

Minutes of the Parish Council Meeting  
(Including the Annual Meeting)  
held on Wednesday, 14 May, 2003 at 7.30 p.m.  
in Church House, Abbots Bromley, pursuant to notice having been given.

Present: Cllrs: PJ Charles (Chairman), C Cook, D Eatough, RT Esling, LG Ferguson (Retiring Chairman), L Fox, RSV Jarman and JA Needham.

Also present: EA Roy (Clerk)

Apologies for absence: KA McLoughlin, Borough Councillor A Fox

Members of the public attending: PC Boulter, Gary Bassett, Jo Latchford, Bob Lee, Mithra Tonking, Simon Tonking

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### **Minute 11: Public Session**

The Chairman welcomed members of the public present and invited them to raise their points.

Bob Lee from the Ambulance Service introduced Gary Bassett who had already qualified as a First Responder and was willing to be involved in helping initiate a local scheme. He went on to suggest that the Parish Council should take the lead in kicking a scheme off. Any part of the area included should be within eight minutes travelling distance.

The Chairman thanked the members of the public for their contributions. Normal business resumed at 7.39pm.

### **Minute 12: Acceptance of office**

The elected members present each signed a declaration of acceptance of office in the presence of the Proper Officer of the Council. The Clerk was authorised to witness a declaration of acceptance of office from K McLoughlin at a convenient time and place, having received her apologies for not being present at the Annual Meeting.

### **Minute 13: Election of Chairman, Vice Chairman and Powers to Act**

In introducing this item, the outgoing Chairman offered his thanks to all present for their support in the past year, to Cllr McLoughlin for her excellent work on the newsletter, Cllr Charles for his detailed knowledge of village affairs, and to the Clerk for his advice and support.

Cllr Charles was elected Chairman by consent, and took the Chair.

Cllr Jarman expressed appreciation for the work by the retiring chairman.

Cllr Esling was elected as Vice Chairman.

***It was proposed (LF), seconded (RJ) and agreed that the Chairman and Vice Chairman have powers to act between meetings.***

#### **Minute 14: Appointment of Members to Groups**

Cllr Fox suggested that each group should appoint a chair so that there was a focal point for drawing the group together and moving key areas forward.

Councillors agreed to serve as follows (the Chairman and Vice Chairman are ex officio members of all working groups):

| <b>Group/Officer/Representative</b> | <b>Members</b>                                       |
|-------------------------------------|--|
| Recreation                          | Clive Cook, <i>(Kate McLoughlin?)</i> , Jean Needham |
| Village Property                    | David Eatough, Roger Jarman                          |
| Traffic & Parking                   | Clive Cook, Linda Fox, Roger Jarman                  |
| Competitions                        | Jean Needham   |
| Rural Housing                       | Roger Jarman   |
| Newsletter                          | Linda Fox, <i>(Kate McLoughlin?)</i>                 |
| Finance                             | David Eatough, Linda Fox                             |
| Finance Officer                     | Linda Fox  |
| School Governor                     | David Eatough  |
| United Charities                    | Philip Charles, Clive Cook                           |
| SPCA                                | Roger Jarman   |
| Village Hall                        | David Eatough  |
| Vital Villages                      | Bob Esling   |
| Millennium Green                    | <i>(Kate McLoughlin?)</i>                            |
| Almshouses                          | Chairman – ex officio                                |

***Proposed (RJ) seconded (LF) that the Parish Council have an independent representative on the Village Hall committee and Cllr Eatough agreed to take this role.***

#### **Minute 15: Approve and sign the Minutes of the previous Meeting**

***It was proposed (CC), seconded (RE) and agreed that the Minutes of the meeting be signed as a true record of proceedings.***

#### **Minute 16: Matters arising and matters of report**

**16.1 Loan to Abbots Bromley Cricket Club (Minute 5.5):** The Clerk reported that the loan agreement had been signed by the Cricket Club and a cheque for £5,000 handed over.

