To all Parish Councillors

You are hereby summoned to attend a meeting of the Abbots Bromley Parish Council to be held on Wednesday 30th May 2018 at 7.00 pm in the Memorial Room at the Village Hall, Abbots Bromley when the following business will be transacted.

Mrs Sarah Meads 24th May 2018

Agenda

1. Apologies for absence
   To receive and, if appropriate, accept apologies for absence.

2. Public session

(The next four items are the matters to be dealt with at the Annual Meeting of a Parish Council)

3. Election of Chairman
   To receive nominations for, and to elect, a new Chairman to serve until May 2019
   (Elected Chairman will now take the chair)

4. Election of Vice Chairman
   To receive nominations for, and to elect, a new Vice Chairman to serve until May 2019

5. Authority to Act Between Meetings
   Standing Order 72 allows that the Council may delegate executive powers to act between meetings to the Clerk – following consultation with the Chair and Vice Chair or to the Chair and Vice Chair. The Council may wish to consider the following resolution.
   “That executive powers to act between meetings are delegated to (either) the clerk to the council or to the Chair and Vice Chair in accordance with Standing Order paragraph 72.”

6. Working Groups

7. Declarations of Interests
   • Declarations relating to this meeting

8. Minutes of Previous Meetings
   • Meeting held on 25th April 2018 Enclosed
   • Publication of minutes

9. Matters of report
   • Parish Assembly
   • Parish Surgery
   • War Memorial
10. Planning
   • Applications
     To agree responses to recently received planning applications:
   • Decisions
     To receive details of planning decisions as included on the enclosed planning summary.
   • Other Planning Matters
     - Neighbourhood Plan – way forward

11. Financial Matters
   • Report on payments made since last meeting
     To approve the list of payments made since the last meeting
   • Payments to be made
     To receive and if considered appropriate, approve the list of payments to be made
   • Receipts
   • Monthly Finance Report

12. Group reports
    Unless otherwise stated, to receive a report from the relevant Working Group or Officer.
    • Recreation – playground repairs
    • Village Property
    • Traffic, Parking, Highways
    • Competitions
    • Newsletter – to agree contents of next issue
    • Village Hall
    • ABSA

13. Correspondence, bulletins and reports

14. HS2

15. Agenda items for next meeting

16. Date, time and place of future meetings
    June Parish Council Meeting 7.00pm Wed, 27th June 2018 Village Hall
ABOTTS BROMLEY PARISH COUNCIL
Minutes of the Parish Council Meeting
Held on Wednesday, 25th April 2018 at 7.00 pm
At the Village Hall, Abbots Bromley, pursuant to notice having been given

Present: Cllrs P Charles (Chair); Mrs A Appleby, J Houlihan; Mrs M Moore, Mrs R Robb, B Walters

In attendance: Mrs S Meads (Clerk),

Members of the Public Attending: 0

Contents:-

47. Apologies for absence
   Cllrs D Denny, R Jarman, P Ryan

48. Public session
   None

49. Declarations of Interests
   None

50. Minutes of previous meeting

   RESOLVED: that the minutes of meetings held on 28th March be approved with 4 amendments.

51. Matters of Report

   i. General Data Protection Regulation
      Nothing new to report, keep on agenda until update from SPCA

   ii. War Memorial
       Nothing new to report, still waiting for some site visits and quotations.

   iii. Footpath by Bagots View
        The Clerk reported that she was still waiting for quotations for work.
iv. **Goat's Head**  
The Clerk reported that she had written to the new owners of the Goat about the repairs to the car park but as yet had received no response.

v. **Parish Council Deeds**  
The Clerk reported that she had contacted Mrs Tonking in order to arrange a meeting to go through the Deeds.

52. **Planning**

**Applications**

1128 - P/2018/00434: *Northwood House, Bagot Street, Abbots Bromley, Staffs, WS15 3DA*  
Remove branch from one Ash Tree

- Received: 09/04/18  
- Reply due: 23/04/18  
- No Objections

1129 - P/2017/01508: *9 Hillside, Abbots Bromley, WS15 3DP*  
Erection of pitched roof over existing flat roof, alterations to front elevation by way of installation of lap boards and render in lieu of hanging tiles, relocation of door and replacement windows.

