

ABBOTS BROMLEY PARISH COUNCIL
 Minutes of the Parish Council Meeting
 Held on Wednesday 15th May 2019 at 7.00 pm
 At the Village Hall, Abbots Bromley, pursuant to notice having been given

Present: Cllrs P Charles (Out-going Chair); Dr C Whorwood; Mrs K Haywood; Mr M Hobbs

In attendance: Mrs S Meads (Clerk),

Members of the Public Attending: 2

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Prior to the meeting starting new Parish Councillors signed declarations of acceptance of office

The out-going Chairman, Philip Charles, conducted the start of the meeting.

59. Apologies for absence
None

60. Election of Chairman
Cllrs M Hobbs and Mrs K Haywood proposed that Cllr C Whorwood be the new Chairman, Proposed Cllr Hobbs, seconded Cllr Mrs Haywood, Cllr Whorwood accepted the position and took over as chair of the meeting.

61. Co-option of New Members
Two members of public said that they would like to declare their interested in being co-opted on to the council, Mr Keith Baker and Mr Nigel Taylor-Brown. Members agreed that both should be co-opted to join the council. Proposed Cllr Whorwood and seconded Cllr Hobbs. Cllrs Baker and Brown signed the declaration of acceptance form.

62. Election of the Vice Chairman
Cllr C Whorwood proposed Cllr Taylor-Brown, seconded Cllr K Haywood. Cllr Taylor-Brown accepted the office.

63. Authority to Act Between Meetings.

RESOLVED: that the council may delegate executive powers to act between meetings to the Clerk, following consultation with the Chair and Vice Chair.

64. Public Session

Mr P Charles provided some advice to the councillors regarding their time as councillors and also the distribution of the Bulletin. Mr Charles said that he would also be willing to stay on as a representative for United Charities. Mr Charles left the meeting

Councillors discussed the option of people attending the meeting being able to contribute to the meeting outside of the public session. Cllr Whorwood said it is important to keep structure and control but engage with people.

65. Working Groups

Working groups were discussed. It was agreed that not all positions could be filled at this point due to there only being five councillors. More positions to be filled as additional members are co-opted on to the council.

The chairman and vice chairman are entitled to serve ex officio, on all groups

Working Group	Member(s)
Competitions	The Clerk, Cllr N Taylor Brown
Finance/Grants	Cllr K Baker
Newsletter	Cllr K Baker The Clerk(Editor) Cllr K Haywood (Distribution)
Planning	All Councillors
Recreation	Cllr Whorwood, tbc
Traffic & Parking	Cllrs K Haywood, K Baker
Village Property	tbc
Neighbourhood Planning Group	Cllr M Hobbs

Representatives

Almhouses	MrJarman (offered to continue until a replacement found)
Finance Officer	tbc
Schools	Cllr K Haywood
United Charities	Mr Charles and Cllr N Taylor-Brown
Village Hall	Cllr K Baker
ABSA	Cllr N Taylor-Brown

66. Declarations of Interests

None

67. Minutes of Previous Meetings

RESOLVED: that the minutes of meeting held on 24th April 2019 be signed. It was noted that none of the current councillors were on the council at the time of the meeting.

68. Neighbourhood Development Plan Update

Cllr Hobbs provided an update:-

- funding portal now open. The Clerk reported that she had a meeting arranged with Mrs Wheeldon to upload the application.

- group felt that the first review was not water tight
- vital to get public opinion
- questionnaires are a great way to engage with the public
- Cllr Baker commented that the group wants to look at data sources and try an establish housing needs
- new consultant has said that with limited funds the group needs to identify the policies they wish to include in the plan
- Cllr Whorwood commented that trend data is sound and robust, there are lots available from ESBC. Data underpins the plan
- Cllr Hobbs said that it is possible to write a plan that is very generic and doesn't need to include site selection.
- Cllr Whorwood said that he was researching conservation and heritage for the group
- Cllr Whorwood asked if the group had managed to recruit any new members as it is now down to six. Cllr G Hall has now taken a step back but has offered his support.
- Cllr Whorwood said that ESBC had been asked to confirm that the current council could still be the qualifying body as currently do not have 2/3rds membership. Awaiting feedback from ESBC.
- Cllr Whorwood thanked the Neighbourhood Development Planning Group for all their work.

