

ABBOTS BROMLEY PARISH COUNCIL
Minutes of the Parish Council Meeting
Held on Wednesday, 27th September 2017 at 7.00 pm
At the Village Hall, Abbots Bromley, pursuant to notice having been given

Present: Cllrs P Charles (Chair); B Walters; J Houlihan; Mrs M Moore; Mrs R Robb;
Mrs A Wakefield, P Ryan

In attendance: Mrs S Meads (Clerk), Borough Councillor G Hall

Members of the Public Attending: 1

Contents:-

105. Apologies for absence	1
106. Public session	1
107. Declarations of interests	1
108. Minutes of previous meeting	1
109. Matters of report	2
110. Planning _	2
111. Financial matters	4
112. Group reports	5
113. Correspondence, bulletins & reports	6
114. HS2 _____	6
115. Agenda items for next meeting	6
116. Date, time and place of future meetings	6

105. Apologies for absence

Cllrs Mr R Jarman and Mrs A Appleby

106. Public Session

Mr T Wheeldon spoke about the Remembrance Parade and said that he will continue to organise it as he has done in previous years. He wanted to know if people that attended the parade, other than those from the British Legion, would be insured. He said that members of the Legion would be covered.

Cllr Mrs A Wakefield stated it would be difficult to gain insurance, what would the insurance be for and what would be covered? There is no staging provided or extra barriers so difficult to ascertain what insurance would be needed for.

Cllr Mr P Ryan asked what guidelines had been received from the British Legion. Mr Wheeldon said that he had asked the Legion and they had advised that their members would be covered but the general public are not.

Further discussion took place. Borough Cllr Greg Hall confirmed that Yoxall is continuing as in previous years, Burton and Uttoxeter events are both covered as they are organised by the councils.

Mr Wheeldon said he would continue as before but would do some further investigation.

Mr Wheeldon also handed over £20 donation from a resident for repairs to the War Memorial.

107. Declarations of Interests

None

108. Minutes of Previous Meetings

RESOLVED: *that the minutes of meetings held on 26th July be approved with two amendments.*

109. Matters of Report

i. War Memorial/Remembrance Parade

The Clerk reported that she was still awaiting feedback from Highways regarding Highways boundary and replacement of the lighting. Parade discussed earlier in the public session.

ii. Horn Dance

The Clerk reported that the Horn Dance stalls had raised £155.00 but still waiting for the donation from the Ice Cream van. Generally a poor day of trading for the stalls due to the bad weather.

iii. Goat's Head

Cllr Hall provided an update on the Goat's Head. The pub is still owned by Punch/Heineken. The owners have submitted plans for the remaining renovation work which do not meet the requirements of either ESBC or English Heritage and therefore more work had to be done on the plans being submitted. Cllr Wakefield asked if ESBC could not enforce the owners to meet the requirements and move forward with the work so that the pub does not fall in to further disrepair. Cllr Hall said that he was going to contact Heineken. In the meantime it was reported that Rose from the Coach & Horses would be re-opening the Goat while a new tenant is sought.

iv. Parish Surgery

Cllr Mrs R Robb attended the Parish Surgery. She said that the surgery was attended by Mr and Mrs Fleeman and also Mr Manners. They raised concerns over the Crown Bank consultation and were worried about losing parking in the area. They were also concerned about the café opening up and the fact that they would be serving breakfast as this could cause an increase in traffic, in particular lorries drivers stopping for breakfast. They also raised other issues including the possibility of providing public toilets, the overflowing drains on Crown Bank and also asked whether the Goat could be made a community pub. The Clerk reported that Mrs Sale had also made contact by telephone as she had attended the surgery but nobody was there.

The next surgery to take place on 26th November. Cllr P Ryan to attend.

110. Planning

Applications

1095 - P/2017/01087: Broom House, Bagot Street, Abbots Bromley, Staffordshire, WS15 3DB :Remove one Silver Birch tree

Received: 24/08/17 Replied: 15/09/17

Section 8, part one of the form has been answered YES (that the condition of the tree is diseased) The form clearly states that if you answer yes to this question then you are

required to "provide written arboricultural advice or other diagnostic information from an appropriate expert." This is not included with the application and as such probably shouldn't have been accepted by ESBC. The Parish Council therefore objects and requests that the evidence as required by the form is submitted

1096 - P/2017/01030: Yeatsall Cottage, Uttoxeter Road, Abbots Bromley, Staffordshire, WS15 3BR Retention of a panel fence and associated landscaping scheme

Received: 22/08/17 Replied: 25/09/17

The Parish Council comments is as follows:- It is proposed that the new hedge will be 850mm in height and the fence is 1500mm and therefore the top section will still be visible. The PC would want to see the hedge grown to a final height whereby all of the fence is obscured.

1097 - P/2017/00621: Goats Head Market Place Abbots Bromley WS15 3BP Listed Building application for the repair of the external timber framework to the south gable

Received: 31/08/17 Replied: 15/09/17

The time frame for the completion of the works is putting an historic asset at increased risk of decay, especially as we head towards the winter period. The repairs to the exterior gable end should have followed closely the repairs to the internal structure and the delays in seeking the correct permissions have been unnecessarily lengthy. 2) We have concerns that the proposed materials (lightweight rendered panels) will not be fully in-keeping with the traditional wattle and daub techniques of the building frontage. Just because sections of the building have been repaired in the past not using these traditional methods (for example on the opposite gable) this does not mean that a fully in-keeping solution shouldn't be sought in this case. 3) The Parish Council is concerned that as custodians of an historic and listed asset Punch Taverns are not taking responsibility for ongoing care and upkeep. Abbots Bromley prides itself on the appearance of the village and has recently won the Staffordshire Best Kept Village Competition. All of the other pubs in the community have played their part by ensuring that exteriors are well kept and well maintained. The Goats Head is letting the village down by its appearance and the ongoing delays on gable end completion is making it more difficult for this part of the village to appear attractive and to entice visitors to support the rural economy. We would request that Punch Taverns rapidly follow the advice fully of ESBC and English Heritage on the gable end repairs so that the building can be properly protected before the winter period. We would also urge that other much needed painting and repairs are carried out as a matter of urgency to the exterior to fully reflect our Best Kept Village status.

1098 - P/2017/01147: Field House, Bromley Park, Parkgate Lane, Bromley Wood, Abbots Bromley, WS15 3AH Conversion and alterations of agricultural barn to form 1 residential unit, including first floor balcony, erection of a detached garage and store and extension of residential curtilage.

Received: 11/09/17 Reply due: 02/10/17 Councillors felt that the design is poor and doesn't look like a barn conversion. The size of the new garage is disproportionate and the council also questioned the increase in size of the domestic curtilage. The application also states that there is no highway, however, a footpath does pass the property.

Decisions

Agreed

1082 - P/2017/00717: The Boskins, Pinfold Lane, Bromley Hurst, Abbots Bromley, WS15 3AF Erection of a single storey rear extension

1083 - P/2017/00358: Sunny Brae, Bagot Street, Abbots Bromley, Staffordshire, WS15 3EQ Listed Building application for the erection of a single storey rear extension (revised scheme)

1084 - P/2017/00094: Sunny Brae, Bagot Street, Abbots Bromley, WS15 3EQ Erection of a single storey rear extension (revised scheme)

1086 - P/2017/00721: 20 Paget Rise, Abbots Bromley, Staffordshire, WS15 3EF Erection of a part two storey and first floor side extension, single storey rear extension and front canopy

Refused

1079 - P/2017/00588: Yeatsall Cottage, Uttoxeter Road, Abbots Bromley, Staffordshire, WS15 3BR Erection of fencing and alterations to existing access

1080 - P/2017/00596: Peelers House, Uttoxeter Road, Abbots Bromley, Staffordshire, WS15 3EQ Erection of a part two storey part single storey side extension, two storey rear extension and terracing of rear garden

ii. Neighbourhood Plan Update

The timetable was discussed at some length. Cllr B Walters said that really the group needs to give the Parish as much information as possible but needs to manage their expectation. It was agreed that the time for the consultation period should be lengthened until January.

The revised time plan for the Neighbourhood Plan attached as Appendix 1

Cllr B Walters confirmed that a letter had been received from Abbots Bromley School and they had contacted Punch Taverns regarding a footpath.

Cllr Walters said that on Horn Dance day a consultation was held regarding The Crown Bank area and that generally the feedback was that the village lacks a centre and that the Crown Bank could potentially be used differently. Three drawings had been created to give people an idea of what could be done, possibly to extend the pavement and give more public space. 59 forms were completed on the day and the general view was that the space could be used differently. Residents will get another opportunity to comment as part of the consultation on the Neighbourhood Plan.

111. Financial Matters

A Record of payments made after discussion with Chairman or Vice Chairman

144/1704 The Crown Inn 180.00 Refreshments for BKV

B Record of payments for which authorisation will be sought at meeting

Vch/Chq	Payee	Amount	Details
145/1705	Mrs Sarah Meads	403.06	Salary and taxable expenses

146/1706	Mrs Sarah Meads	11.80	Non Taxable expenses
147/1707	SCC Pensions	137.91	September Employee and Employer contribution
148/1708	Bryn Walters	420.24	Costs for printing and branded merchandise for Neighbourhood Plan/Horn Dance
149/1709	Mr A Appleby	105.00	Cost of vouchers for BKV
150/1710	Mr A Hollins	112.20	Conifers, plants and compost for village green planters
151/1711	Mr G McCulloch	512.00	Grounds Maintenance July
152/1712	Mr G McCulloch	512.00	Grounds Maintenance Aug/Sept
153/1713	Grant Thornton	240.00	Audit Fees
154/1714	Came & Company	1066.89	Insurance Premium
155/1715	Riverside Printers	499.60	Horn Dance leaflets and BKV signs
156/1716	Reprotec	19.44	Photocopy costs
157/1717	Mrs S Godfrey	985.00	Artwork for Horn Dance leaflets

C Record of payments received

Date	From	Amount	Details
11/09/17	Horn Dance Stalls	155.00	Stall holder rent

RESOLVED : that the above payments be made.