- Received: 10/04/18  
- Reply due: 01/05/18  
- Not enough information supplied

1130 - P/2018/00377: *Radmorewood Farm, Radmorewood Lane, Abbots Bromley, Staffordshire, WS15 3AS*  
Prior approval for the change of use of a storage building (Class B8) to form a dwelling (Class C3)

- Received: 12/04/18  
- Reply due: 03/05/18  
- No Objections

1131 - P/2018/00427: *Bromley Lodge, Bromley Road, Bromley Wood, Abbots Bromley, WS15 3AG*  
Conversion of detached stable block to form ancillary accommodation

- Received: 19/04/18  
- Reply due: 10/05/18  
- Ask ESBC to look at their own SPD, look at number of roof lights and doors.

**Decisions**

**Agreed**

1069 - P/2017/00412: *Hightrees Stables, Hobb Lane, Marchington Woodlands, ST14 8RQ*  
Erection of a two storey rear extension and installation of windows on west elevation

1112 - P/2017/01601: *Hightrees Stables, Hobb Lane, Marchington Woodlands, ST14 8RQ*  
Erection of a two storey side extension

1119 - P/2018/00154: *Butterton House, Lichfield Road, Abbots Bromley, WS15 3DL*  
Felling of 1 Monterey Pine (TPO 179)

1120 - P/2018/00161: *Poplar Farm, Poplar Farm Road, Bromley Hurst, Abbots Bromley, WS15 3AY*  
Erection of two storey side and rear extensions, single storey rear extensions and roof alterations top include a dormer extension on the end elevation.
1121 - P/2018/00189: Brooklyn, Ashbrook Lane, Abbots Bromley, WS15 3DW

Erection of a front bay window, removal of existing conservatory and alterations to all fenestrations

1122 - P/2018/00173: Proposed Barn Conversion, Poplar Farm, Poplar Farm Road, Bromley Hurst, Abbots Bromley, Staffs Prior approval for the conversion of an agricultural building to form a dwelling.

1123 - P/2018/00235: Bagot Street, Abbots Bromley, WS15 3DB Felling of 2 Field Maple and reduction in height of holly tree in hedge adjacent to scout hut by 1 metre.

1124 - P/2018/00300: Rose Villa, Lichfield Road, Abbots Bromley, Staffordshire, WS15 3DL Fell 2 Conifer trees, 1 Elder tree, 1 Lilac tree, 1 Schumacher tree and 3 Hazel trees, trim back 1 Cotoneaster tree and 1 Yew tree, remove lower branches from 1 Goat Willow tree and 2 Conifer trees, coppice 1 Rhododendron tree, pollard 1 Elder tree, removal of rogue branches from canopy of 1 Cherry tree and reduce the height of 4 Conifer trees to 6 metre

1125 - P/2018/00192: 2 Shade Elm, Goose Lane, Abbots Bromley, Staffordshire, WS15 3DE Erection of a single storey extension on the west elevation

Refused

1113 - P/2017/01642: Clematis Cottage, Lichfield Road, Bromley Hurst, Abbots Bromley, WS15 3BA Remodelling of existing dwelling to include raising of ridge height, two storey side and rear extensions with roof terrace, single storey side extension, two storey gable to front, detached double garage with studio above and relocation of site entrance

ii. Neighbourhood Plan Update

Cllr Walters provided an update. Finally managed to secure a meeting with the school for the 3rd May to discuss the Anglesey scheme. Their plans are needed to put in to the draft plan so that it can go for consultation. The timescale has slipped due to recruitment of new members and lack of plans from the school so need to update the time plan.

53. Financial Matters

A  Record of payments made after discussion with Chairman or Vice Chairman

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<thead>
<tr>
<th>Vch/Chq</th>
<th>Payee</th>
<th>Amount</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/1755</td>
<td>Mrs Sarah Meads</td>
<td>403.06</td>
<td>Salary and taxable expenses</td>
</tr>
<tr>
<td>02/1756</td>
<td>Mrs Sarah Meads</td>
<td>59.81</td>
<td>Non Taxable expenses</td>
</tr>
<tr>
<td>03/1757</td>
<td>SCC Pensions</td>
<td>137.91</td>
<td>April Employee and Employer contribution</td>
</tr>
<tr>
<td>04/1758</td>
<td>PWLB</td>
<td>1661.25</td>
<td>Village Hall Loan</td>
</tr>
</tbody>
</table>
RESOLVED: that the above payments be made.

ii. Finance Report to 31st March 2018

The Clerk presented the finance report to 31st March 2018.

iii. 2017-2018 Audit Report

The report was circulated to members prior to the meeting. The Clerk presented the Audit report.