69. Matters of Report

i. **War Memorial**

The Clerk reported that due to other commitments she had made no progress with this project.

ii. **Outdoor Gym**

The Clerk reported that a contractor had been selected and a site visit of potential areas to site the equipment had taken place. Discussions now on-going with the Village Hall Committee in order to agree siting of equipment near to the Village Hall. Feedback to be provided after the next Village Hall meeting.

iii. **Footpath off School House Lane**

The Clerk reported that the contractor had been selected to do this work and hopefully should be on site shortly. Before work starts notices will be put up to advise people to take an alternative route for a couple of days.

iv. **Village Gateways**

Gateways now in place. Cllr K Baker commented that one of the gates on the Uttoxeter Road did not have any signage on it and therefore didn't stand out. The Clerk explained that this could be used for temporary signage eg Best Kept Village or Horn Dance Day. Concern also raised over the grass length. The Clerk said that the village grounds man could be asked to strim around the gateways.

v. **HS2**

The Clerk reported that Mr R Knight had attended the Select Committee hearing in London. The outcome of this was still awaited.

70. Planning

Applications

1203 - P/2019/00515: Froggys Farm, Ashbrook Lane, Abbots Bromley, WS15 3FA Erection of an agricultural building for the storage of fodder and machinery
 Received: 14/05/19 Reply due: 04/06/19 No Objections

Decisions

Agreed

1167 - P/2018/01390: Sycamore House, Radmore Lane, Abbots Bromley, WS15 3AT Felling of 3 leylandii trees

1188 - P/2019/00243: Abbots Bromley Village Hall, Bagot Street, Abbots Bromley, Staffordshire Felling of 1 Field Maple tree, 1 Cherry tree and 3 Sycamore trees and crown reduction in height by 1 metre of 1 Holly tree

1200 - P/2019/00296: Proposed Barn Conversion, Ashbrook Farm, Orange Lane, Bromley Hurst, Abbots Bromley, Staffs. Prior approval for the conversion of barn to form single dwelling (amended plans and description)

71. Finance Matters

A Record of payments made after discussion with Chairman or Vice Chairman

09/1840	ABSA	500.00	Section 137 grant
10/1841	AB First Responders	850.00	Section 137 grant
11/1842	ABPCC	500.00	Section 137 grant
12/1843	AB Guides	150.00	Section 137 grant

B Record of payments for which authorisation will be sought at meeting

Vch/Chq	Payee	Amount	Details
13/1844	Sarah Meads	576.99	Salary for May, new pay rate of £11.22/hr
14/1845	SCC Pension	210.96	Pension May
15/1846	Sarah Meads	11.80	Expenses
16/1847	Reprotec	57.17	Photocopying costs
17/1848	Glasdon UK Ltd	2548.46	New village gateways
18/1849	G McCulloch	500.00	Grounds Maintenance

3905.38

RESOLVED: Councillors approved these payments, however, it was noted that cheque signatures had not yet been approved by the bank and therefore could not be signed at this stage.

ii. Monthly Finance Report

The Clerk reported that this is not yet available due to the meeting being much earlier in the month.

72. Group Reports

i. Recreation

The Clerk reported that the cracks were still in the Nuttery Playground and that a wetpour filler was available to purchase on line. Councillors asked it was possible to get a quote from a contractor to do the work.

RESOLVED, that the clerk would obtain a quote.

ii. Village Property

Nothing to report

iii Traffic, Parking & Highways

It was reported that road signs are covered by overgrowth, particularly on Lichfield Road. Cllr Taylor-Brown said that there is a footpath on Lichfield Road that looks like it is no longer walkable as there is a gate in front of it and the sign has fallen over.

RESOLVED: *that the Clerk should report to appropriate authorities.*

The condition of some of the lanes was also discussed, in particular School House Lane/Woodmill Lane. Grass verges broken down and also the road surfaces. Traffic speed around the lanes discussed. The Clerk said that in the past she had discussed the option of obtaining "Slow Horses" signage for the lanes and it may be worth asking SCC to consider this request again for lanes used by horse riders and pedestrians

iv Competitions

Best Kept Village was discussed. It was agreed to try and get more people involved in the village tidy ups. Possibly strim around the Crown Car Park. Weed killer to be applied when weather permits to highways areas. The Clerk to ask for handover notes to be passed from Mrs Appleby to Cllr Taylor-Brown.

v. Newsletter

The next Bulletin would be out towards the end of June/early July. Articles to be forwarded to the Clerk for inclusion.

vi. Village Hall

Nothing to report

vii. ABSA

Nothing to report

73. Correspondence, bulletins and reports

- SPCA Bulletin

74. Agenda Items for the next meeting

Co-option of new councillors, Horn Dance, HS2, Neighbourhood Development Plan

75. Date, time and place of future meetings

Wednesday, 26th June, 2019, 7.00pm, Abbots Bromley Village Hall.

Signed _____ Date 26th June 2019