

Minutes of the Parish Council Meeting
held on Wednesday, 29 May, 2002 at 7.30 p.m.
in the Village Hall, Abbots Bromley, pursuant to notice having been given.

Present: Cllrs: PJ Charles, LG Ferguson (Chairman - L Fe below), L Fox, RSV Jarman, MM Moore, CN Talbot, SM Tonking and S Wilson.

Also present: EA Roy (Clerk)

Apologies for absence: Cllr. KA McLoughlin and Borough Councillor AJH Fox.

Members of the public attending: None.

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Minute 14: Public Session

Since there were no members of the public present a public session was not held.

Minute 15: Election of Chairman

It was proposed (PC), seconded (LF) and agreed unanimously that Cllr. Ferguson serve as Chairman for the next twelve months.

Minute 16: Election of Vice Chairman

The new Chairman expressed his appreciation for the work of the previous chairman over the past twelve months.

It was proposed (MM), seconded (RJ) and agreed by a majority that Cllr. Charles serve as Vice Chairman for the next twelve months.

Chairman and Vice Chairman signed the standard Declarations of Acceptance of office.

Minute 17: Powers to Act

It was proposed (MM), seconded (CT) and agreed that the Chairman and Vice Chairman should be invested with Powers to Act between Meetings.

Minute 18: Appointment of Members to Groups and Other Officers

Councillors agreed to serve as follows:

- a) Recreation: Cllrs. McLoughlin, Moore and Tonking
- b) Village Property: Cllrs. Jarman and Wilson

- c) Traffic & Parking: Cllrs. McLoughlin, Fox and Jarman
- d) Competitions: Cllr. Charles and Ferguson
- e) Rural housing: Cllrs. Jarman, Talbot, Tonking and Wilson
- f) Newsletter: Cllrs. Ferguson, and McLoughlin

(Chairman and Vice Chairman are entitled to serve, ex officio, on all Groups).

Other Officers and representation on other groups:

- a) Finance Officer: Cllr. Fox
- b) School Governor: Cllr. Ferguson
- c) United Charities: Cllrs. Charles and Talbot
- d) SPCA: A representative to attend, as convenient
- e) Village Hall: Cllrs. Fox and McLoughlin

Minute 19: Approve and sign the Minutes of the previous Meeting

It was proposed (CT), seconded (PC) and agreed that the Minutes be signed as a true record of proceedings subject to the following corrections:

1. Section 4.3: Correct spelling of Nick Raynsford.
2. Section 7.2.2: Second sentence about public access to the photocopier to read "Although it was on request, there were no plans to advertise this."

Minute 20: Matters arising and matters of report

- 20.1 Roadside advertisements:** The signs have been reviewed by the Planning Officer who advises that, since they are displayed on movable objects, they fall outside the control of the relevant regulations.
- 20.2 Erection of dwelling adjacent to Goose Cottage:** As recorded in the planning summary above, this planning application was approved on 9th April 2002. (This was one of a batch incorrectly sent from ESBC to Barton PC - but now passed on to us.)
- 20.3 Highways:** A report was received from Richard Rayson dealing with matters raised on 24th April. Work is now in progress both in Mires brook Lane and on the footpath in Goose Lane.
- 20.4 Millennium Green:** Advice received from SPCA is that payment to a Councillor for these duties is not permitted and our attention is drawn to Charles Arnold-Baker p191 and John Prophet p140.

Minute 21: Planning

21.1 Applications

- (i) **HO/15905/010 & LB/15905/011: The Cottage, Uttoxeter Road:** Erection of 2 storey side extension
PC response: "Councillors have expressed concerns over the visual impact of the proposed development related to its location within the Conservation Area. Specifically, these concerns are:
 1. The character of this row of cottages will be affected by the proposed development and may make the property seem out of proportion to the neighbouring run of cottages.
 2. There is also a loss of visible green space at the foot of the lane.Additionally, questions were raised about the effect on visibility for traffic emerging from Harley Lane into Uttoxeter Road.
If this development is permitted, then materials should match the existing as closely as possible."
- (i) **HO/27276/001: 9 Needwood Grange:** Erection of 2 storey side extension

PC response: No objections

- (ii) **RM/25481/004: Port Lane Farm:** Farm workers dwelling, septic tank etc
(revised plans for previously reviewed proposal)

PC response: No objections

- (iii) **LB/05395/010: Maxstoke House, Bagot Street:** Installation of handrails to front step

PC response: No objections

- (iv) **HO/01302/009: The Orchard, Market Place:** External brick skin, rear extension and pitched roof to existing garage

PC response: No objections

- (v) **HO/25284/005: Springview Cottage, Ashbrook Lane:** Erection of two storey side extension

PC response: Not yet due

21.2 Decisions

The following applications have been AGREED:

- (i) **PA/20982/005: Land adjacent to Goose Cottage, Goose Lane:** Erection of a detached dwelling and construction of vehicular access.

- (ii) **PA/25107/006: Ash Farm, Glass Lane:** Retention of caravan for agricultural use.

- (iii) **HO/25197/002: 13 Lintake Drive:** Erection of a single storey rear extension

- (iv) **HO/13080/005: 15 Lintake Drive:** Erection of a single storey rear extension

- (v) **CN/15900/010 & /011: College Farm, Lichfield Road:** Demolition of 1.3m high front boundary wall and erection of 2m high front boundary wall

- (vi) **HO/15026/003: Hawthorn Cottage, Bagot Street:** Erection of two storey rear extension

No applications have been REFUSED or DEFERRED.

21.3 Correspondence and other planning matters

None.

