

Minutes of the Parish Council Meeting

held on Wednesday, 28 June 2006 at 7.30 pm

in the Village Hall, Abbots Bromley, pursuant to notice having been given

Present: Cllrs: PJ Charles (Chairman), C Cook, DT Eatough, AE Elkington, RSV Jarman, KA McLoughlin

Also present: EA Roy (Clerk)

Apologies: Apologies from Cllrs L Fox, RT Esling and J Needham were received and accepted. Apologies were also received from Borough Councillor A Fox

Members of the public attending:
Rose Maidstone, Tom Wheeldon, Simon Wilson.

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Minute 24: Public Session

The Chairman invited the members of the public present to address the meeting.

Mr Wheeldon explained that a group were trying to upgrade the area behind the Village Hall to cater for football – with goalposts, fencing and improved turf. Their aim would be to maximise the facilities within the funds that can be obtained, and they would welcome support from the Parish Council. A discussion followed and an invitation was made for a member of the Council to attend the next meeting of the group on Monday 10 July.

Normal business was resumed at 19:59.

Minute 25: Minutes of previous meeting

RESOLVED that the minutes of the previous meeting on 24 May 2006 be accepted as an accurate record.

Minute 26: Declarations of interest

There were none.

Minute 27: Matters arising and matters of report

- 27.1 Circulated documents:** There were no issues from circulated documents.
- 27.2 Parish Councils' Forum:** The Clerk introduced a short paper summarising the forum attended by Cllr Elkington and himself.
- 27.3 Clerks' Annual Training Day:** The Clerk introduced a report on his attendance at this event on the previous day.
- 27.4 Alex Fox MBE:** The Clerk was asked to write to Mr Fox conveying the congratulations of the Council.

Minute 28: Planning

28.1 Applications

467 - HO/01605/009: Crofts Barn, School House Lane: Conversion of existing garage to form bedroom and en suite
Received: 26/05/06 Replied: 08/06/06 Response: The Parish Council has no objection to this application providing that adequate off-road parking is still available for the property.

468 - HO/08932/004: 22 Needwood Grange: Erection of rear conservatory
Received: 26/05/06 Replied: 08/06/06 Response: The Parish Council raises no objection to this application.

469 - HO/30100/002: 5 Cecil Payton Close: Erection of a first floor side extension
Received: 05/06/06 Replied: 19/06/06 Response: The Parish Council raises no objection to this application.

470 - PA/16942/007: 1 Market Place: Conversion of existing building to form tea rooms and residential accommodation, including the erection of a single storey rear extension to form separate dwelling and provision of parking
Received: 12/06/06 Replied: 29/06/06 Response: The Parish Council does not believe that the two parking places proposed are adequate for two dwellings. Given the existing issues with parking in this part of the village, it would therefore be inappropriate to allow this development. The Council notes that on-street parking issues would be further exacerbated by customers for the tea rooms.

471 - LB/16942/008: 1 Market Place: Internal and external alterations to Listed Building, including the installation of roof lights and single storey rear extension
Received: 12/06/06 Replied: 29/06/06 Response: The Parish Council has no objections to the proposed work on the listed building, but has reservations about the impact of the development as noted in their response to the associated planning application.

472 - HO/30104/003: 67 Seedcroft Lane: Erection of a two-storey side extension and single storey front and rear extensions (revised scheme) with associated parking provision
Received: 19/06/06 Replied: 29/06/06 Response: The Parish Council raises no objection to this application.

473 - PA/18950/016: Spring Bank Farm: Erection of a detached garage and workshop (Revised location)

Received: 28/06/06 Replied: 29/06/06 Response: The Parish Council raises no objection to this application.

RESOLVED: That the Clerk communicate these responses to the local planning authority.

28.2 Decisions

The following applications have been **AGREED** subject to stated conditions:

459 - HO/00937/033: Radmore Farm, Radmore Lane: Construction of two dormer windows to front elevation and erection of garden room on side

461 - LB/16942/005: 1 Market Place: Internal and external alterations to Listed Building, including the installation of rooflights, replacement windows and single storey rear extension

463 - HO/25619/003: 10 High Street: Erection of a single storey rear extension to include a garden room and porch

The following applications have been **REFUSED** for stated reasons

458 - OU/25184/002: 10 Ashbrook Lane: Outline application for residential purposes

460 - PA/16942/004: 1 Market Place: Conversion of ground floor to form tea room and use of five rooms as bed and breakfast, including the erection of a single storey rear extension and provision of parking

The following applications have been **REVISED**

462 - PA/18950/016: Spring Bank Farm, Radmore Lane: Erection of a detached garage and workshop (See 473)

The following applications have been **WITHDRAWN** - None

28.3 Correspondence and other planning matters

The Clerk summarised an update from ESBC on the enforcement action following unauthorised work at Cedar Cottage and reported receipt of a notice from ESBC advising that the Local Plan will be formally adopted at a meeting on 20 July.

Minute 29: Financial Matters

29.1 Financial report

The Clerk introduced the financial statement for June and reported that an overdue payment for devolved maintenance has now been received from Staffordshire County Council. He noted that a temporary overdraft on the current account had resulted in a charge of £15, and was asked to contact Lloyds TSB and ask them to refund this.