- 16.2 First Responders:** Cllr Esling offered to liaise with any group formed to set up a local scheme. Apart from the newsletter, the Village Show might be an opportunity to generate more interest.

## Minute 17: Planning

### 17.1 Applications

No new applications have been received.

### 17.2 Decisions

The following applications have been AGREED:

**250 - HO/13984/004: 6 Radmore Lane:** Erection of garage and storm porch to front of property and rear conservatory/playroom

**253 - TN/03564/006: Richard Clarke First School:** Removal of one Goat Willow tree

The following application has been REFUSED.

**241 - PA/27849/001/AG: Adjacent Townend Cottages, Uttoxeter Road:** Formation of touring caravan site, erection of reception/toilet accommodation, installation of septic tank and alterations to existing vehicular access

The following application has been WITHDRAWN.

**248 - PA/02885/013: Land at Ivy House, High Street:** Erection of 31 residential units, detached double garage, 2 detached single garages, alteration and extension of Ivy House, replacement of dress shop with a detached two-storey dwelling and alterations to existing vehicular access.

### 17.3 Correspondence and other planning matters

- 17.3.1 Notification has been received of an appeal against the refusal of permission for the following application: **243 - HO/22013/015/AG: Thyme House, Town End Farm, Lichfield Road:** Erection of part single storey, part two storey rear extension. Any representations must be made to the Planning Inspector in triplicate before 6 June 2003.
- 17.3.2 The Clerk reported that he had raised the issue of un-laminated planning notices with ESBC planning and had been told that a two-tier system is in operation. Those applications requiring newspaper notices are laminated but other types are not. The Clerk was asked to write to ESBC requesting lamination of all notices.
- 17.3.3 Cllr Charles suggested that the route for applications reviewed between meetings should be PC → RE → LF → JN → AE → RJ → CC → DE → KM → Clerk.

## Minute 18: Financial Matters

### 18.1 Financial report for May

The financial report was introduced by the Clerk. ***It was proposed (LF), seconded (RE) and agreed that the statement be approved.***

### 18.2 Report on payments made since the last Meeting:

No payments had been made since the last meeting.

**18.3 Bills to pay**

The Clerk introduced the following for payment:

| <i>Vch/Chq</i> | <i>Payee</i>              | <i>Amount</i>         | <i>Details</i>               | <i>Powers</i>      |
|----------------|---------------------------|-----------------------|------------------------------|--------------------|
| 013/502        | G McCulloch               | 115.00                | Devolved maintenance         | LGA 1972 s.101     |
| 014/503        | Village Hall Building A/C | 2000.00               | Grant from SCC for acoustics | [New Village Hall] |
| 015/504        | St Nicholas PCC           | 10.00                 | Hire of Church House         | LGA 1972 s.150     |
|                | <b>TOTAL payments</b>     | <b><u>2125.00</u></b> |                              |                    |

***It was proposed (RJ), seconded (CC) and agreed that the above payments be made.***

**18.4 Section 137 payments**

No requests had been received for payments under s.137.

**18.5 Other financial matters**

18.5.1 The Clerk introduced documents relating to the renewal of the Council insurance policy due on 1 June and drew attention to a number of apparent anomalies in the cover.

18.5.2 After a short discussion of some of the points raised, it was agreed that more research was required, and the Finance Group would meet on 4 June to look at the schedule in detail.

**Minute 19: Group Reports****19.1 Recreation**

19.1.1 A reply had been received from Universal Play to the enquiries raised following the report on the annual inspection. Missing identity labels had been supplied and the inspector's comments on the barrier height contradicted. On-site measurements confirm the view taken by Universal Play.

**19.2 Village Property**

Nothing to report.

**19.3 Traffic, Parking, Highways**

19.3.1 Cllr Cook reported further complaints about parking either side of Goose Lane and asked whether white lines near the junction and across the bus stop would help? It was thought that this might just move the problem.

