

ABBOTS BROMLEY PARISH COUNCIL
 Minutes of the Parish Council Meeting
 Held on Wednesday 27th January 2016 at 7.00 pm
 At the Village Hall, Abbots Bromley, pursuant to notice having been given

Present: Cllrs R Jarman (Chair), Mrs C Ashton; P Charles; M Moore; P Ryan; Mrs A Wakefield; B Walters;

In attendance: Mrs S Meads (Clerk), Borough Cllr G Hall

Members of the Public Attending: 0

Contents:-

7.	Apologies for absence	1
8.	Public session	1
9	Declarations of interests	1
10.	Minutes of previous meeting	1
11.	Matters of report	1
12.	Planning	2
13.	Financial matters	4
14.	Group reports	4
15.	Correspondence, bulletins & reports	5
16.	Jubilee Cup	5
17.	HS2 _____	5
18.	Agenda items for next meeting	5
19.	Date, time and place of future meetings	5

7. Apologies for absence
Cllrs P Greenwood

8. Public Session
None

9. Declarations of Interests
None.

10. Minutes of Previous Meetings
***RESOLVED:** that the minutes of meeting held on 25th November 2015 and 6th January be approved. Approved by Cllr Charles, seconded P Ryan*

11. Matters of Report

i. Neighbourhood Development Fund

The Clerk confirmed that the Parish Council had received correspondence that work to the Hall Hill Lane Stiles and also the cycle racks on the Village Green do not qualify for the NDF. If the PC still wanted to go ahead with these then it may be possible to access funds via ESBC Borough Council funding. For the stiles then Staffordshire County Council can help fund, particularly if they are on the Staffordshire Way. Costs would be in the region of £150-£300 depending on whether material used is wood or metal. Progress cannot be made without permission from the farmer, Mr Brown.

***RESOLVED :** that the Clerk would contact Mr Brown. It was also agreed that the cycle rack would be left for the time being and maybe include in the Neighbourhood Plan.*

Cllr Mrs Wakefield updated members on progress with the Village Hall field. Progress is being made with a license to use the field and documentation for this should be

available for February. At the last Village Hall meeting it was agreed to put in a hard surface to the gate by the football pitch, this could be part-funded through the NDF.

ii. Parish Council Surgery

It was confirmed that a Parish Councillor did not attend the Surgery. Mr T Wheeldon did try to attend the surgery and therefore sent his correspondence via email. He highlighted issues with dog fouling and also asked if the War Memorial could be on the agenda in future so that renovation work could be progressed.

RESOLVED : that Cllr Ryan would attend the next Parish Surgery.

iii. Sports Field

Cllr Ryan reported that this had now achieved full charitable status and an application had now been made for full dispensation of VAT. He also reported that ground works should commence in the spring.

iv. Tree Inspection Report

The Clerk provided an update on the tree inspection report. It was reported that no work was required immediately but should be scheduled in while Mr McCulloch has quieter periods of work. Planning permission would be required for works within the conservation area. The Clerk suggested that as the majority of trees inspected belonged to the Parish Council then the bill should be split £300 for the PC and £150 for the Village Hall.

RESOLVED: that the Parish Council should invoice the Village Hall Committee for £150.00.

12. Planning

Applications

977 - P/2015/01692: Park Farm, Radmore Lane, Abbots Bromley, Staffordshire, WS15 3AP
Prior notification for the erection of a grain store

Received: 17/12/15 Replied: 14/01/16 No Objections

978 - P/2015/01535: St Helen's, Uttoxeter Road, Abbots Bromley, Staffordshire, WS15 3EG
Erection of a single storey rear extension (non-material amendment relating to planning permission P/2014/01551 - replace four panel door unit with bi-fold door system on rear elevation)

Received: 23/12/15 Replied: 14/01/16 No Objections

979 - P/2015/05136: St Helen's, Uttoxeter Road, Abbots Bromley, Staffs, WS15 3EG Listed
Building application for the erection of a single storey rear extension (revised scheme).

Received: 23/12/15 Replied: 14/01/16 No Objections

980 - P/2015/01701: Field House Farm, Parkgate Lane, Bromley Wood, Abbots Bromley, Staffordshire, WS15 3AH Prior approval for the external alterations in association with the conversion of two agricultural building to form two dwellings (criterion b only)

Received: 23/12/15 Replied: 14/01/16 The Parish Council has some concerns with this. Although an effort has clearly been made with the design to ensure that the agricultural character is maintained, the development involves a lot of reconstruction work, for example replacing the corrugated cladding by new walls and roofs. There are also concerns regarding its remote location and potential highway safety issues given that the track is accessed directly from the busy B5234 where traffic speeds are generally high. As such, we would question whether the application meets the criterion for Permitted Development as set out in class Q of the legislation.

981 - P/2015/01732: Hillswood, Hobb Lane, Marchington Woodlands, Staffordshire, ST14 8RG Installation of solar PV panels on the south elevation of the detached garage block.

Received: 05/01/16 Reply due: 26/01/16 No Objections

982 - P/2015/01743: Coach Croft House, Radmore Lane, Abbots Bromley, Staffs, WS15 3AT
Erection of a two storey front extension, two front dormer windows and porch, single storey side extension, first floor rear extension, two rear dormer windows and alterations of roof.

Received: 11/01/16 Reply due: 01/02/16 No Objections

983 - P/2015/01695: Proposed Dwelling, Radmore Lane, Abbots Bromley, Staffordshire Prior Approval for the conversion of agricultural building to form one dwelling

Received: 19/01/16 Reply due: 09/02/16 Response: For consideration to be taken to ensure that landscaping and access are in-keeping with the rural setting.

984 - P/2016/00049: Fisher's Pit Farm, Ashbrook Lane, Bromley Wood, Abbots Bromley, Staffs, WS15 3AL Conversion of existing redundant agricultural building to form a dwelling and installation of septic tank.

Received: 25/01/16 Reply due: 15/02/16 No Objections

985 - P/2016/00048: Green Bank, Uttoxeter Road, Abbots Bromley, Staffs, WS15 3EQ
Erection of two storey side and rear extension, two storey and single storey front extension including balconies, erection of a linked triple garage with associated terracing and regarding.

Received: 22/01/16 Reply due: 12/02/16 No Objections

Decisions

Agreed

965 - P/2015/00822: Land East of, Harley Lane, Abbots Bromley, Staffordshire Erection of an agricultural building

967 - P/2015/01476: Royal Oak Inn, Bagot Street, Abbots Bromley, Staffordshire, WS15 3DB
Retention of a canopy and handrail to existing steps to main entrance

969 - P/2015/01570: Fox Cottage, Goose Lane, Abbots Bromley, Staffordshire, WS15 3DE
Felling of an Ash Tree

970 - p/2015/01376: Abbots Bromley Hospital Almshouses, Bagot Street, Abbots Bromley, Staffordshire, WS15 3BZ Installation of 2 external lighting units on 4m high posts

971 - p/2015/01463: Heatley Hall Farm, Heatley Lane, Heatley, Abbots Bromley, Staffordshire, WS15 3EW Prior approval for the conversion of agricultural building to form one dwelling.

978 - P/2015/01535: St Helen's, Uttoxeter Road, Abbots Bromley, Staffordshire, WS15 3EG
Erection of a single storey rear extension (non-material amendment relating to planning permission P/2014/01551 - replace four panel door unit with bi-fold door system on rear elevation)

979 - P/2015/05136: St Helen's, Uttoxeter Road, Abbots Bromley, Staffs, WS15 3EG Listed Building application for the erection of a single storey rear extension (revised scheme).

ii. Neighbourhood Development Plan

Cllr B Walters provided an update on progress being made with the Neighbourhood Plan. At the last NDP meeting it was agreed that a newsletter and questionnaire should be issued as soon as possible. The Clerk confirmed that the next Bulletin would be going out in February and therefore the NDP newsletter could go out at the same time. Cllr Walters said that a prize draw had been discussed in order to encourage people to return the questionnaire.

Cllr Walters confirmed that the next meeting had been scheduled for 4th February and asked if the Clerk could book the meeting room. He also asked if it was possible for a NDP could have a separate area on the website with login access.

RESOLVED: that the Clerk should provide a template for the NDP newsletter, book a room for the next meeting and also contact Eric Roy regarding possibility of access to the website.

iii. ESBC Planning Committee Meetings

Members discussed the short notice given for the Planning Committee meeting for Hobb Lane. Borough Cllr Hall said that the notice needed to be delayed slightly so that all consultees be notified on the same day. Cllr Hall confirmed that he had read out a statement on behalf of the Parish Council as they were not able to attend on this occasion. He did say that the best way to keep up-to-date on what applications were going to committee was to contact him and keep him notified if the Parish Council wishes to speak. Councillors asked for clarification on how applications are selected to go to Committee. The Clerk to contact ESBC for clarification on this.

13. Financial Matters

B Record of payments for which authorisation will be sought at meeting

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>
01/1560	Mrs Sarah Meads	408.71	Salary and taxable expenses
02/1561	Mrs Sarah Meads	63.49	Taxable expenses to cover stationery
03/1562	Riverside Printers	102.00	Printing of the newsletter
04/1563	G McCulloch	310.00	Highways Maintenance
05/1564	ABPCC	45.00	Church House hire
06/1565	ABPCC	900.00	Donation towards mowing Church Yard
07/1566	P Charles	6.75	Batteries for Christmas Tree lights
08/1567	Staffordshire Parish Council Association	35.00	Chairmanship Course
09/1568	Lepus Consulting	450.00	Tree inspection
10/1569	HMRC	408.80	PAYE

2729.75

RESOLVED: that the above payments be made

ii. Finance Report to 31st December 2015

The Clerk presented the financial report to end December 2015.

14. Group Reports

i. Recreation

Nothing to report.

ii. Village Property

Tree works had been discussed previously in the meeting. It was reported that one of the MG gates wasn't closing properly and that the dead Cherry Tree needed removing.

iii. Traffic, Parking & Highways

It was reported that there is a large pot hole next to the crossing and that there were some blocked drains on the main street.

iv. Competitions

The Clerk reported that the entry form had been received.

RESOLVED: that the clerk should confirm entry to the BKV competition.

v. Newsletter

Next issue of the Bulletin to be published in February.

RESOLVED: articles to be included: dog fouling, BKV, Poppy Day, Post Box, Library, Village Fete

vi. Village Hall

Nothing to report

15. Correspondence, bulletins and reports

The following correspondence had been received:-

- Letter from Hobb Lane resident thanking the Parish Council for their help with Objections to the turkey farm on Hobb Lane.
- SCC Footpath Diversion Order – this was signed and returned to SCC
- ESBC letter regarding Community Infrastructure Levy. The Clerk agreed to scan and circulate this.

16. Jubilee Cup

Cllr P Charles said that he would like to suggest a possible recipient for the Jubilee Cup. The name(s) was provided (and remained confidential) until the person(s) had been contacted.

RESOLVED: that Cllr P Charles to make contact with the potential recipient.

17. HS2

Nothing to report

18. Agenda Items for the next meeting

RESOLVED: that the following items be added to the next agenda:-
Neighbourhood Plan, HS2, Jubilee Cup

19. Date, time and place of future meetings

February Parish Council Meeting, 24th February 2016, – Village Hall

There being no other business the chair declared the meeting closed at 8.45pm

Signed _____ Date 24th February 2016