

# Abbots Bromley Parish Council

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The Hayloft  
Marsh Farm, Uttoxeter Rd,  
Abbots Bromley  
Staffordshire  
WS15 3EJ

## To all Parish Councillors

You are hereby summoned to attend a meeting of the Abbots Bromley Parish Council to be held on Wednesday 28<sup>th</sup> February 2018 at **7.00 pm** in the Memorial Room at the Village Hall, Abbots Bromley when the following business will be transacted.

Mrs Sarah Meads

16<sup>th</sup> February 2018

**1. Apologies for absence**

*To receive and, if appropriate, accept apologies for absence.*

**2. Public session**

**3. Declarations of Interests**

- *Declarations relating to this meeting*

**4. Minutes of Previous Meetings**

- Meetings held on 31<sup>st</sup> January 2018

**Enclosed**

**5. Matters of report**

- General Data Protection Regulation
- Footpath by Bagots View

**6. Planning**

- **Applications**  
*To agree responses to recently received planning applications:*
- **Decisions**  
*To receive details of planning decisions as included on the enclosed planning summary.*
- **Other Planning Matters**
  - Neighbourhood Plan Update

**7. Financial Matters**

- **Report on payments made since last meeting**  
To approve the list of payments made since the last meeting
- **Payments to be made**  
To receive and if considered appropriate, approve the list of payments to be made
- **Receipts**
- **Monthly Finance Report**

**8. Group reports**

*Unless otherwise stated, to receive a report from the relevant Working Group or Officer.*

- **Recreation**
- **Village Property**
- **Traffic, Parking, Highways**
- **Competitions**
- **Newsletter**
- **Village Hall**
- **ABSA**

**9. Correspondence, bulletins and reports**

**10. Jubilee Cup**

**11. HS2**

**12. Agenda items for next meeting**

**13. Date, time and place of future meetings**

March	Parish Council Meeting	7.00pm	Wed, 28 <sup>th</sup> March 2018	Village Hall
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**ABBOTS BROMLEY PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
Held on Wednesday, 31<sup>st</sup> January 2018 at 7.00 pm  
At the Village Hall, Abbots Bromley, pursuant to notice having been given

**Present:** Cllrs P Charles (Chair); Mrs A Appleby, D Denny, J Houlihan; R Jarman, Mrs R Robb; P Ryan, B Walters

**In attendance:** Mrs S Meads (Clerk),

**Members of the Public Attending:** 2

**Contents:-**

<b>8.</b>	<b>Apologies for absence</b>	<b>1</b>
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<b>10.</b>	<b>Declarations of interests</b>	<b>1</b>
<b>11.</b>	<b>Minutes of previous meeting</b>	<b>1</b>
<b>12.</b>	<b>Matters of report</b>	<b>2</b>
<b>13.</b>	<b>Planning _</b>	<b>2</b>
<b>14.</b>	<b>Financial matters</b>	<b>3</b>
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<b>16.</b>	<b>Correspondence, bulletins and reports</b>	<b>5</b>
<b>17.</b>	<b>Jubilee Cup</b>	<b>5</b>
<b>18.</b>	<b>HS2 _____</b>	<b>5</b>
<b>19.</b>	<b>Agenda items for next meeting</b>	<b>5</b>
<b>20.</b>	<b>Date, time and place of future meetings</b>	<b>5</b>

**8. Apologies for absence**

Cllr Mrs M Moore

**9. Public Session**

Mr T Wheeldon handed over a donation towards the War Memorial repairs from members of the British Legion. He asked if the Clerk could provide him with an update on donations that had been received. He also reported that he had witnessed several cases of dangerous parking in the village, in particular a coach parked on the pavement by Abbots Bromley School. He said he would forward the photographs. He also said that he was happy to help out with any Highway issues as he is often in the village and sees incidents as they happen.

Mr P Cooper expressed concerns over the blocked gullies on the Rugeley Road. Cllr Charles said that this was out of our area, however, he advised that Mr Cooper to write to Cllr Atkins with his concerns if he had already tried to report it via the on-line system without success.

**10. Declarations of Interests**

None

**11. Minutes of Previous Meetings**

Cllr Walters said that he had believed that at the meeting on 29<sup>th</sup> November councillors had agreed to write to landowners about the possibility of a village car park. The Clerk explained that she did not recollect this and although the matter was discussed no resolution was made for this to be progressed.

**RESOLVED:** that the minutes of meetings held on 29<sup>th</sup> November 2017 be approved with one amendment and the minutes of 3<sup>rd</sup> January 2018 be approved.

## 12. Matters of Report

### i. Parish Surgery

Mrs Blower attended the Parish Surgery and expressed concerns over the state of the footpath by Bagots View.

**RESOLVED:** that the council would source recommendations and quotations for improving the footpath and stopping it from becoming so slippery.

### ii. Village Car Park Provision

Cllr Walters said that the lack of parking is an issue in the village. The garage on School House Lane is now up for sale and therefore it is a good time to do some fact finding and investigate whether we can take it forward. Cllr Mrs Appleby said that we need to be careful how we word correspondence as we are not committing to anything at this stage. Cllr Denny asked how parking had been identified as an issue and asked if the information be sent to him. Cllr Walters proposed that we do a general letter to landowners to ascertain whether there would be an opportunity to progress this any further. All members agreed.

### iii. SCC Library Consultation

Councillors confirmed that responses to the consultation had been sent.

### iv. General Data Protection Regulation

The Clerk reported that further clarification would be provided by SPCA in the coming month. It is believed that a GDPR service would be offered by SPCA.

## 13. Planning

### Applications

#### **1113 - P/2017/01642: Clematis Cottage, Lichfield Road, Bromley Hurst, Abbots Bromley , WS15 3BA**

Remodelling of existing dwelling to include raising of ridge height, two storey side and rear extensions with roof terrace, single storey side extension, two storey gable to front, detached double garage with studio above and relocation of site entrance

Received: 09/01/18 Reply due: 30/01/18 The Parish Council objects to this application as the design and proportions are out of character with the area.

#### **1114 - P/2017/01623: Barkley House, Pinfold Lane, Bromley Hurst, Abbots Bromley , WS15 3AF**

Erection of a replacement dwelling

Received: 09/01/18 Reply due: 30/01/18 The Parish Council objects to this application as it is not in-keeping with the area and out of the character with the heritage skyline.

#### **1115 - P/2017/01602: Broom House, Bagot Street, Abbots Bromley, Staffordshire, WS15 3DB**

Replacement of existing UPVC conservatory with an oak framed single storey rear extension

Received: 12/01/18 Reply due: 02/02/18 No Objections

#### **1116 - P/2017/01605: Broom House, Bagot Street, Abbots Bromley , Staffordshire, WS15 3DB**

Listed building application for the replacement of a UPVC conservatory with an Oak Framed single

storey rear extension and alterations including internal stud walls, installation of new door and removal of part of external wall and window.

Received: 12/01/18    Reply due: 02/02/18    No Objections

**1117 - P/2017/01631: Fisher's Pit Farm, Ashbrook Lane, Bromley Wood, Abbots Bromley, Staffordshire, WS15 3AL** Demolition of existing agricultural building and erection of a detached dwelling, detached garage and garden store, installation of septic tank and ground source heat pump.

Received: 26/01/18    Reply due: 16/02/18    The Parish Council objects to this application on principle. It is essentially a new building in the countryside.

## Decisions

### Agreed

**1073 - P/2017/00489: Coleshill Lodge, Lichfield Road, Abbots Bromley, WS15 3DN** Erection of fencing, new entrance gates and wall

**1104 - P/2017/01381: 11 Cecil Payton Close, Abbots Bromley, WS15 3EZ**

Provision of block paving to the front of the property

**1106 - P/2017/01371: Ashleigh, Uttoxeter Road, Abbots Bromley, Staffordshire, WS15 3EQ**

Erection of a single storey side and rear link extension, first floor rear extension and detached double garage

**1109 - P/2017/01572: St Nicholas Church, Church Lane, Abbots Bromley, WS15 3DD** Felling of one leylandi tree

**1110 - P/2017/01593: Cedar Cottage, Market Place, Abbots Bromley, Staffs, WS15 3BP** Felling of Cedar Tree

The Parish Council discussed the application for Cedar Cottage and the disappointment that permission had been given for felling the tree, complete lack of regard for the council's comments regarding the planning application and the lack of information it in. The planning officer passed the application without providing the information that had been requested by the council.

**RESOLVED:** *that the Parish Council write to the Leader of the Council and express concerns about the decisions that are being made and the lack of regard being given to Parish Council comments, particularly as ESBC seem to be making decisions that go against their own planning policy.*

### ii. Neighbourhood Plan Governance & Update

Cllr Walters confirmed that the Terms of Reference had now been updated. There are still two vacancies to fill on the group. There had been some interest but no firm commitment yet from anyone. The group ideally needs new members with specific skills, in particular design and publishing to help work on the final document. Councillors agreed that if the right people didn't come forward then it may be more appropriate to recruit as and when needed. The group is currently working on the first draft and this may be available for the next meeting.