19.3.2 The Clerk reported that following the suggestion from Cllr Wilson that a pavement be established in front of the new development in Goose Lane, he had written to Richard Rayson on this subject. The latter had promised to visit the site when next in Abbots Bromley and report back.

19.3.3 Footpath 66 at Heatley has a new stile on the side of Newton Road but nothing has been done about the bridge over Tad Brook. Footpath 68 (a bridle path) is going to be part of the Sabrena Way and a bridge over the Tad Brook has been taken out but not replaced, making the path unusable. Plant belonging to Ian Campbell is also being stored on part of the route. The Clerk was asked to write to SCC and ask whether they have any plans to provide bridges.

#### **19.4 Competitions**

- 19.4.1 Studiocraft had provided a further prize for the BKV poster competition and it was agreed that this should be awarded to one of the late entries from the school. Cllr Charles and Mr Ferguson were asked to select the winner.
- 19.4.2 The results of the BKV competition will be announced in Ipstones on Monday 4 August and we will be invited to send a representative.

#### **19.5 Rural Housing**

- 19.5.1 The Clerk reported that the Beth Johnson Housing Association were seeking prospective purchasers for the four shared-ownership homes. A sample brochure had been supplied.

#### **19.6 Newsletter**

- 19.6.1 Cllr McLoughlin had advised that articles were now available on BKV, election results, First Responders, Jubilee Cup and Vital Villages. Assistance with items on the Village Hall, Under 5's play area and recycling would be appreciated. The Clerk had asked Inspector Mason for his promised contribution on anti-social behaviour.
- 19.6.2 Several hundred copies of a leaflet regarding car crime had been provided by PC Boulter with a request for us to distribute with the newsletter.
- 19.6.3 Cllr Eatough was invited to take over the distribution previously covered by Simon Wilson.

#### **19.7 School Governor's Report**

Nothing to report.

#### **19.8 Village Plan**

- 19.8.1 Cllr Esling reported that it appears that at least 50% of the questionnaires will be returned. Any not yet collected can be returned to Paul Sweetman. Mithra Tonking has taken over the role of chairing the steering group. The next phase will start processing the scores and comments.

#### **Minute 20: Registration and Declaration of Interests**

- 20.1 Cllr Jarman provided feedback on his visit to the recent Standards Board road show in Nottingham. This provoked lively discussion on topics related to the code of conduct and dealing with planning applications.
- 20.2 The Clerk provided copies of the "Declaration of Interests" forms and reminded members that these needed to be returned to him no later than 11 June.

#### **Minute 21: Co-option of ninth Parish Councillor**

- 21.1 The Clerk reported that Messrs Elkington and Hurst were willing to stand. On a vote Mr Elkington was chosen by a majority. Cllr Charles would inform Mr Elkington and Clerk to write to Mr Hurst.

#### **Minute 22: Correspondence, bulletins and reports**

- 22.1 A letter of thanks has been received from St Giles Hospice for the donation sent.
- 22.2 We are invited to submit agenda items for the next ESBC Parish Council forum to be held on 12 June. Street cleaning was raised.
- 22.3 We are invited to attend a CPRE seminar on "Influence Your Local Plan" – Saturday 5 July. Agreed to see if Cllr McLoughlin or Mr Elkington could attend, otherwise offer place

to Paul Sweetman. CPRE are also holding a social evening in Church House on Wednesday 4 June.

- 22.4 A poster from the Rainbow Guides reports that they raised £128 from their big bounce and thanks the Parish Council for their support. The poster has been put up in the Butter Cross.

**Minute 23: Items for agenda of next meeting**

Review of internal auditor and annual reports  
Review of Quality Council status

**Minute 24: Date, time and place of next Meeting**

It was agreed that the next meeting should be held at 7.30pm on Wednesday 25 June 2003 in the Memorial Room at the Village Hall.

The Meeting concluded at 10.12 pm.

Chairman ..... Date: .....

Proposed: ..... Seconded: .....