

APPROVED MINUTES NDP MEETING – 7pm CHURCH HOUSE 23rd AUGUST 2018

Attendance: Chris Whorwood **CW**; Mike Hobbs **MH**; Greg Hall **GH**; Peter Male **PM**; Keith Baker **KB**; Julie Wheeldon **JW**; Rob Humphries **RH**; Georgina Kelly **GK**

Apologies: Nil

Volunteer Sec: Tom Wheeldon **TW**

Other attendees: NIL

An Agenda for the meeting had previously been circulated to all committee members.

The Chairman called the meeting to order.

1. Apologies

As indicated above.

2. Review/Approve Draft minutes from 26th July 2018

Following a short discussion on a few minor changes to the Draft minutes, the committee agreed on the changes and the minutes were accepted as a full and accurate reflection of the discussions.

The 26th July 2018 minutes will be forwarded to Eric Roy for uploading to the NDP website, and copied to the PC.

ACTION: TW

3. Review ACTION Grid

The **ACTION** Grid was reviewed for any outstanding **ACTIONS** and updated accordingly.

The following items were discussed:

- a. **RH** presented his view on how the group may communicate and track changes/amendments of documentation prior to final agreement.

ACTION: ALL group members should ensure that they are fully aware of the ongoing status of documentation, in order that the final decision may be efficiently achieved at the formal committee stage. It is anticipated that documents being presented for final agreement will be identified through committee meeting Agenda documentation.

- b. Follow up with the PC in relation to securing previous exhibition material held by the last NDP committee.

ACTION: MH to speak with Adela Appleby (PC Vice Chair) in order to resolve this item.

4. PC response to earlier submission of documents provided by the NDP Group

MH gave a brief on the PC response to the outline documents submitted to the PC at the PC meeting on 25th July 2018.

Following in depth discussions by all members present, it was decided to reply to the PC in general terms with a request for clarification on two points:

1. Confirmation that all available information relevant to the current status of the NDP to date (inclusive of the minutes of the 2018 Parish Assembly) have been forwarded for consideration to the Independent Consultant.
2. Request for the PC to produce Draft Terms of Reference for the new NDP Group in order that the group are authorised to commence meaningful work towards the production of a successful NDP.

ACTION: **MH to forward letter to PC enquiring as to the above points**

It was further decided upon that **MH** meet with Adela Appleby (PC Vice Chair) to discuss further the items contained in the PC response.

As the NDP Group has not yet been ratified to conduct formal NDP business by the PC, it was concluded that the group would not present itself at Horn Dance Day. If the PC wishes to host a table at Horn Dance Day the group would provide assistance.

The NDP Group are determined to work through the various intricacies of the current situation, in order to arrive at a mutually agreeable point whereby they are able to work with the PC in the best interests of the community.

5. AOB

There was no further business to discuss. The meeting closed at 9pm.

6. Agenda, date and time of next meeting

These minutes will inform the items for the next Agenda.

ACTION: **MH to produce Agenda and distribute for comment at least 48hrs before the next meeting.**

All **ACTION** points to be processed. If there are any problems in completing **ACTION's** get in touch with the committee for assistance ASAP.

Next meeting: Thursday 30th August 2018 – 7pm – Church House

ACTION: **TW to book the room**

Post meeting note:

If the above programmed meeting is unable to be called, the NDP Group will look to meet again on Thursday 6th September 2018 – 7pm – Church House.