

**ABBOTS BROMLEY PARISH COUNCIL**  
 Minutes of the Parish Council Meeting  
 Held on Wednesday 28<sup>th</sup> November 2018 at 7.00 pm  
 At the Village Hall, Abbots Bromley, pursuant to notice having been given

**Present:** Cllrs P Charles (Chair); Cllrs Mrs A Appleby, J Houlihan; Mrs M Moore, Mrs R Robb; P Ryan, B Walters

**In attendance:** Mrs S Meads (Clerk), County Councillor Atkins; Borough Cllr Hall; Ms Sarah Mallen (SCC)

**Members of the Public Attending: 5**

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**128. Apologies for absence**  
 Cllrs R Jarman and D Denny

**129. Public Session**

Mr Wheeldon confirmed that there had been a very kind donation from Mr Sid Slater following the Commemoration Dance with a total donation of £714. A letter of thanks to be sent to Mr Slater. Proposed by Cllr Mrs Moore, seconded by Cllr Mrs Appleby.

Ms Sarah Mallen, Staffordshire County Council HS2 Project Manager reported on the petitioning process. She said that this stage she had no more details on the proposals for the substation and pylons until Additional Provisions are made available which is most likely to be February. It may be that the County Council could petition on undergrounding. She explained that the Select Committee is a brutal process and recommended looking at videos of previous sessions. She said she would look at potential costs for undergrounding and then needs to discuss further and make a decision on whether the County Council will petition. There will also be a need to look at haul routes, ecology, rights of way and noise. She advised thorough understanding of the petitioning process; concise, quick, what this problem is, what you want them to do about it. She confirmed that it is possible for the Parish Council or a group to petition. Generally SCC will seek to mitigate rather than oppose.

Cllr P Ryan asked why National Grid proposing to feed in from away from the line. Cllr Houlihan asked Ms Mallen if she had approached National Grid. She confirmed

that she would ask the question. Cllr Houlihan asked if it was likely that National Grid had done a risk assessment on the Blithfield dam rupturing. Ms Mallen suggested that it is worth developing the food risk as a petitioning possibility. Nominal fee for petitioning of £20.00 plus costs. It was recommended to petition as one group rather than individual parish councils. The committee will listen to human cost but remember nobody owns a view but if you can prove that homes have dropped in value that can be a case.

Cllr Robb asked if the character of the area has any impact, she asked if SCC are looking at mitigation in relation to the substation.

Cllr Houlihan raised the issue about HS2 dropping the speed of the trains. Cllr Atkins said that this may be to do with the construction of the line.

Cllr Hall asked about the power supply and only two circuits being available and they need three circuits. Asked if Ms Mallen could check this fact?

Cllr Atkins said that there are dangers if they do bury the line in some areas and then it goes over ground again.

A resident asked who bears the final cost of lines and the substation. Ms Mallen confirmed that it would be HS2.

Cllr Appleby clarified, so we don't know the exact route? Ms Mallen said that will be about 4 weeks from when the bill is deposited, it is vital to prepare so that you are ready.

Ms Mallen said that she would try to attend Steering Group meetings when she could.

### **130. Neighbourhood Plan (brought forward on the agenda)**

Mrs J Wheeldon was invited to step in and provide an update on behalf of the Neighbourhood Development Planning Group.

The following update was provided:-

- The group met with the public on 1<sup>st</sup> November, it was a productive meeting and provided positive ideas for how to communicate.
- Group met on several occasions throughout the month and agreed to attend the Parish Surgery.
- Keen to press on with the plan.
- On 6<sup>th</sup> December there would be a meeting to engage with the public.
- Recent communications between the Parish Council and NDPG were discussed and Mrs Wheeldon is aware that the PC have produced an action grid, however Mrs Wheeldon said that she couldn't say for sure if this would be an acceptable way of working going forward.
- Cllr Mrs Moore asked how many members of public attended the meeting on 1<sup>st</sup> November. Mrs Wheeldon said that there were 13/14 members of the public.
- Cllr Mrs Moore asked about applying for funding. Mrs Wheeldon said that the group were gathering information on applying for funding.
- Cllr Moore asked about the housing needs survey. Mrs Wheeldon said that when the group have the next public meeting they would hope to have it as a point of discussion. Cllr Mrs Moore said that she was a bit confused about the three