RESOLVED: That the statement be approved and the Chairman sign the report.

29.2 Report on payments made since the last meeting

The Clerk reported that the following payment had been made since the last meeting:

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>	<i>Powers</i>
14/763	G McCulloch	254.60	Grass cutting	OSA 1906 s.10
	TOTAL payments	254.60		

29.3 Bills to pay

The Clerk introduced the following for payment:

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>	<i>Powers</i>
15/764	Information Commissioner	35.00	Data protection registration	LGA 1972 s.111
16/765	Wicksteed Leisure	47.00	Annual inspection	PHA 1961 s.52
17/766	Eric Roy	391.72	Salary/expenses	LG(FP)A 1963 s.5 LGA 1972 s.112(2)
18/767	Inland Revenue	308.37	Tax/NI: Apr-Jun	LG(FP)A 1963 s.5
19/768	Graham McCulloch	110.00	Highways work	LGA 1972 s.101
	TOTAL payments	892.09		

RESOLVED: That these payments be made.

29.4 Section 137 payments

The Clerk reported that no requests had been received.

29.5 Other financial matters

29.5.1 **Christmas lights:** The Clerk introduced a letter from the Festive Lighting Company outlining a proposal for new lights.

RESOLVED: That an order be placed for six sets and transformer, subject to a satisfactory outcome of enquiries by the Clerk into any safety concerns.

29.5.2 **Annual audit:** The Clerk reported that he had received the annual return from the Audit Commission and had made arrangements for the final visit by the independent internal auditor to take place on Monday 17 July. His report would be available for review by Council at the July meeting. The period for public inspection would be 17 July to 11 August inclusive and the return had to be submitted to the Audit Commission by 21 August.

Minute 30: Group Reports**30.1 Recreation**

The Clerk introduced an inspection report for the Millennium Green with some proposals for the follow up action required.

The Clerk was asked to write to the Village Hall management committee advising of the findings in the inspection report for the basketball court, and also suggesting that signs about dogs being kept on a leash should be put on the three entries to the village hall grounds.

The Clerk was asked to write to the Millennium Green trustees drawing their attention to the report recommendations about fencing the picnic area.

Cllr Jarman asked if it would be possible to silence the pedestrian gate into the Millennium Green play area, and the Chairman agreed to investigate options.

The Clerk to ask Richard Blower to sandpaper rough wood to remove splinters referred to in the report and to submit a proposal for addressing the erosion issues around the slide.

The Clerk to ask Graham McCulloch if he has any weed killer that could be applied safely to the bark.

The Clerk gave an update on progress with the Nuttery explaining that placing of an order for the ground works was now imminent.

30.2 Village Property

Nothing to report.

30.3 Traffic, Parking, Highways

The Clerk reported that he had written to Highways on various issues raised at the last meeting and was awaiting a reply.

Cllr Cook reported that Speedwatch had been affected by holidays and road works, but should be back in operation soon.

The Clerk was asked to contact May Gurney and ask for clarification of their schedule for the water main replacement.

30.4 Competitions

Cllr Elkington reported that the entries to the County-wide poster competition have been submitted. Although a previous edition of the Bulletin had advertised a competition for the main street, no one had contacted Cllr Elkington for information.

30.5 Newsletter

The Clerk introduced a draft for the next newsletter. It was agreed that this would be printed and distributed as soon as possible.

30.6 School Governor's Report

Cllr Eatough reported that there were two staff resignations and recruitment was now in progress for replacements.

30.7 Village Plan

Cllr Elkington reported on his attendance at interviews of four prospective Village Agents.

30.8 RISES

Nothing to report.

30.9 Village Hall

Cllr Cook reported on his attendance at the last management meeting providing a brief update on recent finance and bookings.

Minute 31: Correspondence, bulletins and reports

- 31.1 The University of Wales has sent a 40-page questionnaire as part of research being carried out, on behalf of defra, into the Quality Council scheme. Agreed that we would not take up the opportunity to participate.
- 31.2 An update on County Council news and developments had been received via email from Chief Executive Nigel Pursey. Agreed to forward to members by email in future.

Minute 32: Annual Parish Assembly

- 32.1 The Clerk referred back to the feedback from the Assembly introduced at the last meeting and this was then discussed. It was noted that there was scope for improving the implementation of the written reports by earlier publication. The open forum might be aided by summary presentations using Powerpoint to introduce discussion on each report in turn.
- 32.2 Cllr Elkington suggested that the process of nomination for the Jubilee Cup could be improved by extending the scope of nominations to allow public participation and by use of written submissions. These would prepare the ground for a more effective evaluation and discussion by the Council.
- 32.3 Cllr Elkington also reminded members of the earlier proposal to create an annual award for groups. This was discussed and considered unnecessary at the present time.
- 32.4 The Clerk was asked to write to the Village Hall passing on the comments made at the Parish Assembly about the carving at the bottom of the drive.

Minute 33: Items for agenda of next meeting

- Review of internal audit report and annual return
- Horn Dance day

Minute 34: Date, time and place of next meeting

It was agreed that the next meeting should be held at 7.30pm on Wednesday 26 July 2006 in the Memorial Room at the Village Hall.

The Meeting concluded at 21:43 pm.

Chairman

Date: