



**Abbots Bromley Parish Neighbourhood
Development Plan**

Abbots Bromley Parish Neighbourhood Development Plan Working Group (ABPNDPWG)

Minutes of the meeting held on Saturday 26th November 2016 –

(Meeting involved village walk and then meeting in the Bagot Arms.)

Present: (BW) Bryn Walters* (Group Chair), **(RR)** Ros Robb*, **(PM)** Peter Male, **(TW)** Tom Wheeldon, **(AB)** Anna Bebbington, **(NH)** Neal Haywood, **(SA)** Stuart Appleby **(PR)** Phil Ryan * **(GH)** Greg Hall**

* Parish Councillors.

** East Staffordshire Borough Councillor

1. Apologies for absence

(SP) Stephen Perrins

2. Declarations of Interest

None

3. Review and agree minutes of the last meeting (17th November 2016)

No comments. The group agreed that the minutes are accurate. The agreed minutes will now be added to the NDP website.

4. Follow up discussion on draft site assessment process & agree proforma changes

The group reviewed two of the Strategic Housing Land Availability Assessment (SHLAA) sites from the assessment carried out in 2014 by East Staffordshire Borough Council (ESBC). The process was carried out merely as a fact finding exercise and to introduce the group to site assessments in the field. The two sites were site ref 384, Land south of Uttoxeter Road and site ref 357, Land off Goose Lane. 384 has been partially allocated (the section which fronts Uttoxeter Road) through the adopted ESBC Local Plan, 357 was not chosen as part of the ESBC Local Plan allocation for the village.

PR noted that the process was difficult and complex. It was extremely tough to score sites using the Red, Amber, Green process. The group agreed and thought that a form of weighting would be required for the final proforma. It currently remains unclear whether if a

site scores a “Red” during the assessment if that is enough to discount it or whether an accumulation of negative scores would be needed in order to remove the site in terms of suitability.

The group discussed the issue of infill sites and determined that there is often little opportunity for infill as a large number of sites that would qualify as such have already been developed. RR confirmed the definition of infill as a site that is “substantially surrounded” or one that is surrounded on at least three sides.

PR felt that the proforma needs to be shorter and needs to have the key issues at the top. RR noted that the draft makes little reference to traffic and access issues or any affordable housing provision.

The group agreed that the event on 1st Dec will need to focus on the issue of weight for certain assessment criteria. It is vital to deal with the importance the community places on certain criteria in order that those areas can carry influence in the decision making process for site selection.

5. Update discussion on preparations for 1st Dec event

The group updated and good progress has been made. It was agreed that ten broad site criteria headings will be used, using separate sheets for each. Members of the community will be given four post it notes and asked to put them under the heading that they consider the most important. A simple count up of the number under each heading will be made at the end of the event.

Additional sheets for feedback comments will also be available, along with sign in sheets (BW to arrange)

AB to complete displays, SA agreed to help AB collect display boards and stands etc from storage in Rugeley.

Group agreed that those that can will be at Church House from 18:00 on 1st Dec in order to allow time to set up displays and test presentation equipment. Public due to arrive from 18:30.

6. Date and time of next meeting

The next meeting will be:

Thursday 8th December 2016 – Church House 19:00 – Upstairs room

BW encouraged all to attend if possible in order to update on an important matter following an NDP meeting held on 23rd November. TW to arrange booking and confirm with the group.