Minute 22: Financial Matters

22.1 Financial Statement for April

The Clerk invited comments upon the statement which had been circulated prior to the Meeting. ***It was proposed (LF), seconded (MT) and agreed that the statement be approved.***

22.2 Report on payments made since the last Meeting: None.

22.3 Bills to pay

The Clerk introduced the following for payment:

Voucher no/ Cheque no	Payee	Sum due	Details
14/422	University of Gloucestershire	£90.00	Course attended by Eric Roy
15/423	MEB Contracting	£187.27	Maintenance April 2001/March 2002
16/424	G McCulloch	£176.00	Grounds maintenance – Parish Sites
17/425	G McCulloch	£40.00	Grounds maintenance – Millennium Grn
18/426	Npower	£84.59	Lighting
	TOTAL payments	£577.86	

It was proposed (RJ), seconded (CT) and agreed that the above payments be made.

22.4 Section 137 payments: There were no requests outstanding.

22.5 Other financial matters

22.5.1 A proposal and estimate of £110 had been received from SCC for the provision of a signpost for the Village Hall. ***It was proposed (CT), seconded (MM) and agreed that an order be raised for the sign.*** A request to ensure that there is no impact on visibility for vehicles exiting from the drive to be passed on with the order confirmation.

22.5.2 MEB contracting have advised that one of the church floodlights needs to be replaced and have estimated the cost as £530. ***It was proposed (LF), seconded (MT) and agreed that an order be raised for the replacement.*** The Clerk was asked to question why the painting of the control box referred to in the quotation was not covered by the maintenance contract.

22.5.3 ESBC have offered a grant of £64.49 for bedding plants and it may be that this funding could be used for bulbs, which RJ/PC would be prepared to plant. Clerk to check that bulbs can be purchased under the scheme and to find out how many bulbs we could obtain.

22.5.4 Clerk's contract: Since the contract for the previous Clerk was agreed, NALC have issued a revised model contract. There would be advantages to both Council and Clerk in adopting the new model. ***It was proposed (LF), seconded RJ and agreed that that MT and LFe draw up a revised contract based on the new model.***

22.5.5 Clerk to request G McCulloch to weed down the main street (as he did last year) in preparation for the Best Kept Village CT/MM. This would be funded as part of devolved maintenance.

Minute 23: Group Reports**23.1 Recreation**

A recent inspection of the Millennium Green showed damage to a chain. This can now be repaired with a replacement part and tool obtained by MT. Chain has been temporarily removed for safety reasons in the meantime.

23.2 Village Property

Nothing to report.

23.3 Traffic and Parking

Parking is still an issue both on the kerbs and near junctions. Rather than try to initiate immediate action by letter, agreed that we would wait to until next meeting when we hoped to have Inspector Mason present.

23.5 Competitions

An invitation to participate in the Brighter Borough competition has been received. Clerk to send details to George Arnold, Produce Guild.

23.6 Rural Housing

There has been a delay to the scheme due to increased cost of footings and some need for re-work to the specification.

23.6 Newsletter

Articles now needed. RJ will chase Nigel and check that his input covers parking. MT will provide piece about 1000 years of Church. Information on new Chairman, Vice Chairman and Clerk needs to be included. LF will ask for article to publicise the swimming club. MT offered to draft a short piece explaining the situation with the new code of conduct, for other members to comment on. Dates for bulk waste collection should also be included.

23.7 School Governor's Report

Richard Clarke First School is participating in the "The National School fruit scheme" and this is resulting in three deliveries of fruit each week.

Minute 24: Horn Dance 2002

- 24.1 The Live and Local contract was signed and will be returned to confirm the booking. MT has offered to sell the history books.
- 24.2 We would like to invite the new mayor and mayoress to attend. It has been the custom for a member to welcome and entertain him. Clerk to send invitation for them to arrive around 4pm - to meet at the Butter Cross.
- 24.3 Clerk to check progress on the Butter Cross and that we are on schedule to complete prior to the Horn Dance.

Minute 25: Matters arising from the Annual Parish Assembly

25.1 Policing, traffic and parking

In the light of the comments made, it was agreed that we invite Inspector Mason to attend a Council meeting so that these matters (including use of bollards and the impact of the new working arrangements) can be discussed. Clerk will issue invitation to attend the June meeting.

25.2 Local Transport Plan

Philip Atkins mentioned the Local Transport Plan and the funding potentially available for local initiatives. The Uttoxeter area meeting took place in April, but the Clerk has now asked to be included on the distribution of the draft document.

Minute 26: Local Government Act 2000

- 26.1 The Clerk reported that the latest date for individual Councillors to sign their acceptance of the new Code of Conduct was 24th June. He would seek additional clarification from Ken Birch for eventualities arising after that date.
- 26.2 A new booklet from the Standards Board had been issued prior to the meeting. The Clerk also had a several page document of "Frequently Asked Questions" available.

26.3 A short video provided by the Standards Board was viewed at the end of the meeting.

Minute 27: Correspondence, bulletins and reports

27.1 CT attended a Waste Management meeting at ESBC Tuesday 14th May. This was a useful session with most Parishes represented and opportunity for feedback. A new contract is to be put in place for 15 years starting in 2003 but with opt out clauses that could be invoked if necessary. The meeting was part of the consultation process leading to the set up of the contract. The contract will encompass re-cycling involving separate collections. It is proposed that collections be rotated around the days so that the impact of Bank holidays is shared out. They were aware of the poor performance on street cleaning and the possibility of local control will be reconsidered. A further meeting will be held in due course.

Minute 28: Items for agenda of next meeting

Visit from Police Inspector Mason.
Possible acquisition of computerised accounts package.

Minute 29: Date, time and place of next Meeting

It was agreed that the next meeting should be held on Wednesday 19 June at 7.30 p.m. in the Memorial Room of the Village Hall. The Meeting concluded at 9.25 p.m.

Chairman Date:

Proposed: Seconded: