

Abbots Bromley Parish Council

Clerk: Mrs Sarah Meads
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The Hayloft
Marsh Farm, Uttoxeter Rd,
Abbots Bromley
Staffordshire
WS15 3EJ

To all Parish Councillors

You are hereby summoned to attend a meeting of the Abbots Bromley Parish Council to be held on Wednesday 30th January 2019 at **7.00 pm** in the Memorial Room at the Village Hall, Abbots Bromley when the following business will be transacted.

Mrs Sarah Meads

21st January 2019

1. Apologies for absence

To receive and, if appropriate, accept apologies for absence.

2. Public session

3. Declarations of Interests

- *Declarations relating to this meeting*

4. Minutes of Previous Meetings

- Meeting held on 28th November 2018 & 9th January 2019

Enclosed

5. Neighbourhood Plan Update

6. Matters of report

- HS2
- War Memorial
- Outdoor fitness equipment
- Footpath off School House Lane
- Village Gateways
- Clerk Development

7. Planning

- **Applications**

To agree responses to recently received planning applications:

- **Decisions**

To receive details of planning decisions as included on the enclosed planning summary

8. Financial Matters

- **Report on payments made since last meeting**

To approve the list of payments made since the last meeting

- **Payments to be made**

To receive and if considered appropriate, approve the list of payments to be made

- **Receipts**
- **Monthly Finance Report**

9. Group reports

Unless otherwise stated, to receive a report from the relevant Working Group or Officer.

- **Recreation:** planning applications for tree works
- **Village Property**
- **Traffic, Parking, Highways**
- **Competitions**
- **Newsletter** – agree contents of Feb/March issue
- **Village Hall**
- **ABSA**

10. Correspondence, bulletins and reports

11. Agenda items for next meeting

12. Date, time and place of future meetings

February Parish Council Meeting 7.00pm Wed, 27th February 2019 Village Hall

ABBOTS BROMLEY PARISH COUNCIL
 Minutes of the Parish Council Meeting
 Held on Wednesday 28th November 2018 at 7.00 pm
 At the Village Hall, Abbots Bromley, pursuant to notice having been given

Present: Cllrs P Charles (Chair); Cllrs Mrs A Appleby, J Houlihan; Mrs M Moore, Mrs R Robb; P Ryan, B Walters

In attendance: Mrs S Meads (Clerk), County Councillor Atkins; Borough Cllr Hall; Ms Sarah Mallen (SCC)

Members of the Public Attending: 5

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128. Apologies for absence
 Cllrs R Jarman and D Denny

129. Public Session

Mr Wheeldon confirmed that there had been a very kind donation from Mr Sid Slater following the Commemoration Dance with a total donation of £714. A letter of thanks to be sent to Mr Slater. Proposed by Cllr Mrs Moore, seconded by Cllr Mrs Appleby.

Ms Sarah Mallen, Staffordshire County Council HS2 Project Manager reported on the petitioning process. She said that this stage she had no more details on the proposals for the substation and pylons until Additional Provisions are made available which is most likely to be February. It may be that the County Council could petition on undergrounding. She explained that the Select Committee is a brutal process and recommended looking at videos of previous sessions. She said she would look at potential costs for undergrounding and then needs to discuss further and make a decision on whether the County Council will petition. There will also be a need to look at haul routes, ecology, rights of way and noise. She advised thorough understanding of the petitioning process; concise, quick, what this problem is, what you want them to do about it. She confirmed that it is possible for the Parish Council or a group to petition. Generally SCC will seek to mitigate rather than oppose.

Cllr P Ryan asked why National Grid proposing to feed in from away from the line. Cllr Houlihan asked Ms Mallen if she had approached National Grid. She confirmed

that she would ask the question. Cllr Houlihan asked if it was likely that National Grid had done a risk assessment on the damn rupturing. Ms Mallen suggested that it is worth developing the food risk as a petitioning possibility. Nominal fee for petitioning of £20.00 plus costs. It was recommended to petition as one group rather than individual parish councils. The committee will listen to human cost but remember nobody owns a view but if you can prove that homes have dropped in value that can be a case.

