

ABBOTS BROMLEY PARISH COUNCIL
 Minutes of the Parish Council Meeting
 Held on Wednesday 25th January 2017 at 7.00 pm
 At the Village Hall, Abbots Bromley, pursuant to notice having been given

Present: Cllrs Mrs M Moore, (Chair); Mrs A Appleby; B Walters, P Charles, R Jarman, J Houlihan; Mrs R Robb; Cllr P Ryan; Mrs A Wakefield

In attendance: Mrs S Meads (Clerk),

Members of the Public Attending: 3

Contents:-

7. Apologies for absence	1
8. Public session	1
9. Declarations of interests	1
10. Minutes of previous meeting	1
11. Matters of report	1
12. Planning	2
13. Financial matters	4
14. Group reports	5
15. Correspondence, bulletins & reports	6
16. Standing Orders, Risk Assessment & Financial Regulations	6
17. HS2 _____	6
18. Jubilee Cup	6
19. Agenda items for next meeting	6
20. Date, time and place of future meetings	6

7. Apologies for absence
None

8. Public Session
Residents of Ashbrook Lane raised concerns over the proposals for a new hay barn at Ashbrook Lane Farm. They said that they were very happy that there were no longer plans for a housing development on the land, however, they had concerns over the proximity of the proposed building to their properties. The building could block light and if used to store hay could be a fire risk to their properties. They also had concerns over the height of the trees that had been planted previously by the farmer as these already block light and need to be cut back.

9. Declarations of Interests
Cllr Mrs A Appleby declared an interest in the planning application for Ashbrook Lane Farm as she was a neighbour to the property.

10. Minutes of Previous Meetings
***RESOLVED:** that the minutes of meetings held on 30th November 2016 and 4th January 2017 be approved.*

11. Matters of Report

- i. Horn Dance Leaflet**
The Clerk reported that she had already met with Sheila Godfrey to have initial discussions on the leaflet, however, further discussion and a brief would need to be

provided. Cllr Houlihan agreed to work with the Clerk on a brief for Sheila so that she would be able to provide costs for the work.

ii. **Parish Surgery**

Concerns were raised at the Surgery about muddy footpaths, dog fouling and broken Stiles.

ii. **War Memorial**

Cllr Mrs Moore reported that she had met with Mr T Wheeldon to discuss possible repairs to the memorial. Works that were discussed were removal of some of the tarmac with possible stones put in to allow for drainage. Oak posts have been put in temporarily until additional work is done. Mr Wheeldon asked if it would be possible to put some form of frame on the memorial to hold the wreaths. There will also be a need to move or replace lighting.

RESOLVED: *that the next step is to source quotes for the ground works so that these can be completed as soon as possible so that work to the posts can be completed.*

iii. **Goat's Head**

It was reported that work on the Goat's Head was continuing and that an agreement with a tenant was in place.

v. **Neighbourhood Development Fund**

Cllrs Mrs Wakefield and Mr P Ryan attending the launch of the new Neighbourhood Development Fund. They felt that the scheme would now be looking for bigger projects. The first stage would be to complete an expression of interest which would be then be presented to the panel.

RESOLVED: *that the Clerk should write to Sara Botham at ESBC with an expression of interest.*

vi. **Use of Social Media**

The use of social media was discussed. The Clerk said that she was booked on to a training course on 8th March as she wanted to ensure that if a Parish Council Facebook page was launched then the PC would need to understand the law. Cllr Mrs Appleby said that she was hoping to launch the Best Kept Village Facebook page before March but would keep this as BKV rather than a Parish Council page.

vii. **Wild Flower Planting**

RESOLVED: *that the Clerk would obtain a quote for cultivating the area by the Rugeley turn so that it is ready for the seeds to be planted.*

12. Planning

Applications

1048 - P/2016/01428: School House, School House Lane, Abbots Bromley, Staffordshire, WS15 3BTListed building consent for the replacement of wooden entrance gates with iron gates

Received: 16/11/16 Replied: 20/01/17 No response made as application withdrawn

1051 - P/2016/01613: Proposed Residential Development, Land to the West of, Lichfield Road, Abbots Bromley, Staffordshire Application under Section 73 of the Town and Country Planning Act 1990 for a Minor Material Amendment for reserved matters application for the erection of up to 6 dwellings including details of access, appearance, landscaping, layout and scale without complying with condition 1 of planning permission P/2015/00811 dated 13/08/2015 relating to amendments to the approved plans by way of enlargement of the breakfast room and amended to rooflights

Received: 30/11/16 Replied: 20/01/17 No Objection

1052 - P/2016/01678: Holly Cottage, Heatley Lane, Heatley, WS15 3EW Application under Section 73 of the Town and Country Planning Act 1990 for the erection of a detached dwelling associated with the use of the adjoining land for horticultural purposes without complying with Condition 15 of planning permission PA/24590/008/CEH dated 15/12/2008 relating to the occupancy of the dwelling

Received: 30/11/16 Replied: 11/01/17

The Parish Council objects to the application as permission was originally granted for this building based on horticultural ties and the council does not feel that this condition should be removed.

1053 - P/2016/01765: Abbots Bromley Poultry Farm, Uttoxeter Road, Abbots Bromley, Rugeley, WS15 3EH Discharge of conditions 3, 4 and 5 of planning permission P/2015/01407 relating to demolition of three existing poultry houses and erection of replacement poultry buildings, formation of attenuation pond, underground dirty water tanks and feed bins/hoppers

Received: 16/12/16 Replied: 20/01/17 No Objection

1054 - P/2016/01826: Ashbrook Lane Farm Ashbrook Lane, Abbots Bromley, WS15 3DW Erection of an extension to an existing cattle shed

Received: 09/01/17 Reply due: 30/01/17 No Objections

1055 - P/2016/01827: Ashbrook Lane Farm, Ashbrook Lane, Abbots Bromley, WS15 3DW Erection of a hay barn

Received: 09/01/17 Reply due: 30/01/17 The Parish Council agreed to respond with concerns over the location of the building close to properties. The siting of the building could block light and may also be a fire risk.

1056 - P/2017/00020: Poplar Farm, Poplar Farm Road, Bromley Hurst, Abbots Bromley, WS15 3AY Prior approval for the conversion of an agricultural building to form a dwelling

Received: 19/01/17 Reply due: 09/02/17 No Objections

1057 - P/2016/01463: 1 Holly Bank Lichfield Road Abbots Bromley WS15 3DL Erection of a single storey rear extension

Received: 23/01/17 Reply due: 06/02/17 The Parish Council has concerns over the inaccuracies of the application as it mentions that no trees need to be removed but the council is not sure that this is the case.

Decisions

Agreed

1044 - P/2016/01485: 7 Ivy Close, Abbots Bromley, Staffordshire, WS15 3FB Installation of wood burning stove with external flue. Replacement of 3 panel window to

rear (N) elevation with timber French doors painted to match existing (Amended Description)

1047 - P/2016/01588: 6 Salter Grange, Abbots Bromley, WS15 3DZ Erection of single storey side and rear extensions

1049 - P/2016/01599: The Willows, Hobb Lane, Marchington Woodlands, ST14 8RG Installation of 16 solar photovoltaic roof mounted solar panels, 6 panels on east facing elevation and 10 panels on south facing elevation

1050 - P/2016/01544: Bromley View, Radmorewood Lane, Abbots Bromley, Staffordshire, WS15 3AS Erection of a single storey rear extension

1051 - P/2016/01613: Proposed Residential Development, Land to the West of, Lichfield Road, Abbots Bromley, Staffordshire Application under Section 73 of the Town and Country Planning Act 1990 for a Minor Material Amendment for reserved matters application for the erection of up to 6 dwellings including details of access, appearance, landscaping, layout and scale without complying with condition 1 of planning permission P/2015/00811 dated 13/08/2015 relating to amendments to the approved plans by way of enlargement of the breakfast room and amended to rooflights

Refused

1052 - P/2016/01678: Holly Cottage, Heatley Lane, Heatley, WS15 3EW Application under Section 73 of the Town and Country Planning Act 1990 for the erection of a detached dwelling associated with the use of the adjoining land for horticultural purposes without complying with Condition 15 of planning permission PA/24590/008/CEH dated 15/12/2008 relating to the occupancy of the dwelling

iii. Neighbourhood Plan Update

Cllr Walters confirmed that the next meeting of the group would be on 26th January. At this stage the group is nearing the end of the Housing Needs Survey and will soon be ready to present the findings back to the village.