## 14. Financial Matters

### A Record of payments made after discussion with Chairman or Vice Chairman

171/1731	SCC Pension	137.91	December Pension Contribution
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172/1732 S Meads 403.06 Salary and taxable expenses

### **B Record of payments for which authorisation will be sought at meeting**

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>
173/1733	Mrs Sarah Meads	403.06	Salary and taxable expenses
174/1734	Mrs Sarah Meads	11.80	Non Taxable expenses
175/1735	SCC Pensions	137.91	January Employee and Employer contribution
176/1736	G C McCulloch	150.00	Highways Maintenance
177/1737	Abbots Bromley PCC	225.00	Hire of Church House
178/1738	J Houlihan	107.49	Christmas Tree Lights
179/1739	Abbots Bromley PCC	1000.00	Donation towards churchyard mowing

### **C Record of payments received**

<i>Date</i>	<i>Amount</i>	<i>Details</i>
08/01/18	G Higgins	135.00 Donation towards War Memorial repairs

**RESOLVED** : that the above payments be made.

#### ii. Finance Report to 31<sup>st</sup> December 2017

The Clerk presented the financial report up to the end of December 2017

#### 15. Group Reports

##### i. Recreation

The Clerk reported that some of the paint was coming of the play equipment at The Nuttery and this would be rectified in the spring. Repairs to the wetpour and the spring toy would also be undertaken in the spring before the Easter Holidays.

##### ii. Village Property

The bench outside Richard Clarke School had not yet been replaced, however the wall had been repaired. The Clerk agreed to find out what progress was being made on replacing the bench. Cllr Ryan said that he was still to speak to Mr Peters about the lighting for the Christmas tree.

##### iii. Traffic, Parking & Highways

Councillors raised concerns over litter, particularly on the main roads approaching the village. Iron Man litter was also reported on the B5013.

Concerns were raised over dangerous parking, particularly around Abbots Bromley School and at the recent Ballet performance.

**RESOLVED**: that the Clerk should write to the school and express concerns over the parking and lack of planning for events.

##### iv. Competitions

Cllr Mrs Appleby said that the entry form had been received and she would submit entry with a slightly different order for leaflets and posters and more leaflets were needed and less posters. She asked if the wild flowers could be discussed at the next meeting as she had some other thoughts for flower planting to help with BKV. Cllr Appleby to provide an article for the newsletter to encourage residents to get on board with BKV.

##### v. Newsletter

Next issue of the Bulletin to be published at the end of February. Articles to be included; Parish Assembly, Youth Club, PC Grants, Neighbourhood Plan

##### vi. Village Hall

Nothing to report

**vii. ABSA**

Cllr P Ryan confirmed that a further £20,000 is required for Phase 2.

**16. Correspondence, bulletins and reports**

- Email from Mr T Wheeldon regarding resignation from the Neighbourhood Planning Group, contents noted.
- Notification of consultation regarding mobile Post Office

**RESOLVED:** that the Parish Clerk responds to the consultation positively but asks that the location of the mobile post office be clarified as the car park by the Goat's Head. Also possible extension of hours so that those that work could also use the service.

**17. Jubilee Cup**

**RESOLVED:** nominations to be brought to the February Parish Council meeting.

**18. HS2**

**RESOLVED:** to keep on the agenda

**19. Agenda Items for the next meeting**

**RESOLVED:** that the following items be added to the agenda for 28<sup>th</sup> February Meeting:- HS2, Car Park, BKV, Jubilee Cup, GDPR

**20. Date, time and place of future meetings**

February Parish Council Meeting, 28<sup>th</sup> February 2018, – Village Hall

There being no other business the Chair declared the meeting closed at 9.10pm

Signed \_\_\_\_\_

Date 28<sup>th</sup> February 2018

# **ABBOTS BROMLEY PARISH COUNCIL**

## **Monthly Planning Report 28<sup>th</sup> February 2018**

### **Applications**

**1118 - P/2017/01562: Land to the West of , Lichfield Road, Abbots Bromley, Staffordshire** Change of use of agricultural land to recreational land and the erection of cricket pavilion, cricket pitch, football pitch, practice football pitch, new temporary changing facilities and parking, all weather area and associated parking.

Received: 31/01/18      Reply due: 21/02/18

**1119 - P/2018/00154: Butterton House, Lichfield Road, Abbots Bromley, WS15 3DL** Felling of 1 Monterey Pine (TPO 179)

Received: 15/02/18      Reply due: 08/03/18

### **Decisions**

#### **Agreed**

**1111 - P/2017/01250: Granary, Bagots Bromley Farm, Newton Hurst Lane, Heatley, Abbots Bromley, WS15 3EL** Formation of a manege