Cllr Robb asked if the character of the area has any impact, she asked if SCC are looking at mitigation in relation to the substation.

Cllr Houlihan raised the issue about HS2 dropping the speed of the trains. Cllr Atkins said that this may be to do with the construction of the line.

Cllr Hall asked about the power supply and only two circuits being available and they need three circuits. Asked if Ms Mallen could check this fact?

Cllr Atkins said that there are dangers if they do bury the line in some areas and then it goes over ground again.

A resident asked who bears the final cost of lines and the substation. Ms Mallen confirmed that it would be HS2.

Cllr Appleby clarified, so we don't know the exact route? Ms Mallen said that will be about 4 weeks from when the bill is deposited, it is vital to prepare so that you are ready.

Ms Mallen said that she would try to attend Steering Group meetings when she could.

130. Neighbourhood Plan (brought forward on the agenda)

Mrs J Wheeldon was invited to step in and provide an update on behalf of the Neighbourhood Development Planning Group.

The following update was provided:-

- The group met with the public on 1st November, it was a productive meeting and provided positive ideas for how to communicate.
- Group met on several occasions throughout the month and agreed to attend the Parish Surgery.
- Keen to press on with the plan.
- On 6th December there would be a meeting to engage with the public.
- Recent communications between the Parish Council and NDPG were discussed and Mrs Wheeldon is aware that the PC have produced an action grid, however Mrs Wheeldon said that she couldn't say for sure if this would be an acceptable way of working going forward.
- Cllr Mrs Moore asked how many members of public attended the meeting on 1st November. Mrs Wheeldon said that there were 13/14 members of the public.
- Cllr Mrs Moore asked about applying for funding. Mrs Wheeldon said that the group were gathering information on applying for funding.
- Cllr Moore asked about the housing needs survey. Mrs Wheeldon said that when the group have the next public meeting they would hope to have it as a point of discussion. Cllr Mrs Moore said that she was a bit confused about the three

options presented by the consultant and said that the group seem to have gone back to say that these options should be taken to the public.

- Cllr Walters asked, what is the NDPC's view on the consultant's report? Does the group have a view on the options put forward? Mrs Wheeldon said that the group's view is that it could be any of the options or a hybrid. She said that there may be a misunderstanding. Cllr Walters said that really the group should have a view on which option is taken forward.
- Cllr P Ryan said that there were 13 members of public at the first meeting and then nobody came to the surgery to speak to the group. Cllr Ryan said that the group needs to go to the public with a view and then people will turn up and engage if they like your view or not.
- Cllr G Hall said that we need to re-engage with the community.
- Cllr Walters said that there was not article in the Parish News. There is a view that all communications should be used.
- Cllr Mrs Appleby that there should be some SMART objectives.
- Cllr Hall said that it could be a few months before there is an agreement on which option to progress with.
- Cllr Walters asked how the meeting/consultation would be structured. Mrs Wheeldon said that it would be a Q & A session, a discussion.
- Cllr Ryan said that he would be happy to wait three months but what will we get then.
- Cllr Walters said the group seems unclear about what they want a consultant to do. Mrs Wheeldon said that unfortunately this hasn't moved forward as attentions have gone elsewhere. Still trying to get to grips with everything.
- Cllr Walters said that the consultant almost needs to be parked until there is a clear view of where you are and the consultant will require a brief.
- Cllr Mrs Appleby said, are we comfortable saying we would like to know and option within six months.
- Cllr Walters said that what we need is a structure.
- Mrs Wheeldon said that the action grid had been made available at every meeting of the NDPG which the PC are invited to.
- The Clerk reported that there had been an issue with communication as she had been removed from the circulation of the NDPG minutes and had not received responses to several emails. She asked if all the group members were still there. Mrs Wheeldon confirmed that Dr C Whorwood had resigned.
- Executive summary discussed. Mrs Appleby asked that the executive summary be approved. Proposed by Mrs Moore, seconded by Cllr Ryan

131. Declarations of Interests

None

132. Minutes of Previous Meetings

- **RESOLVED:** *that the minutes of meeting held on 30th October 2018 be approved*
Proposed Cllr Mrs M Moore, seconded Cllr P Ryan.

