



Abbots Bromley Parish Neighbourhood Development Plan

Abbots Bromley Parish Neighbourhood Development Plan Working Group (ABPNDPWG)

Minutes of the meeting held on Thursday 15th December 2016 – Church House

Present: **(RR)** Ros Robb* (Acting Chair), **(SA)** Stuart Appleby, **(PM)** Peter Male, **(AB)** Anna Bebbington, **(PR)** Phil Ryan * **(GH)** Greg Hall**

* Parish Councillors.

** East Staffordshire Borough Councillor

1. Apologies for absence

(BW) Bryn Walters* (Group Chair), **(TW)** Tom Wheeldon, **(NH)** Neal Haywood, **(SP)** Stephen Perrins.

2. Declarations of Interest

None

3. Review and agree minutes of the last meeting (8th December 2016)

GH clarified that under Item 5 it was specified that sites would be identified “within and adjacent to” the existing settlement boundary. This was noted and the minutes amended. No further comments. The group agreed that the minutes incorporating the one change are accurate. The agreed minutes will now be added to the NDP website.

As well as agreeing the minutes a number of the actions from the previous meeting were also discussed.

PR has spoken to Roger Jarman regarding the Almshouses. They have six trustees and he has spoken to John Blaunt. They have ongoing requests from people looking for accommodation which is assessed on a means tested basis. They currently manage eight properties but feel as if they could fill demand for further units.

PM has spoken to John Stevenson with regards to the houses built near to the fire station. Sold on a 50/50 ownership basis these properties were difficult to sell.

RR has contacted Trent and Dove. They have indicated that immediate affordable housing is required on a shared ownership basis.

RR has contacted Corrine at ESBC with regards our HNA. Corrine has e-mailed a response. RR has also contacted a consultant Steve Payne to ascertain costs for consultancy work. ESBC have also made us aware that the Local Plan SPD that any development over 4 dwellings or 0.14 hectares would need to include affordable housing.

GH has spoken to South Staffordshire Water to arrange a meeting with them in January to discuss the NDP.

4. Review and agree site assessment criteria & sites to be assessed

The group agreed the sites to be assessed. It was agreed that the sites would be assessed against the criteria used at the recent Housing Needs Survey Feedback event that identified ten categories. Each site will be scored in each category using a scale of 0-5. 0 identified as least suitable and 5 as most suitable.

PM expressed a view that a narrative must be used with each site assessment. To simply score each element would not allow for a sensible audit of any decision made by the assessor of the site.

PM also expressed a view that the group must not lose track of the recommendation in the ESBC Local Plan that the village should provide 40 houses over the period of the plan.

Any site that scores 0 in any category is immediately removed from further consideration.

The task is to be completed individually and each group member is to return their scores to SA by 5th Jan. SA will then amalgamate results into a spreadsheet and bring the results to the next meeting.

5. Date and time of next meeting

The next meeting will be:

Thursday 12th January 2017 – Church House 19:00 – Upstairs room