a. The Annual Governance Statement
   Approved by the members and signed by the Chairman

b. Accounting Statements
   The Accounting Statement was approved by members and signed by the Chairman

54. Group Reports

i. Recreation

Cllr Houlihan and the Clerk reported that the Wetpour repairs had failed and work needed to be redone. Painting of grey paint areas also needed to be redone and the Clerk was chasing this. Clearing of the moss and dirt discussed, Clerk to ask the Village Handy Man if he would be able to do this. Cllr Houlihan reported that one or two of the boards around Millennium Green woodchip area needed to be replaced.

ii. Village Property

The Clerk reported that a new litter bin had been placed at the bus stop near Top Shop. Additional new recycling bins had been requested further down the street along with some more on the lanes to help with the dog fouling issue. Awaiting confirmation of a meeting date with ESBC to discuss this.

iii. Traffic, Parking & Highways

The Clerk reported that a resident had been in touch to say that the 30mph signs on Lichfield Road had been removed and not replaced further down the road and therefore the village did not have any speed signs at that end of the village. The poor road surface on the B5013 was discussed, the Clerk had reported this to Highways. It was reported that the drains on Crown Bank had been repaired but there was still an issue with the gully on the High Street.

iv. Competitions

Cllr Mrs Appleby said that she would struggle with the next village tidy up due to other commitments. She said that the village Spring clean had been well attended.
v. Newsletter
Next issue out in June. To contain update on BKV, Chair’s Report

vi. Village Hall
Nothing to report

vii. ABSA
Nothing to report

55. Correspondence, bulletins and reports
- SPCA Bulletin, circulated prior to meeting
- Email from resident regarding speeding and War Memorial works, circulated prior to meeting

56. Parish Assembly
**RESOLVED:** that the following would be included in the agenda: cheque presentations to local organisations; United Charities report, report from Cllr Walters regarding Neighbourhood Plan

57. HS2
**RESOLVED:** to keep on the agenda

58. Agenda Items for the next meeting
**RESOLVED:** that the following items be added to the agenda for 30\textsuperscript{th} May Meeting:- HS2, BKV, Parish Assembly, Elections, GDPR, Horn Dance

59. Date, time and place of future meetings
May Parish Council Meeting, 30\textsuperscript{th} May 2018, – Village Hall

There being no other business the Chair declared the meeting closed at 8.20pm

Signed __________________________ Date 30\textsuperscript{th} May 2018
ABBOTS BROMLEY PARISH COUNCIL

Monthly Planning Report 30th May 2018

Applications

1132 - P/2018/00466: Meadow Cottage, Ashbrook Lane, Bromley Wood, Abbots Bromley, WS15 3AL Erection of a detached garage and car port with first floor office/games room
Received: 27/04/18      Reply due: 18/05/18

1133 - P/2018/00468: Meadow Cottage, Ashbrook Lane, Bromley Wood, Abbots Bromley, WS15 3AL Erection of an agricultural building
Received: 27/04/18      Reply due: 01/05/18

1134 - P/2018/00275: Barn Cottage, Uttoxeter Road, Abbots Bromley, WS15 3EG Erection of a single storey rear extension to form a sunroom
Received: 03/05/18      Reply due: 24/05/18

1135 - p/2018/00574: Nursery Lodge, Lichfield Road, Abbots Bromley, Staffordshire, WS15 3DN Erection of a two storey rear extension
Received: 17/05/18      Reply due: 07/06/18

1136 - P/2018/00620: 2 Ivy Close, Abbots Bromley, WS15 3FB
Felling of one ash tree
Received: 17/05/18      Reply due: 31/05/18

Decisions

Agreed

1117 - P/2017/01631: Fisher's Pit Farm, Ashbrook Lane, Bromley Wood, Abbots Bromley, Staffordshire, WS15 3AL Demolition of existing agricultural building and erection of a detached dwelling, detached garage and garden store, installation of septic tank and ground source heat pump.

1127 - P/2018/00299: 4 The Poplars, Lichfield Road, Abbots Bromley, WS15 3AA Demolition of garage and sun room to facilitate the erection of a single storey side and rear extension

1129 - P/2017/01508: 9 Hillside, Abbots Bromley, WS15 3DP Erection of pitched roof over existing flat roof, alterations to front elevation by way of installation of lap boards and render in lieu of hanging tiles, relocation of door and replacement windows.