133. Matters of Report

- i. **HS2**
Already discussed as part of the public session.
- ii. **War Memorial**
No further update
- iii. **Outdoor Gym**
Cllr Mrs Appleby said that the funding application would be submitted. Surveys currently being collated, 100 responses received.
- iv. **Parish Surgery**

A resident made a comment that the new stile on Hall Hill Lane was too high. Cllr Charles said that it was a standard height.

Another resident mentioned that the mobile post office isn't coming on Thursdays and Fridays. If we have contacts could we get in touch? Tractor drivers still using mobile phones when driving.

Another resident said a big thank you for the new stile and asked if there was any progress on the footpath by School House Lane.

134. Planning

1164 - P/2018/01302: Bromley Orchard House, 12 A Lintake Drive, Abbots Bromley, Staffordshire, WS15 3EX Replacement entrance gates.

Received: 30/10/18 Reply due: 20/11/18 No Objections

1165 - P/2018/01383: The Willows, Hobb Lane, Marchington Woodlands, ST14 8RG

Erection of a building to store machinery and implements, hay and straw for housing of livestock.

Received: 08/11/18 Reply due: 29/11/18 The Parish Council has concerns over the agricultural justification for this size of structure.

1166 - P/2018/01384: Oak Cottage, School House Lane, Abbots Bromley, WS15 3BT

Felling of 1 conifer, 2 eucalyptus, 1 laurel, 1 goat willow

Received: 08/11/18 Reply due: 22/11/18 As so many trees are to be felled the Parish Council would request that that is a need for some replacement trees of the appropriate species

1167 - P/2018/01390: Sycamore House, Radmore Lane, Abbots Bromley, WS15 3AT

Felling of 3 leylandii trees

Received: 09/11/18 Reply due: 23/11/18 The Parish Council request replacement trees of appropriate species

1168 - P/2018/01425: 5 Marcia Rice Court, High Street, Abbots Bromley, Staffordshire, WS15 3BL Crown raising of Oak Tree (TPO 64)

Received: 21/11/18 Reply due: 12/12/18 No Objection

1169 - P/2018/01447: Somoma, Miresbrook Lane, Abbots Bromley, Staffordshire, WS15 3BJ

Repollarding of 1 Willow tree to rebalance crown

Received: 20/11/18 Reply due: 04/12/18 No Objection

1170 - P/2018/01427: Radmore Farm, Radmore Lane, Abbots Bromley, Staffordshire, WS15 3AT Erection of a single storey extension to the West elevation

Received: 21/11/18 Reply due: 12/12/18

1171 - P/2018/01395: 5 Marcia Rice Court, High Street, Abbots Bromley, Staffordshire, WS15 3BL Felling of conifer

Received: 23/11/18 Reply due: 07/12/18 No Objection

Decisions

Agreed

1161 - P/2018/01177: Knoyle House, 9 High Street, Abbots Bromley, Staffordshire, WS15 3BL Felling of a Tibetan Cherry Tree

1163 - P/2018/01287: Hall Hill, Hall Hill Lane, Abbots Bromley, Staffordshire, WS15 3DG Crown reduce one Yew tree and one Holly tree and pollard one Lime tree

Refused

1133 - P/2018/00468: Meadow Cottage, Ashbrook Lane, Bromley Wood, Abbots Bromley, WS15 3AL Erection of an agricultural building

135. Finance Matters**A Record of payments made after discussion with Chairman or Vice Chairman****B Record of payments for which authorisation will be sought at meeting**

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>
47/1802	Mrs Sarah Meads	406.79	Salary and taxable expenses
48/1803	Mrs Sarah Meads	117.78	Non Taxable expenses
49/1804	SCC Pensions	145.34	October Employee and Employer contribution
50/1805	Mr G McCulloch	500.00	Grounds Maintenance
51/1806	Robert Peters Building & Electrical Contractors	265.00	Christmas Tree Lighting Supply
52/1807	Riverside Printers	203.00	Printing of November Bulletin
53/1808	ABPCC	180.00	Hire of Church House for NDPG
54/1809	HMRC	306.08	PAYE

2123.99

C Record of payments received

<i>Date</i>	<i>Amount</i>	<i>Details</i>
5/10/18	427.00	£300 BKV prize, £127 Horn Dance

RESOLVED: *that all above payments be made.*

ii. Finance Report to 30th September 2018

The Clerk presented the report with no concerns raised.

iii. Budget Planning

The Parish Council discussed budget planning and agreed that an initial meeting of the Finance Group would take place on Wednesday, 19th December with the full council meeting to agree budget on 9th January 2019.

136. Group Reports**i. Recreation**

Nothing to report

ii. Village Property

Councillors to put Christmas Tree lights on free on Saturday, 1st December

iii Traffic, Parking & Highways

The Clerk reported that she had put a request in to Highways Department for the extension of the zig zags at the zebra crossing to help stop cars parking by the turning to the school. Awaiting feedback.

iv Competitions

Nothing to report

v. Newsletter

Newsletter had been distributed with next issue out Feb/March 2019. Concern had been raised over a comment in the CSW article regarding the death of a person but wanted to make it clear that this was not due to speed. Cllr Charles suggested that in future any articles not written by the Parish Council should be attributed to the writer.

vi. Village Hall

At the latest Village Hall Committee meeting the Chair had mentioned putting a bench in the field behind the hall. At the same meeting someone had mentioned that the Parish Council had done nothing towards the Commemoration to WWI. The PC wanted to clarify that at no time was the council approached for assistance and would have been happy to support if an approach had been made.

vii. ABSA

Nothing to report

137. Correspondence, bulletins and reports

- SPCA Newsletters, circulated prior to the meeting.
- Email from Mr Peter Male regarding parking by the pedestrian crossing

138. Ratification of Parish Council documents

The following documents were checked by councillors. Additions suggested to Standing Orders

- Standing Orders
- Risk Assessment
- Transparency Code
- Financial Regulations
- Media Policy

RESOLVED: to approve the above documents with suggested amendments. The Clerk to publish on the Parish Council webpage.

139. Agenda Items for the next meeting

RESOLVED: that the following items be added to the next agenda:-
Outdoor Gym Equipment, HS2, Clerk Development, Neighbourhood Plan, War Memorial

140. Date, time and place of future meetings

January Parish Council Meeting, 30th January 2019, – Village Hall

There being no other business the chair declared the meeting closed at 9.15pm

Signed _____ Date 28th November 2018

ABBOTS BROMLEY PARISH COUNCIL
 Minutes of the Parish Council Meeting
 Held on Wednesday 3rd January 2018 at 7.00 pm
 At the Village Hall, Abbots Bromley, pursuant to notice having been given

Present: P Charles (Chair); J Houlihan; R Jarman; P Ryan; B Walters,

In attendance: Mrs S Meads (Clerk),

Members of the Public Attending: 0

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1. Apologies for absence
 Mrs A Appleby, Mrs R Robb, Mrs M Moore

3. Public Session
 None

4. Declarations of Interest
 None

5. Planning

Applications

1174 - P/2018/01470: Rose Villa, Lichfield Road, Abbots Bromley, WS15 3DL Erection of a two storey side extension
 Received: 14/12/18 Reply due: 04/01/19 No Objection

1175 - P/2018/01541: Market Place Garage, Market Place, Abbots Bromley, Staffordshire, WS15 3BP

Demolition of redundant garage to facilitate the erection of a detached dwelling
 Received: 09/01/19 Reply due: 30/01/19 The Parish Council had concerns about this applications as follows:

The property is oversized for the plot available, the extent of the footprint leaves little space for garden or outside space, any outside space to the front is consumed by parking bays and at the back the outdoor space is minuscule for the size of property.

Given where the proposed property is (right at the heart of the village and conservation area) it is important that the design is absolutely right. The design to looks fairly uninspiring and has the look of an "off the shelf" mass house build design about it which is not in keeping with the unique and varied cottage type dwellings in the village core. Added to which the drawings submitted with the application are pretty poor and don't give much detailed information about proposed materials. "Timber windows to detail" for example is very ambiguous.

