new Code of Conduct

**85. Code of Conduct**

**RESOLVED:** that the Parish Council continued with the present Code of Conduct until all relevant documents and information have been received from East Staffs Borough Council. A notice should be included in the July newsletter to publicise the Parish Council's intension to adopt the new Code of Conduct at the next meeting.

**86. Risk Assessment**

**RESOLVED:** that the Parish Council accepts the Risk Assessment as it currently stands. Proposed Cllr E Roy, seconded Cllr P Charles. All members voted in favour.

**87. Horn Dance**

The Clerk reported that she had now received payment for two stalls that had been booked.

The storage of Horn Dance stalls was discussed. The Clerk explained that it was becoming difficult to store them at the farm due to limited space and difficulties when people wish to borrow them as it often means that she has to struggle lifting them. The Clerk said that if they were only used for the Horn Dance they could probably stay in storage.

**RESOLVED:** *that the stalls are only used for Horn Dance day and could not be borrowed by other parties. Proposed by Cllr R Jarman, seconded by Cllr P Charles.*

**88. Agenda Items for the next meeting**

Adoption of new Code of Conduct and Register of Interest  
Revision of Standing Orders  
Review of grass cutting contract  
Mini Bus

**89. Date, time and place of future meetings**

July Parish Council Meeting, 7.00pm Wed 25<sup>th</sup> July 2012 – Village Hall

There being no other business the chairman declared the meeting closed at 9.05pm

Signed \_\_\_\_\_

Date 25<sup>th</sup> July 2012