- options presented by the consultant and said that the group seem to have gone back to say that these options should be taken to the public.
- Cllr Walters asked, what is the NDPC's view on the consultant's report? Does the group have a view on the options put forward? Mrs Wheeldon said that the group's view is that it could be any of the options or a hybrid. She said that there may be a misunderstanding. Cllr Walters said that really the group should have a view on which option is taken forward.
  - Cllr P Ryan said that there were 13 members of public at the first meeting and then nobody came to the surgery to speak to the group. Cllr Ryan said that the group needs to go to the public with a view and then people will turn up and engage if they like your view or not.
  - Cllr G Hall said that we need to re-engage with the community.
  - Cllr Walters said that there was not article in the Parish News. There is a view that all communications should be used.
  - Cllr Mrs Appleby that there should be some SMART objectives.
  - Cllr Hall said that it could be a few months before there is an agreement on which option to progress with.
  - Cllr Walters asked how the meeting/consultation would be structured. Mrs Wheeldon said that it would be a Q & A session, a discussion.
  - Cllr Ryan said that he would be happy to wait three months but what will we get then.
  - Cllr Walters said the group seems unclear about what they want a consultant to do. Mrs Wheeldon said that unfortunately this hasn't moved forward as attentions have gone elsewhere. Still trying to get to grips with everything.
  - Cllr Walters said that the consultant almost needs to be parked until there is a clear view of where you are and the consultant will require a brief.
  - Cllr Mrs Appleby said, are we comfortable saying we would like to know and option within six months.
  - Cllr Walters said that what we need is a structure.
  - Mrs Wheeldon said that the action grid had been made available at every meeting of the NDPG which the PC are invited to.
  - The Clerk reported that there had been an issue with communication as she had been removed from the circulation of the NDPG minutes and had not received responses to several emails. She asked if all the group members were still there. Mrs Wheeldon confirmed that Dr C Whorwood had resigned.
  - Executive summary discussed. Mrs Appleby asked that the executive summary be approved. Proposed by Mrs Moore, seconded by Cllr Ryan

### 131. Declarations of Interests

None

### 132. Minutes of Previous Meetings

- **RESOLVED:** *that the minutes of meeting held on 30<sup>th</sup> October 2018 be approved Proposed Cllr Mrs M Moore, seconded Cllr P Ryan.*

### 133. Matters of Report

- i. **HS2**  
Already discussed as part of the public session.
- ii. **War Memorial**  
No further update
- iii. **Outdoor Gym**  
Cllr Mrs Appleby said that the funding application would be submitted. Surveys currently being collated, 100 responses received.
- iv. **Parish Surgery**

A resident made a comment that the new stile on Hall Hill Lane was too high. Cllr Charles said that it was a standard height.

Another resident mentioned that the mobile post office isn't coming on Thursdays and Fridays. If we have contacts could we get in touch? Tractor drivers still using mobile phones when driving.

Another resident said a big thank you for the new stile and asked if there was any progress on the footpath by School House Lane.

## 134. Planning

**1164 - P/2018/01302: Bromley Orchard House, 12 A Lintake Drive, Abbots Bromley, Staffordshire, WS15 3EX** Replacement entrance gates.

Received: 30/10/18 Reply due: 20/11/18 No Objections

**1165 - P/2018/01383: The Willows, Hobb Lane, Marchington Woodlands, ST14 8RG**

Erection of a building to store machinery and implements, hay and straw for housing of livestock.

Received: 08/11/18 Reply due: 29/11/18 The Parish Council has concerns over the agricultural justification for this size of structure.

**1166 - P/2018/01384: Oak Cottage, School House Lane, Abbots Bromley, WS15 3BT**

Felling of 1 conifer, 2 eucalyptus, 1 laurel, 1 goat willow

Received: 08/11/18 Reply due: 22/11/18 As so many trees are to be felled the Parish Council would request that that is a need for some replacement trees of the appropriate species

**1167 - P/2018/01390: Sycamore House, Radmore Lane, Abbots Bromley, WS15 3AT**

Felling of 3 leylandii trees

Received: 09/11/18 Reply due: 23/11/18 The Parish Council request replacement trees of appropriate species

**1168 - P/2018/01425: 5 Marcia Rice Court, High Street, Abbots Bromley, Staffordshire, WS15 3BL** Crown raising of Oak Tree (TPO 64)