The “quality of life” offered by the position of the proposed house is poor because of the lack of sufficient outdoor space as detailed above but also because of the proximity to the electricity substation. This substation hums and buzzes and would not provide a good environment for a domestic dwelling. It is also likely that should a house be built here that the owners would start parking in the “available” area to the front of the sub-station, land which is not part of the application or house but would no doubt be quickly used by the property owner and their visitors. This would obstruct potentially vital access to the substation frontage.

This area has historically been used as non-residential because of the proximity to the substation and the overall constraints of the plot. Whilst it would be welcome to see the area re-developed it is not welcome that an area of the village traditionally used to provide a service is to be lost

Decisions

Agreed

1164 - P/2018/01302: Bromley Orchard House, 12 A Lintake Drive, Abbots Bromley, Staffordshire, WS15 3EX

Replacement entrance gates.

1168 - P/2018/01425: 5 Marcia Rice Court, High Street, Abbots Bromley, Staffordshire, WS15 3BL

Crown raising of Oak Tree (TPO 64)

1170 - P/2018/01427: Radmore Farm, Radmore Lane, Abbots Bromley, Staffordshire, WS15 3AT

Erection of a single storey extension to the West elevation

1171 - P/2018/01395: 5 Marcia Rice Court, High Street, Abbots Bromley, Staffordshire, WS15 3BL

Felling of conifer

Refused

1165 - P/2018/01383: The Willows, Hobb Lane, Marchington Woodlands, ST14 8RG

Erection of a building to store machinery and implements, hay and straw for housing of livestock.

6. Financial Matters

A Record of payments made after discussion with Chairman or Vice Chairman

B Record of payments for which authorisation will be sought at meeting

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>
55/1810	Mr G McCulloch	300.00	Grounds Maintenance & Highways
56/1811	Mrs Sarah Meads	406.79	December Salary
57/1812	Reprotec	21.96	Photocopy costs
58/1813	HMRC	231.01	PAYE

RESOLVED : that the above payments would be made

C Record of payments received

Date	Amount	Details
24 th Dec 18	£345.00	Donation from RBL and AB Cricket Club for the War Memorial refurbishment.

iv. Budget Planning

Budget 2019/20

The Clerk presented the proposed budget and explained that the precept has not increased in 9 years. In order to meet the financial requirements that the PC now has, especially considering the removal of the devolved maintenance payment from the County Council, there was now a requirement for the precept to be increased. It was agreed that the precept would be increased to £24,344. This would give an increase in the cost for a band D property to £30.42/annum which is an increase of £2.50 per household.

RESOLVED : To accept the proposed budget for 2019/20. Proposed Cllr J Houlihan, seconded Cllr P Ryan. All members in favour. (Appendix 1)

7. Date, time and place of future meetings

January Parish Council Meeting, 7.00pm Wed 30th January 2019 – Village Hall

There being no other business the chairman declared the meeting closed.

Signed _____ Date 30th January 2019

ABBOTS BROMLEY PARISH COUNCIL

Monthly Planning Report January 2019

Applications

1176 - P/2018/01591: Offices at Cana Family House, Radmorewood Lane, Abbots Bromley, Staffordshire, WS15 3AS Change of use of first floor from office (Class B1a) to a one bed apartment (Class C3)

Received: 11/01/19 Reply due: 01/02/19

1177 - P/2019/00011: Latham House, Sycamore Apartment, High Street, Abbots Bromley, WS15 3BN Felling of Yew tree (TPO 187)

Received: 16/01/19 Reply due: 06/02/19

1178 - P/2018/01549: York House, Radmorewood Lane, Abbots Bromley, WS15 3AS Demolition of existing conservatory and erection of single storey rear extensions

Received: 09/01/19 Reply due: 30/01/19

APPEAL

Town and Country Planning Act 1990 – Appeal Under Section 78 – Written Representation

Appellant(s)	Mr Andrew Shaw
Appeal location	Land to the rear of Argyll House, High Street,, Abbots Bromley, WS15 3BW
Appeal description	Erection of a new single detached dwelling, cycle store and associated parking
Appeal start date	02 January 2019
Appeal Reference	APP/B3410/W/ 18/3215006