13. Financial Matters

B Record of payments for which authorisation will be sought at meeting

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>
85/1645	Mrs S Meads	401.77	Salary and taxable expenses expenses
86/1646	Mrs S Meads	11.80	Non Taxable expenses
87/1647	Staffordshire County Pension Fund	133.43	November Employee and Employer contribution
88/1648	Riverside Printers	4.00	Additional payment
89/1649	G McCulloch	570.00	Grounds Maintenance, Highways Work
90/1650	ABPCC	900.00	Donation towards mowing of Church Yard
91/1651	I Brownhill	1795.00	Supply and installation of Oak Posts
92/1652	Abbots Bromley Village	196.50	Room Hire costs

B Record of payments for which authorisation will be sought at meeting

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>
93/1653	Hall P Charles	17.17	Christmas tree batteries and new bolt

4029.67

RESOLVED: that the above payment would be made. Proposed Cllr Ryan and seconded by Cllr Walters.

ii. Finance Report to 31st December 2016

The Clerk presented the financial report to end December 2016.

14. Group Reports

i. Recreation

It was agreed that the playgrounds should get a general tidy and shrubs be cut back. Repairs were also discussed.

RESOLVED: that the Clerk should obtain quotations for necessary works that had been identified. Cllr Houlihan agreed to join the Clerk to meet with potential suppliers.

ii. Village Property

Parish Council property currently stored by Cllr Charles were discussed. Many older items were to be disposed of. The Clerk agreed to have other items including the Horn Dance signs and dates, the highways signs and working Christmas lights.

The email from Mr & Mrs Edwards regarding the allotment and the tree work was discussed. It was agreed that tree inspection had not identified any works, however, if Mr & Mrs Edwards could undertake some work on the tree if they felt it required if they checked with the PC first. Councillors agreed that the allotment could not be put up for sale without fully advertising it and there is already an agreement in place with the current tenant so unlikely to sell in the near future.

iii. Traffic, Parking & Highways

Parking on School House Lane was discussed. The Clerk reported that PCSO Hunt would be taking action regarding this to ensure that visitors to the school and to the surgery park safely and responsibly.

Correspondence from Mr Male regarding Highways issues was discussed and the potential for him to work with the Highways Group to improve traffic issues in the village. The potential for a Highways questionnaire inserted in the newsletter was discussed along with an article. It was felt that much of that information may be available through the recent survey conducted by the Neighbourhood Plan Development Group. Once information has been taken from the survey then it a meeting with the County Council could be arranged.

Cllr Robb raised the issue of the state of some of the footpaths in the village, in particular the footpath from Ashbrook Lane. As this is a County Council run footpath then the Clerk to contact County Council regarding clearing. Ironman to be contacted regarding the litter on the B5013.

iv. Competitions

Cllr Mrs Appleby ran through the plans for BKV and said that the first action would be to set up a Facebook page so that people could become involved and be updated. Several village cleans will be arranged and these will be publicised with an article in the Bulletin and also via Facebook.

RESOLVED: that Cllr Appleby should prepared the article for the Newsletter. The Clerk to contact the schools regarding the art and poetry competition.

v. Newsletter

RESOLVED: that the Newsletter should include articles on BKV, The Neighbourhood Plan,

Traffic/Parking, Playgrounds, HS2 Update, Youth Club. The next issue to be ready in February.

vi. Village Hall

Nothing to report

vii. ABSA

Nothing to report

15. Correspondence, bulletins and reports

- BKV information, discussed previously in the meeting
- Email from Mr & Mrs Edwards, discussed as part of Village Property
- Ironman Staffordshire email circulated to councillors
- Neighbourhood Planning Newsletter circulated to councillors
- Email regarding Hobb Lane Turkey Farm circulated to councillors

16. Standing Orders, Financial Regulations and Risk Assessment

All of the above Parish Council documents were checked and no amendments made although it was noted that a Social Media policy would be required if the Parish Council launched a Facebook page.

17. HS2

RESOLVED: *Meeting to be held with HS2 on 7th February at Church House starting at 7.00pm.*

18. Jubilee Cup

RESOLVED: *Councillors to think about potential candidates for the Cup. Add to the next agenda.*

19. Agenda Items for the next meeting

RESOLVED: *that the following items be added to the next agenda:-
Neighbourhood Plan, HS2, Horn Dance Leaflet, War Memorial, Parish Surgery, Jubilee Cup,
Wild Flower Planting, Environment Agency Day, Parish Assembly*

20. Date, time and place of future meetings

February Parish Council Meeting, 22nd February 2017, – Village Hall

There being no other business the chair declared the meeting closed.

Signed _____ Date 22nd February 2017