C Finance Report to 31st July 2017

The Clerk presented the financial report up to the end of July 2017

112. Group Reports

i. Recreation

The Clerk reported that Mr J Bradbury would be painting the Nuttery playground. Councillors requested that more metal bird spikes are purchased.

ii. Village Property

The Christmas tree was discussed

RESOLVED: that more Christmas tree lights would be purchased as some did not work.

This year the main tree on the green would be used rather than an additional Christmas tree.

The Clerk to write to the Brandrick Family and thank them for supplying the tree over the years

Village toilets were discussed.

The Clerk to check with ESBC regarding the need for disabled access to village toilets.

Cllr Mr P Charles reported that he had managed to fix the bench on the village green.

The Wild Flowers at the Rugeley turn were discussed. It was agreed that they were slightly disappointing this year. It was agreed to keep these on the agenda to discuss further in the New Year.

iii. Traffic, Parking & Highways

The Clerk reported that she was still waiting for feedback from Highways Department on several issues that had been raised.

RESOLVED: *the Clerk to follow up these issues with Highways.*

.iv. Competitions

Although Cllr Mrs A Appleby was not able to attend the meeting she had emailed the council to say that she had spoken to Richard Clarke School and they were keen to be involved with something for Christmas for example creating Baubles for the tree or posters to decorate the village. Councillors discussed this and agreed that it would be a great idea if Cllr Appleby wanted to pursue.

v. Newsletter

RESOLVED: *that the next newsletter should be published in November and to include articles on HS2, the Parish Surgery and request for help clearing the Church Yard.*

vi. Village Hall

Nothing to report

vii. ABSA

Nothing to report.

113. Correspondence, bulletins and reports

- Tree Protection Order received for The Ruchi – circulated via email to councillors
- Email received from The British Legion regarding lamp post poppies

RESOLVED: *that three large poppies would be ordered for the centre of the village.*

114. HS2

RESOLVED: *to keep on the agenda*

115. Agenda Items for the next meeting

RESOLVED: *that the following items be added to the next agenda:- HS2, Budget Planning, The Goat's Head, The Nuttery*

116. Date, time and place of future meetings

October Parish Council Meeting, 25th October 2017, – Village Hall

At the end of the meeting Cllr Mrs A Wakefield said that this would be her last meeting as she was now moving away and therefore would no longer be able to continue as a Parish Councillor. She was thanked for all her work over the past two years.

There being no other business the Chair declared the meeting closed.

Signed _____ Date 25th October 2017

Appendix 1

PROPOSED SCHEDULE (TIMETABLE) FOR ABBOTS BROMLEY PARISH
NEIGHBOURHOOD DEVELOPMENT PLAN

1. Amendments to be agreed by the NDP Group at meeting on 5th October 2017 to reflect comments made by Abbots Bromley Parish Council at their meeting on 27th September 2017
2. To be published

STAGE (Ticked if already completed)		ORIGINAL MILESTONE	NEW MILESTONE
INITIAL COMMUNITY INVOLVEMENT	✓	MEETING HELD 18/12/15	
FORMATION OF WORKING GROUP AND PARISH COUNCIL AGREEMENT OF GROUP TERMS OF REFERENCE:	✓	NOVEMBER/DECEMBER 2015	
INAUGURAL MEETING OF WORKING GROUP	✓	JAN 2016	
EVIDENCE GATHERING	✓	FEB 2016 - SEPT 2016	
GATHERING AND ANALYSIS OF DATA	✓	SEPT 2016 - DEC 2016	
COMPLETION OF EVIDENCE GATHERING	✓	DEC 2016 - FEB 2017	
PREPARATION OF FIRST DRAFT OF NP		FEB 2017 - JUNE 2017	FEB 2017 - JAN 2018
STATUTORY CONSULTATION: 6 WEEKS		MID JUNE - END OF JULY 2017	MAR 2018 – MAY 2018 (EXPANDED BEYOND 6 WKS AT REQUEST OF PC)
REVIEW/AMENDMENT OF DRAFT NP		JULY - SEPT 2017	MAY – JUNE 2018
AGREEMENT OF FINAL DRAFT— ABBOTS BROMLEY PARISH COUNCIL		OCT 2017	JULY 2018
SUBMISSION TO EAST STAFFORDSHIRE BOROUGH COUNCIL		NOV 2017	AUGUST 2018
INDEPENDENT EXAMINATION		DATE TO BE CONFIRMED	
REFERENDUM		DATE TO BE CONFIRMED	
PLAN ADOPTION		DATE TO BE CONFIRMED	