

MINUTES FROM NDP MEETING – 7pm Group Member’s Home
15th August 2019

Attendance: Peter Male **PM**; Keith Baker **KB**; Julie Wheeldon **JW**;

Apologies: Mike Hobbs **MH**; Georgina Kelly **GK**; Rob Humphries **RH**; Tom Wheeldon **TW**
(Volunteer Secretary)

Other Attendees: Nil

“Any decision to establish future development within the parish (and more specifically within the main conurbation of Abbots Bromley) must meet with rigorous scrutiny of the available data and evidenced community need”

“The NDPG are committed to following established National and Borough guidelines, whilst representing community opinion for the creation of an effective and robust Neighbourhood Plan”

1. Background

On 13th August 2019 members of the NDPG met with the Urban Vision Consultant who had been appointed with agreement of the Parish Cllrs in March 2019. This first meeting had been delayed pending confirmation that funding for his work had been secured (confirmation of which was received on 20th June 2019) all relevant documentation was subsequently forwarded to the Consultant for his consideration and report. Holiday commitments during July 2019 meant that the first available opportunity to hold a meeting was 13th August.

The meeting was comprehensive, touching on all areas of consideration for the future production of the Parish Neighbourhood Plan.

2. Discussion

The purpose of this meeting is to identify the main tasks arising from the above background detail. The outcomes will help inform a proposed future meeting between the Consultant, Parish Council, ESBC and the NDPG during which the main policy headings and evidence will be discussed.

The following is a summary of **ACTIONS** arising to date.

- a) Chase AECOM for the HNA data report, as it will inform the housing mix for any future development. The Consultant has advised that a NDP can provide for small scale development (3-4 houses) and still be in general conformity with NPPF and the LP.

ACTION: **KB** to chase AECOM for HNA data report.

- b) If the NDP wishes to incorporate within the 'Design and Character Policy' a requirement that new development must provide for 'useable garden space' then a list of typical garden uses needs to be produced.

ACTION: **NDPG** to prepare a list of garden uses perhaps to include wildflower area – may need to revisit the concept with the Consultant.

- c) Local Green Space – There is a need to identify the criteria for establishing a Local Green Space. Use the Locality Road Map and refer to NPPF para 100.

ACTION: **KB / RH** to prepare a list of identified Local Green Spaces and provide each with a concise comment that identifies the value of the space for the community. A scale plan is required to show the location of the various identified areas within the Parish.

- d) Abbots Bromley School site – In view of previous housing development concerns, and the more recent proposed closure of the school, the Consultant has indicated that a site specific policy can be produced to address concerns in relation to the potential redevelopment of this site.

Specific Policy principles can be incorporated into the NDP requiring any redevelopment to have a mix of uses; must incorporate recreational space whilst preserving current open green spaces; must provide suitable uses (eg employment and community facilities).

ACTION: **RH** to provide a whole site plan to be forwarded to the Consultant

- e) Local Heritage – Most of the village lies within the Conservation Area. There are notable buildings that are unlisted that contribute to special interest of the conservation area and the street scene. A Policy to be included in the NDP to provide general heritage protection for these buildings. Identify buildings/areas for inclusion on a Local List.

ACTION: **NDPG** to investigate the Local List approval process, and start to produce a list of buildings of Local List merit for future consideration by the community.

- f) Natural Environment – Preserving trees and hedges.

ACTION: **PM** to investigate the mechanism for protection of tree and hedge preservation. Particularly in relation to the measures taken following the unauthorised removal of trees and hedges.

ACTION: **KB** to provide a list of positive wildlife features to enable a Policy to be incorporated within the Design and Character Policy for the NDP e.g:-

Typical features to include:

Ponds

Wildflowers

Hedgehog runs

Bat bricks

Verges/ hedges etc. etc.

ACTION: PM to produce a site map/plan of areas of special interest in the parish to include ancient woodland– (eg Bagot Wood; Duckley Plantation; Harts Coppice).
watercourses – (eg The Blythe; Little Blythe; Tad Brook; Mires Brook, Ash Brook, Story Brook).
outlying areas – (eg Seedcroft; Heatley; Bagots Park; Bromley Park; Park Gate; Bromley Wood; Radmore Wood; Bromley Hurst; Dunstall).
Northern shoreline of Blithfield Reservoir.
The Staffordshire Way.

- g) Flooding and Drainage – The rationale for this Policy can highlight existing problems in respect of surface drainage ‘run-off’ causing adverse impact away from the immediate development site. This would be an ‘impact policy’ on the wider issue of surface drainage.

ACTION: PM and KB to consider and produce draft rationale for production of a Flooding & Drainage Policy.

- h) Transport – There is a definite need to produce a list of evidence based traffic congestion in the village at certain points – photographs to support.

ACTION: CW to co-ordinate information to produce traffic congestion list and photographs.

- i) Cycle Routes/Quiet Lanes – Produce an example policy for the Consultant to consider.

ACTION: JW to source an example policy.

- j) Community Assets – Consideration to be given to putting the Public Houses on the list of community assets for the village.

ACTION: TW to make enquiries of Kingstone to establish the criteria they utilised to secure their village pub as a community asset.

3. Immediate Next Steps

- Produce information leaflet to be distributed to the community with a feedback sheet.

JW – to prepare policy headings and aims from information provided by the consultant in the meeting on 13th August 2019.

KB – to prepare list of Local Green Spaces and draft a letter to the stakeholders (to be approved by the PC and then actioned by the Parish Clerk and sent out to all landowners. (Copies of all letters to be retained).

RH – to produce a map of the Local Green Spaces.

PC – to print the leaflet and feedback sheet. Volunteers to distribute to the community.

ALL – to agree a date for a public drop in session.

- Draft rationale for each policy using old plan information (requires a full group meeting)
- Draft the introduction piece – history and development of AB, the consultant has advised that it can be a concise edit of the information already produced
- Draft the key evidence document to support the production of the plan itself (the thinking behind it) must also reference the LP and the NPPF.

Note: The Consultant has made it very clear to the NDPG that the Local Authority by law is required to consider the desirability of preserving and enhancing the Conservation Area; any Listed Building under the NPPF; and to ensure that any new development 'preserves the heritage street scene'.

4. Agenda, date and time of next meeting

These minutes will inform the items for the next Agenda.

ACTION: MH to produce Agenda and distribute for comment at least 48hrs before the next meeting.

All **ACTION** points to be processed. If there are any problems in completing **ACTION's** get in touch with the committee for assistance ASAP.

Next meeting: Date and Venue to be announced later

ACTION: TW to book the room.

IN ORDER FOR THE NDPG TO MAKE PROGRESS WITH THE INFORMATION TO HAND, THE NEXT PUBLIC SESSION WILL BE ADVISED IN DUE COURSE.

RESIDENTS ARE REMINDED THAT THEY ARE WELCOME TO COMMUNICATE WITH THE NDPG AT ANY TIME BY CONTACTING THE PARISH CLERK, OR THE NDPG SECRETARY, CALLANDER HOUSE, BAGOT STREET, AB, WS15 3DA.