

ABBOTS BROMLEY PARISH COUNCIL  
Minutes of the Parish Council Meeting  
Held on Wednesday 27<sup>th</sup> July 2016 at 7.00 pm  
At the Village Hall, Abbots Bromley, pursuant to notice having been given

**Present:** B Walters (Chair) Cllrs R Jarman, P Charles, P Ryan; Mrs R Robb

**In attendance:** Mrs S Meads (Clerk),

**Members of the Public Attending:** 0

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**91. Apologies for absence**  
Cllrs P Greenwood, Mrs Ashton, Mrs A Wakefield, Mrs M Moore

**92. Public Session**  
None

**93. Declarations of Interests**  
Cllr Walters declared an interested in planning permission for his property on St Nicholas Way should it be discussed at the meeting.

**94. Minutes of Previous Meetings**  
***RESOLVED:** that the minutes of meeting held on 29<sup>th</sup> June be approved with four amends.*

**95. Matters of Report**

**i. War Memorial**

The Clerk reported that a letter confirming the contract had been sent to Mr Ian Brownhill.

**ii. Goat's Head Car Park**

Cllr Walters suggested that Punch Taverns be contacted to see if they will contribute to the repair work and that concerns should be raised as part of their planning application as they have not mentioned access to do the works.

**iii. Public Space Protection Orders**

The Clerk confirmed that the Church Yard had been added but the school would need to be contacted when they return from the school holidays to ask if the playing fields should be included for 'dogs on leads'.

**iv. Parish Surgery**

No attendance by residents. Cllr Walters to attend the next surgery.

**96. Planning****Applications**

**1010 - P/2016/00749: Argyll House, Gardeners Cottage and Stretton Cottage, High Street, Abbots Bromley, Staffordshire, WS15 3BN** Erection of two storey rear extensions, including alterations to the roof and demolition of existing free standing garage and outbuildings.

Received: 14/06/16 Replied: 06/07/16 No Objections but state that where possible windows to be repaired rather than replaced to maintain the character of the buildings.

**1015 - P/2016/00676: 18 St Nicholas Way, Abbots Bromley, Staffordshire, WS15 3EB** Erection of a first floor rear extension and construct a pitched roof to existing front dormer (Amended description)

Received: 04/07/16 Replied: 25/07/16 No Objections

**1016 - P/2016/00879: Goats Head, Market Place, Abbots Bromley, Staffordshire, WS15 3BP** Listed building application for internal and external alterations including a new full height internal blockwork skin to stabilise south gable, extension of internal chimney breast masonry down to slab level complete with new foundation in cellar, span supporting beams in cellar to carry loads from new blockwork skin, removal of misaligned and damaged brickwork, reinstatement of existing brickwork infill and tie onto new blockwork skin, and general repairs

Received: 18/07/16 Reply due: 08/08/16 No Objections although raise concerns over no mention of access within the planning application as this would need to be via the car park at the front which does not belong to the Goat's Head.

**1017 - P/2016/00684: Blythfields Farm, Poplar Farm Road, Bromley Hurst, Abbots Bromley, Staffordshire, WS15 3AY** Listed building application for the installation of 5 conservation roof lights, masonry repointing, roof insulation and internal plastering of roof planes necessitating the temporary removal of tiles and re-instatement on completion of the works

Received: 11/07/16 Reply due: 01/08/16 No Objections

**1018 - P/2016/00769: Sunny Mead, Uttoxeter Road, Abbots Bromley, Staffordshire, WS15 3EQ** Listed building application for external alterations including the replacement of existing pitched roof with a slate tile roof incorporating the addition of three rooflights, and the installation of a replacement door

Received: 10/07/16 Reply due: 01/08/16 No Objections

**1019 - P/2016/00956: Green Acres, Radmore Lane, Abbots Bromley, Staffordshire, WS15 3AS** Erection of a part two storey, part single storey rear extension, part single storey, part first floor link extension and first floor extension over existing garage, including the installation of a bio disc sewage treatment plant (Amended Scheme)

Received: 19/07/16 Reply due: 09/08/16 No Objections

**Decisions****Agreed**

**1006 - P/2016/00616: Richard Clarke County First School, School House Lane, Abbots Bromley, Staffordshire, WS15 3BT** Crown lift overhanging limbs to the NW and NE by 2 metres

of 1 ash (T1), cut back lateral branches from school building by 1.5m and from mobile classroom by 2m, crown lift up to 5m and crown thin by 15% of 1 lime tree (T2), cut back lateral branches to NW by 2m, crown reduction by 3m and crown thin by 15% of 1 lime tree (T3), reduction of lateral limbs by 2m to the NE and NW of tree and crown thin by 20% of 1 lime tree (T4), reduce lateral limbs to the NW by 1.5m and crown thin by 15% of 1 sorbus aria (T5), reduce overhanging branches to the NW from private property by 2m and crown thin by 15% of 1 maple tree (T6), and reduce overhanging branches to the NW from private property by 1m, remove epicormic branches and crown thin by 15% of 1 sorbus aria (T7)

**1007 - P/2016/00577: 2 Ivy Close, Abbots Bromley, Staffordshire, WS15 3FB** Installation of a Satellite Dish

**1009 - P/2016/00542: 7 Nancy Talbot Close, Abbots Bromley, Staffs, WS15 3FD** Erection of a two storey side extension and erection of an extension to garage for form workshop

## ii. Ashbrook Lane

The Clerk reported that the Parish Council had been granted their request to be part of the 'table' under Rule 6. Cllr Walters to prepare a statement to be submitted to the inspector within the timeframe.

## ii. Neighbourhood Plan Update

Cllr Walters reported that a meeting was held on 14<sup>th</sup> July which was attended by a Midlands Rural Housing representative. The group were now in the process of conducting a housing needs survey and compiling the questionnaire which would be distributed via a newsletter and also at Horn Dance day. Cllr Walters had also held meeting with Abbots Bromley School and Richard Clarke's School, both of which expressed an interested to be involved in discussions with the group.

## 97. Financial Matters

### **B Record of payments for which authorisation will be sought at meeting**

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>
45/1602	Mrs Sarah Meads	425.04	Salary and taxable expenses
45/1603	Mrs Sarah Meads	11.80	NonTaxable expenses
46/1604	Mr G McCulloch	1156.00	Grass cutting & Highways
47/1605	B Walters	23.86	Compost
48/1606	Reprotec	12.40	Photocopier costs
49/1607	Riverside Printers	108.00	Bulletin Printing
50/1608	Mr S Perkin	27.92	War Memorial Flowers
51/1609	Mrs S Meads	396.79	Salary and taxable expenses August
52/1610	Mrs S Meads	11.80	Non Taxable expenses August
53/1611	Staffordshire County Pension Fund	133.43	Employee and Employer contribution
54/1612	HMRC	318.80	PAYE

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**2625.84**

**B Record of payments for which authorisation will be sought at meeting**

Vch/Chq	Payee	Amount	Details
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**C Record of payments received**

Date	From	Amount	Details
5/7/16	HMRC	360.08	VAT refund
12/7/16	Npower	27.44	Credit Note Refund
12/7/16	Mr Holloway	25.00	Payment for Horn Dance Stall

**IV. Finance Report to 30<sup>th</sup> June 2016**

The Clerk presented the financial report to end June 2016.

**V. Clerk's Pension**

The Clerk reported that the Parish Council had passed a resolution many years ago to provide the Clerk with a pension. Until now the present Clerk has not taken advantage of this, however, as the law has now changed and as from 2017 all employers with need to provide or offer pensions the Clerk would now like to receive the Council pension. The first deduction would be made from August 2016 as detailed in payments schedule.

**98. Group Reports****i. Recreation**

It was agreed that extension work would need to be done on the playgrounds to maintain them and this needed the Recreation Group to work on a plan.

**RESOLVED:** that the Recreational Group would meet to discuss and plan works. Proposed date 23<sup>rd</sup> October

It was also resolved that another letter should be sent to the Ruchi so that they could tidy up the area behind the restaurant as this was now a mess and attracting rats.

The Environment Agency had confirmed that they would be visiting the village with volunteers to plant bulbs and a date of 9<sup>th</sup> September had been agreed. The Clerk to purchase 600 daffodil bulbs for this.

**ii. Village Property**

Nothing to report

**iii. Traffic, Parking & Highways**

**RESOLVED:** that the Clerk contact Highways again regarding the spring on Ashbrook Lane damaging the pavement outside Mr Norman's house. The Clerk to request that the NHT team carry out the following work: litter picking; repair pedestrian sign which is leaning, cut back hedgerows/grass at Newton Hurst Lane

**iv. Competitions**

**RESOLVED:** that the Clerk confirmed that she had purchased the vouchers for prizes for the children.

**v. Newsletter**

**RESOLVED:** that the next issue would be in October.

**vi. Village Hall**

Nothing to report

**99. Correspondence, bulletins and reports**

No additional correspondence

**100. HS2**

**RESOLVED:** to keep on the agenda

**101. Horn Dance**

*RESOLVED: that the any further stall bookings be directed to The Clerk. The new leaflet to be discussed at future meetings.*

**102. Agenda Items for the next meeting**

*RESOLVED: that the following items be added to the next agenda:-  
Neighbourhood Plan, HS2, Horn Dance, Goat's Head Car Park, Parish Surgery*

**103. Date, time and place of future meetings**

September Parish Council Meeting, 28<sup>th</sup> September 2016, – Village Hall

There being no other business the chair declared the meeting closed.

Signed \_\_\_\_\_ Date 28<sup>th</sup> September 2016