

**ABBOTS BROMLEY PARISH COUNCIL**  
 Minutes of the Parish Council Meeting  
 Held on Wednesday 26<sup>th</sup> October 2016 at 7.00 pm  
 At the Village Hall, Abbots Bromley, pursuant to notice having been given

**Present:** Mrs M Moore, (Chair) B Walters, P Charles, R Jarman, Mrs R Robb, P Ryan;  
 Mrs A Wakefield

**In attendance:** Mrs S Meads (Clerk),

**Members of the Public Attending:** 2

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**116. Apologies for absence**  
 None

**117. Vacancies on the Parish Council – Co-option**

The Clerk reported that there had been two applications for the vacant positions on the Parish Council. These had been received from Mr John Houlihan and Mrs Adela Appleby. Letters from both applicants had been circulated to councillors prior to the meeting. It was reported that Mrs Appleby was not able to attend the meeting due to a prior commitment. Councillors agreed that both applicants would make good councillors and therefore were co-opted on to the council. Mr Houlihan signed the 'acceptance of office' and then joined councillors at the table. The Clerk would contact Mrs Appleby to confirm that she had been co-opted on to the council.

**118. Public Session**

Mr T Wheeldon reported that he had been contacted by residents regarding a vehicle that had been parking on the pavement. He said that he had reported the concerns with the PCSO but had not heard anything back. The Clerk advised that it is worth contacting the police via 101 so that they can take action immediately.

**119. Declarations of Interests**  
 None

**120. Minutes of Previous Meetings**

**RESOLVED:** that the minutes of meeting held on 28<sup>th</sup> September be approved with amendments made on Page 6. Cllr Charles highlighted that he had mentioned at the September meeting that there were tasks that he currently undertook which he would like to

step down from the following year and that there were also items that he stored at his house which he would like to find a new home for. This was discussed at some length and amends were made to minutes. Cllr Mrs Moore agreed to store the Christmas tree lights. To be discussed further in the New Year.

## 121. Matters of Report

### i. Working Groups

Vacancies on working groups were discussed and new roles agreed as follows:-

The chairman and vice chairman are entitled to serve ex officio, on all groups

Working Group	Member(s)
Competitions	The Clerk, Adela Appleby
Finance/Grants	Cllrs P Charles, P Ryan and A Wakefield
Newsletter	Cllr R Jarman The Clerk(Editor) Cllr P Charles (Distribution)
Planning	All Councillors
Recreation	Cllrs Charles, P Ryan, R Robb, J Houlihan
Traffic & Parking	Cllrs Charles, R Jarman, Mrs Robb,
Village Property	Cllrs Charles, A Wakefield, R Robb
Neighbourhood Planning Group	Cllrs B Walters, P Ryan, R Robb

### Representatives

Almhouses	Cllr Jarman
Finance Officer	Cllr Mrs A Wakefield
Schools	Cllr B Walters
United Charities	Cllrs Charles and P Ryan
Village Hall	Cllr P Ryan
ABSA	Cllr P Ryan

### ii. Horn Dance Leaflet

Cllr Walters provided some examples of other printed leaflets for councillors to consider for potential styles. Councillors discussed the leaflets and whether these should include ads from local businesses or not and how the council wishes to fund this.

**RESOLVED:** in the first instance the Clerk should contact Sheila Godfrey to find out if she would be interested in redrawing the village map. A request would also be put out via social media to find local designers that may wish to work with the council on the project. Proposed Cllr Houlihan, seconded Cllr Mrs Wakefield.

## 122. Planning

### Applications

**1040 - P/2016/01104: Radmorewood Farm, Radmorewood Lane, Abbots Bromley, WS15 3AS**  
Prior approval for the change of use of a storage building (class B8) to form a dwelling (class C3)

Received: 06/10/16      Reply due: 27/10/16      No Objections

**1041 - P/2016/01372: Land South of Hobb Lane, Marchington Woodlands, Staffordshire**  
Erection of an agricultural workers dwelling in connection with the adjacent approval poultry unit with all matters reserved.

Received: 07/10/16    Reply due: 28/10/16    The Parish Council objects to this applications as it questions the requirement for a new dwelling when there is already a farm hosue.

## Decisions

Agreed

**992 - P/2016/00313: Portfields, Port Lane, Abbots Bromley, Staffs, WS15 3DX** Erection of proposed single storey detached garage with alterations to driveway and use of land as part of domestic curtilage

**1010 - P/2016/00749: Argyll House, Gardeners Cottage and Stretton Cottage, High Street, Abbots Bromley, Staffordshire, WS15 3BN** Erection of two storey rear extensions, including alterations to the roof and demolition of existing free standing garage and outbuildings.

**1016 - P/2016/00879: Goats Head, Market Place, Abbots Bromley, Staffordshire, WS15 3BP** Listed building application for internal and external alterations including a new full height internal blockwork skin to stabilise south gable, extension of internal chimney breast masonry down to slab level complete with new foundation in cellar, span supporting beams in cellar to carry loads from new blockwork skin, removal of misaligned and damaged brickwork, reinstatement of existing brickwork infill and tie onto new blockwork skin, and general repairs

**1022 - P/2016/01027: Ivy House, High Street, Abbots Bromley, Staffordshire, WS15 3BL** Crown reduction by 2 metres with a retained measurement of 7m radius to 1 oak tree (T1)(TPO 64)

**1024 - P/2016/00963: Proposed barn conversions, Poplar Farm, Poplar Farm Road, Bromley Hurst, Abbots Bromley, Staffordshire, WS15 3AY** Conversion and alterations to barns to form 3 dwellings including raising of ridge height and first floor side extension to Barn 1 and single storey extension on south east elevation to Barn 2

**1031 - P/2016/01068: Barkley House, Pinfold Lane, Bromley Hurst, Abbots Bromley, Staffs, WS15 3AF** Demolition of existing detached garage to facilitate the erection of two storey side and single storey front and rear extensions.

**1035 - P/2016/01109: Fisher's Pit Farm, Ashbrook Lane, Bromley Wood, Abbots Bromley, Staffs, WS15 3AL** Erection of detached oak framed double garage with storage above and installation of one new timber framed window to existing farm house.

**1036 - P/2016/01181: Land to the rear of, Ivy House , High Street, Abbots Bromley, Staffordshire** Substitution of house types on plots 1 to 7 (Non-Material amendment relating to planning permission P/2013/00140 - installation of two ground floor windows to the living room - barn type 1 on plot 10. (indicated as plot 6 on early layouts)

**1037 - P/2016/01224: Acer Cottage, Hall Hill Lane, Abbots Bromley, Staffordshire, WS15 3DG** Felling of a Lime tree

**1038 - P/2016/01283: Somoma, Miresbrook Lane, Abbots Bromley, Staffordshire, WS15 3BJ** Felling of a larch tree

Refused

**1029 - P/2016/01046: South Hill Farm, Glass Lane, Bromley Hurst, Abbots Bromley, Staffordshire, WS15 3BG** Prior approval for the conversion of an agricultural building to form a dwelling.

**1030 - P/2016/01102: The Annexe, Radmore Wood Farm, Radmore Lane, Abbots Bromley, Staffordshire, WS15 3AS** Conversion and alterations to existing annexe to form dwelling house.

**1032 - P/2016/01103: Radmorewood Farm, Radmorewood Lane, Abbots Bromley, Staffs, WS15 3AS** Prior approval for the conversion of an agricultural building to form a dwelling.

**ii. Ashbrook Lane**

Cllr Walters attended a meeting with ESBC along with Cllr Ryan and Borough Cllr Hall. A further meeting would be arranged for the New Year to discuss the appeal.

**iii. Neighbourhood Plan Update**

It was reported that there had been 116 responses so far and more leaflets were to be put in the shops should anyone wish to complete a questionnaire before the deadline. Results would be analysed before the next meeting.

**123. Financial Matters**

**B Record of payments for which authorisation will be sought at meeting**

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>
65/1623	Mrs S Meads	396.79	Salary and taxable expenses October
66/1624	Mrs S Meads	11.80	Non Taxable expenses
67/1626	Staffordshire County Pension Fund	133.43	September Employee and Employer contribution
68/1627	Reprotech	25.96	Photocopier costs
69/1628	Riverside Printers	189.00	Printing of Neighbourhood Plan newsletter and questionnaire. Reissued cheque as last one lost in post and cancelled.
70/1629	PWLB	1661.25	Village Hall Loan
71/1630	Grant Thornton	240.00	Audit Fee

£2668.23

**C Record of payments received**

<i>Date</i>	<i>From</i>	<i>Amount</i>	<i>Details</i>
30/09/16	ESBC	10973.88	Precept and grant from ESBC

**iii. Finance Report to 30<sup>th</sup> September 2016**

The Clerk presented the financial report to end September 2016.

**iv. Audit Report**

The Clerk reported that the Audit Report had been received back from Grant Thornton. One Error had been noted in relation to the PWLB outstanding balance which had now been # corrected.

**v. Local Government Finance Settlement Technical Consultation**

**RESOLVED:** that the Clerk respond to the Consultation and follow directions provided by the internal auditor.

## 124. Group Reports

### i. Recreation

**RESOLVED:** that the Recreational Group meeting date should be changed to 5<sup>th</sup> November at 11.30am, meeting at the Millennium Green.

### ii. Village Property

Cllr Charles reported that he had managed to open the noticeboards on the village green and that these were now functioning with new keys.

### iii. Traffic, Parking & Highways

Cllr Charles reported that there had been further complaints about the use of the school crossing.

**RESOLVED:** that the Clerk should try to contact Abbots Bromley School again

### iv. Competitions

**RESOLVED:** Cllr Charles offered to take councillors on a tour of the village to show them what judges are looking for, walk around agreed for 12<sup>th</sup> November at 9.00am. The Clerk should inform Cllr Appleby of this date.

### v. Newsletter

**RESOLVED:** that the next issue would be available w/c 7<sup>th</sup> November.

### vi. Village Hall

It was reported that the agreement with the Gallimores for use of the field should be signed at the next committee meeting.

### vii. ABSA

Cllr Ryan reported that Phase 1 on the playing fields had now started. The playing fields would be available by 2019. It was reported that when the pitches are up and running Abbots Bromley School would like to convert the pitch on the Lowers in to a rugby pitch and would like to work with the village to potentially develop a rugby team within the village. Cllr Ryan requested that ABSA be on all forthcoming agendas.

## 125. Correspondence, bulletins and reports

- no further correspondence

126. **RESOLVED:** the following meeting and surgery dates were agreed for 2017

## MEETING DATES FOR 2017 – VILLAGE HALL

4<sup>th</sup> January (budget approval meeting)

25<sup>th</sup> January

22<sup>nd</sup> February

29<sup>th</sup> March

26<sup>th</sup> April

24<sup>th</sup> May Parish Assembly

31<sup>st</sup> May AGM

28<sup>th</sup> June

26<sup>th</sup> July

27<sup>th</sup> September

25<sup>th</sup> October

29<sup>th</sup> November

## Parish Surgery Dates – Church House

Saturday 21<sup>st</sup> January, 25<sup>th</sup> March, 27<sup>th</sup> May, 22<sup>nd</sup> July, 23<sup>rd</sup> Sept, 25<sup>th</sup> Nov

**127. HS2**

Cllr Jarman reported that he had attended a meeting in Kings Bromley which proved very informative . He said that HS2 would be coming very close to the village and that although construction traffic would be directed to use main roads then there would be no exclusions for workers visiting sites.

**RESOLVED:** *to arrange a joint meeting with Blithfield PC and HS2 in the New Year*

**128. Agenda Items for the next meeting**

**RESOLVED:** *that the following items be added to the next agenda:-*

*Neighbourhood Plan, HS2, Horn Dance Leaflet, War Memorial, Christmas Tree, Budget Planning, Parish surgery*

**129. Date, time and place of future meetings**

November Parish Council Meeting, 30<sup>th</sup> November 2016, – Village Hall

There being no other business the chair declared the meeting closed.

Signed \_\_\_\_\_ Date 30<sup>th</sup> November16