

MINUTES FROM NDP MEETING – 7pm CHURCH HOUSE
20th June 2019

Attendance: Mike Hobbs **MH**; Peter Male **PM**; Keith Baker **KB**; Rob Humphries **RH**;
Tom Wheeldon **TW** (Volunteer Secretary)

Apologies: Georgina Kelly **GK**; Julie Wheeldon **JW**

Other Attendees: NIL

“Any decision to establish future development within the parish (and more specifically within the main conurbation of Abbots Bromley) must meet with rigorous scrutiny of the available data and evidenced community need”

“The NDPG are committed to following established National and Borough guidelines, whilst representing community opinion for the creation of an effective and robust Neighbourhood Plan”

The Chairman called the meeting to order.

The main purpose of the meeting was to:

- Discuss the way ahead following the news that the ‘Locality’ funding application has been successful.
- Review some of the observations from the Consultant, and seek to gain advice/support from ESBC.

1. Minutes from 13th June 2019

The Draft Minutes of 13th June 2019 had been provisionally accepted earlier as a true and accurate record. The Approved minutes have already been forward for uploading to the NDP website.

2. Locality funding update

The NDPG are pleased to announce that ‘Locality’ funding has been granted to the full value of the award (£9000.00).

- a) The allocated funds will be managed by the Parish Council from a ‘safe’ account. It will be essential for the NDPG to liaise closely with the PC in relation to the statement of account in order to support future decision making. The NDPG also require to be informed of the ‘ruling’ on VAT.

ACTION: **MH** to liaise with the PC to establish an operating protocol for the management of all allocated funds, and to obtain an understanding of the VAT ruling.

3. Consultant Update

- a) An 'Urban Vision' Consultant has already been nominated to guide the group in the creation of an effective Draft Plan for public consideration ahead of formal referendum.

With funding now secured the NDPG will be working closely with the nominated Consultant.

- b) Additional funding has also been sought in relation to 'Technical' support for the process. This source of funding will also be managed by the PC as indicated at Para2 above.

The NDPG are seeking such support in order to establish an accurate housing need for the parish. This process is very complex and requires to be carried out by a professionally competent provider. **KB** has been in direct contact with 'AECOM' to investigate the potential for them to undertake this data analysis activity.

- c) **KB** indicated that there was a 3month average turnaround time for assessment of HNA data.

It is essential that an accurate 'housing need' is established before the direction to take in this area can be decided upon.

ACTION: RH to provide 'housing' stock' survey data to **KB** for onward passage 'AECOM'.

- d) Whilst this phase is underway the NDPG will be working with the Consultant to develop the general NP Policies, whilst formulating the layout and presentation of the Draft Plan.

A great deal of work can be achieved and the group will continue its discussions with other external support providers. Updates will be posted regularly on notice-boards, NDP website, social media and mail drop.

4. General Discussion

The group shared their opinions on the recommended way forward, and undertook to the following ACTION.

ACTION: TW liaise with ESBC Planning Dept for a meeting during w/c 1st July 2019.

5. Agenda, date and time of next meeting

These minutes will inform the items for the next Agenda.

ACTION: MH to produce Agenda and distribute for comment at least 48hrs before the next meeting.

All **ACTION** points to be processed. If there are any problems in completing **ACTION's** get in touch with the committee for assistance ASAP.

Next meeting: 27th June 2019 – 7pm – Church House

ACTION: TW to book the room.

IN ORDER FOR THE NDPG TO MAKE PROGRESS WITH THE INFORMATION TO HAND, THE NEXT PUBLIC SESSION WILL BE ADVISED IN DUE COURSE.

RESIDENTS ARE REMINDED THAT THEY ARE WELCOME TO COMMUNICATE WITH THE NDPG AT ANY TIME BY CONTACTING THE PARISH CLERK, OR THE NDPG SECRETARY, CALLANDER HOUSE, BAGOT STREET, AB, WS15 3DA.