Received: 21/11/18 Reply due: 12/12/18 No Objection

**1169 - P/2018/01447: Somoma, Miresbrook Lane, Abbots Bromley, Staffordshire, WS15 3BJ**

Repollarding of 1 Willow tree to rebalance crown

Received: 20/11/18 Reply due: 04/12/18 No Objection

**1170 - P/2018/01427: Radmore Farm, Radmore Lane, Abbots Bromley, Staffordshire, WS15 3AT**

Erection of a single storey extension to the West elevation

Received: 21/11/18 Reply due: 12/12/18

**1171 - P/2018/01395: 5 Marcia Rice Court, High Street, Abbots Bromley, Staffordshire, WS15 3BL** Felling of conifer

Received: 23/11/18 Reply due: 07/12/18 No Objection

## Decisions

### Agreed

**1161 - P/2018/01177: Knoyle House, 9 High Street, Abbots Bromley, Staffordshire, WS15 3BL** Felling of a Tibetan Cherry Tree

**1163 - P/2018/01287: Hall Hill, Hall Hill Lane, Abbots Bromley, Staffordshire, WS15 3DG**

Crown reduce one Yew tree and one Holly tree and pollard one Lime tree

**Refused**

**1133 - P/2018/00468: Meadow Cottage, Ashbrook Lane, Bromley Wood, Abbots Bromley, WS15 3AL** Erection of an agricultural building

**135. Finance Matters****A Record of payments made after discussion with Chairman or Vice Chairman****B Record of payments for which authorisation will be sought at meeting**

<i>Vch/Chq</i>	<i>Payee</i>	<i>Amount</i>	<i>Details</i>
47/1802	Mrs Sarah Meads	406.79	Salary and taxable expenses
48/1803	Mrs Sarah Meads	117.78	Non Taxable expenses
49/1804	SCC Pensions	145.34	October Employee and Employer contribution
50/1805	Mr G McCulloch	500.00	Grounds Maintenance
51/1806	Robert Peters Building & Electrical Contractors	265.00	Christmas Tree Lighting Supply
52/1807	Riverside Printers	203.00	Printing of November Bulletin
53/1808	ABPCC	180.00	Hire of Church House for NDPG
54/1809	HMRC	306.08	PAYE

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**2123.99**

**C Record of payments received**

<i>Date</i>	<i>Amount</i>	<i>Details</i>
5/10/18	427.00	£300 BKV prize, £127 Horn Dance

**RESOLVED:** *that all above payments be made.*

**ii. Finance Report to 30<sup>th</sup> September 2018**

The Clerk presented the report with no concerns raised.

**iii. Budget Planning**

The Parish Council discussed budget planning and agreed that an initial meeting of the Finance Group would take place on Wednesday, 19<sup>th</sup> December with the full council meeting to agree budget on 9<sup>th</sup> January 2019.

**136. Group Reports****i. Recreation**

Nothing to report

**ii. Village Property**

Councillors to put Christmas Tree lights on tree on Saturday, 1<sup>st</sup> December

**iii Traffic, Parking & Highways**

The Clerk reported that she had put a request in to Highways Department for the extension of the zig zags at the zebra crossing to help stop cars parking by the turning to the school. Awaiting feedback.

**iv Competitions**

Nothing to report

**v. Newsletter**

Newsletter had been distributed with next issue out Feb/March 2019. Concern had been raised over a comment in the CSW article regarding the death of a person but wanted to make it clear that this was not due to speed. Cllr Charles suggested that in future any articles not written by the Parish Council should be attributed to the writer.

**vi. Village Hall**

At the latest Village Hall Committee meeting the Chair had mentioned putting a bench in the field behind the hall. At the same meeting someone had mentioned that the Parish Council had done nothing towards the Commemoration to WWI. The PC wanted to clarify that at no time was the council approached for assistance and would have been happy to support if an approach had been made.

**vii. ABSA**

Nothing to report

**137. Correspondence, bulletins and reports**

- SPCA Newsletters, circulated prior to the meeting.
- Email from Mr Peter Male regarding parking by the pedestrian crossing

**138. Ratification of Parish Council documents**

The following documents were checked by councillors. Additions suggested to Standing Orders

- Standing Orders
- Risk Assessment
- Transparency Code
- Financial Regulations
- Media Policy

**RESOLVED:** to approve the above documents with suggested amendments. The Clerk to publish on the Parish Council webpage.

**139. Agenda Items for the next meeting**

**RESOLVED:** that the following items be added to the next agenda:-  
*Outdoor Gym Equipment, HS2, Clerk Development, Neighbourhood Plan, War Memorial*

**140. Date, time and place of future meetings**

January Parish Council Meeting, 30<sup>th</sup> January 2019, – Village Hall

There being no other business the chair declared the meeting closed at 9.15pm

Signed \_\_\_\_\_ Date 28<sup>th</sup> November 2018